MINUTES OF THE REGULAR MEETING
BOARD OF PARK COMMISSIONERS
WAUKEGAN PARK DISTRICT
June 10, 2025

I. CALL TO ORDER

The meeting was called to order at 4:30 pm.

II. ROLL CALL OF COMMISSIONERS

COMMISSIONERS PRESENT	COMMISSIONERS ABSENT
President George Bridges	
Vice President Jacqueline Herrera Giron	
Treasurer Anton Mathews	
Commissioner Jeremiah Johnson	
Commissioner Janet Kilkelly	

STAFF PRESENT:
Executive Director Jay Lerner
Executive Assistant Sally Sandine, Director of Community Relations Shelby McDonald, Director of Parks Quincy Bejster, Director of Recreation Errick Beverly, Superintendent of Sports, Fitness and Aquatics, Kaitlin Fischer, Director of Finance & Operations Jon Beckmann, Superintendent of Finance and Operations, Kalina Mendez, and Attorney Mandi Florip.

III. CONSENT AGENDA

Consent Agenda Items included the Minutes of the May 20, 2025 (Board of Commissioners Meeting), Bills, Payroll, and Financial Statement.

Motion by Vice President Herrera Giron, seconded by Commissioner Johnson to approve the Minutes of the May 20, 2025 (Board of Commissioners Meeting) with one non-content edit, Bills, Payroll, and Financial Statement, as presented.

On the roll call, the vote was as follows:

AYE: Johnson, Kilkelly, Mathews, Herrera Giron, and Bridges
NAY: None
ABSTAIN: None
ABSENT: None

Motion carried.

IV. PUBLIC COMMENT

None.

V. ACKNOWLEDGEMENTS & PRESENTATIONS

2025 Memorial Endowment Scholarship Check Presentation

- Shyanna Itza
- Julian Mendoza
- Yamileth Montejano
- Ethan Mora
- Katherine Rivas

The memorial endowment scholarship award winners were presented to the Board. This year the District received the most scholarship applications in its history. Each recipient greeted the Board and provided an overview of their college plans.

VI. PROGRESS REPORTS

A. Executive Director Lerner: Mr. Lerner presented his report and offered to answer any questions from the Commissioners. Treasurer Mathews commended Mr. Lerner and Ms. Sandine on their continuing education courses.

B. Attorney Report: Attorney Florip noted that she has been working with staff on various items and reminded the Board of an email she sent previously.

C. Legislation/ IAPD Update: Session has ended and many bills are sitting on the Governor's desk. Staff will work to implement the changes necessary as they are signed into law.

D. Division Reports:

D1. Recreation: Mr. Beverly presented his report. Arts Park, Movies in the Park and Band concerts are beginning for the summer. The parade is coming up. He asked about the commissioners who will be attending. The community yard sale and touch a truck events are coming up quickly. Summer camp has begun. Commissioner Kilkelly asked for information regarding the Juneteenth parade. Ms. McDonald will be sending out information as soon as she has it.

A. Superintendent of Sports, Fitness, and Aquatics - Ms. Fischer stated that the Field House celebrated National Senior Fitness Day. Yoga at the beach has begun with a record-breaking 90 attendees. The SplashZone is open and Family Health and Fitness Day will be held this weekend at Hinkston Park. Go Waukegan is coming up as well on June 21st. Treasurer Mathews asked how the splashing Thursdays have been going. Ms. Fischer noted they have only held one thus far. He also commended Ms. Fischer on her continued education. Field House membership is at 10,083. President Bridges commended staff on this membership record.

D2. Parks: Mr. Bejster presented his report. He stated that Dugdale Park is on track to open this fall. The Bevier pond dredging is finishing up. The Field House locker room work will begin in July. The Park Maintenance crew has been extremely busy with park clean up, trash collection, and post storm repair.

D3. Community Relations: Ms. McDonald presented her report. She provided details about timing for the Juneteenth parade. Wednesday, July 23rd is the Partners in Parks golf outing. She also gave an update on the Fourth of July parade sponsorships.

