MINUTES OF THE REGULAR MEETING
BOARD OF PARK COMMISSIONERS
WAUKEGAN PARK DISTRICT
July 8, 2025

I. CALL TO ORDER

The meeting was called to order at 4:30 pm.

II. ROLL CALL OF COMMISSIONERS

COMMISSIONERS PRESENT	COMMISSIONERS ABSENT
President George Bridges	
	Vice President Jacqueline Herrera Giron
Treasurer Anton Mathews	
Commissioner Jeremiah Johnson	
	Commissioner Janet Kilkelly

STAFF PRESENT:
Executive Director Jay Lerner
Executive Assistant Sally Sandine, Director of Parks Quincy Bejster, Director of Community Relations and Marketing Shelby McDonald, Director of Finance & Operations Jon Beckmann, Superintendent of Finance and Operations, Kalina Mendez, Director of Recreation Errick Beverly, Superintendent of Sports, Fitness and Aquatics, Kaitlin Fischer, and Attorney Mandi Florip.

III. CONSENT AGENDA

Consent Agenda Items included the Minutes of the June 10, 2025 Board of Commissioners Meeting, Bills, Payroll, and Financial Statement.

Motion by Commissioner Johnson, seconded by Treasurer Mathews, to approve the Minutes of the June 10, 2025 Board of Commissioners Meeting with one non-content change, Bills, Payroll, and Financial Statement, as presented.

On the roll call, the vote was as follows:

AYE: Johnson, Mathews, and Bridges
NAY: None
ABSTAIN: None
ABSENT: Kilkelly and Herrera Giron

Motion carried.

IV. PUBLIC HEARING

Budget and Appropriation Ordinance 25-03

The public hearing was called to order at 4:31 pm. The public was invited to respond to the 25-03 ordinance. Ms. Mendez outlined the contents of the ordinance and invited public and commissioner comments.

Ed Holmes asked for clarification on the deficit. Mr. Beckmann noted that several projects were completed.

Motion to close the public hearing by Treasurer Mathews, second by Commissioner Johnson at 4:33 pm.

On all ayes, the motion carried.

V. PUBLIC COMMENT

Ed Holmes noted that he has been a member of Bonnie Brook Golf Course for a long time**.** He asked when the cart paths will be repaired. He stated that this is one of the best golf courses in Northern Illinois and Southern Wisconsin, however the paths need repair.

VI. ACKNOWLEDGEMENTS & PRESENTATIONS

Awards

- Triple Crown Award – GFOA

New Employee Introductions

- Roberto "Dani" Cruz-Lopez - Registration Clerk
- Grace Regnier – Recreation Specialist-Fitness

Ms. Fischer introduced the two new employees to the Board. The employees greeted the Board and provided brief comments.

VII. PROGRESS REPORTS

A. Executive Director Lerner: Mr. Lerner presented his report and offered to answer any questions from the Commissioners. Treasurer Mathews commented that the Field House expansion conversation is one he looks forward to having. Mr. Lerner also thanked everyone for attending the parade.

B. Attorney Report: Attorney Florip noted that she has been working with staff on various items.

C. Legislation/ IAPD Update: Attorney Florip provided a mid-year PAC update.

D. Division Reports:

D1. Recreation: Mr. Beverly presented his report. He stated that the news media has featured several stories about Park District activities and events. The parade was a great success. He thanked the Commissioners for their participation. Movies at the Park, Community Yard Sale, and Touch a Truck are approaching. Treasurer Mathews stated that he received great feedback about the summer's activities.

A. Superintendent of Sports, Fitness, and Aquatics - Ms. Fischer stated that the Field House membership is at 10,151. Construction on the women's locker rooms has begun. Yoga at the Beach had 358 people in attendance in June. The SplashZone set a new record. Zumba at the Park and Go Waukegan Wag n Walk are coming up. Treasurer Mathews asked for clarification about the locker room construction schedule.

D2. Parks: Mr. Bejster presented his report. Dugdale Park project continues to move forward with an anticipated fall completion date. The Hinkston Park trail repairs began and should be finished soon. Bevier Park dredging is complete. Treasurer Mathews asked for information regarding the dredging project.

D3. Community Relations: Ms. McDonald presented her report. Partners in Parks will be Wednesday, July 23rd at Bonnie Brook. They are working on IAPD awards nominations. Board photos are planned before the August Board meeting.

D4. Finance and Administration: Mr. Beckmann presented his report and offered to answer any questions. He noted that they