D4. Finance and Administration: Mr. Beckmann presented his report and offered to answer any questions. He noted that he attended a golf outing at Bonnie Brook put on by the Schwabs. They donated funds to the District's golf program. The kids golf programs are extremely popular and programming is full. He further noted that Ms. Mendez and he are gearing up for the audit.

VII. REVIEW, DISCUSS, DECIDE

A. Motion to Approve new Policy 3.32 Photo and Video Policy

A motion was made by Treasurer Mathews, seconded by Commissioner Johnson to approve new Policy 3.32 Photo and Video Policy, as presented.

Ms. McDonald noted that this is an update to follow best practices. She also reminded the Board that there will be professional pictures taken.

On all ayes, the motion carried.

B. Motion to amend Policy 2.12 Match Policy: Grants Committing District Resources

Motion by Commissioner Johnson, seconded by Treasurer Mathews to approve amended Policy 2.12 Match Policy: Grants Committing District Resources, as presented.

Mr. Beckmann noted that this policy includes details about the practice.

On the roll call, the vote was as follows:

AYE: Johnson, Kilkelly, Mathews, Herrera Giron, and Bridges
NAY: None
ABSTAIN: None
ABSENT: None

Motion carried.

C. Motion to Approve Gas Utility Agreement with Mansfield Power and Gas, LLC

Motion by Commissioner Johnson, seconded by Treasurer Mathews to approve Gas Utility Agreement with Mansfield Power and Gas, LLC, as presented.

This agreement is for a one-year term, approximately starting July 2025 and running through June 2026. Mansfield Power & Gas would be our new gas provider. The approximate fixed rate is $0.4420 per therm. This is slightly less than our $0.4820 per therm in the last contract, or (8.20%) less than the prior contract with Constellation.

Staff recommend approval of the gas agreement pending attorney approval.

On the roll call, the vote was as follows:

AYE: Johnson, Kilkelly, Mathews, Herrera Giron, and Bridges
NAY: None
ABSTAIN: None
ABSENT: None

Motion carried.

D. Motion to Approve Electric Utility Agreement with Shell Energy

Motion by Commissioner Johnson, seconded by Vice President Herrera Giron to Approve Electric Utility Agreement with Shell Energy, as presented.

This agreement is for a one-year term, starting approximately July 2025 through June 2026. Shell Energy would be our new electric provider. The approximate rate is $0.08340 per kilowatt-hours (kwh), which is a fixed rate. This is up from $0.06103 per kwh in the last contract, or 36.0% more than the prior contract with Dynegy. Both gas and electric agreements were set for one-year terms.

Staff recommend approval of the electric agreement pending attorney approval.

On the roll call, the vote was as follows:

AYE: Johnson, Kilkelly, Mathews, Herrera Giron, and Bridges
NAY: None
ABSTAIN: None
ABSENT: None

Motion carried.

E. Upcoming Meeting: Board of Commissioners Meeting, Tuesday July 8, 2025

X. QUESTIONS/COMMENTS FROM COMMISSIONERS

Commissioner Johnson thanked Mr. Bejster and his staff for all of the work being done on the parks. He is looking forward to a great summer of events.

Commissioner Kilkelly has none.

Treasurer Mathews thanked staff for the work they do. He congratulated Ms. Gonzalez on running a half marathon. He congratulated the May employee of the month and the June Field House member of the month. He attended the chamber after hours event at the casino. He thanked Quincy for taking him on a tour of the capital improvements throughout the District. He attended the pride parade. He congratulated Mike Jesse on his nuptials. He congratulated Ms. Sanchez on her CPRP certification. He noted that the chamber outing was a great event. He wished everyone happy Juneteenth, happy pride, and Happy Father's Day.

Vice President Herrera Giron has none.

President Bridges noted that the marketing team is doing an outstanding job in their communications. He stated that the Waukegan Park District is at every event and is thankful that the District is represented at the community events. He wished everyone a Happy Father's Day.

XII. ADJOURNMENT

There being no further business, Treasurer Mathews moved, seconded by Commissioner Johnson to adjourn the meeting at 5:03 p.m.

On all ayes, the motion carried.

Respectfully submitted,

Mandi Florip
Secretary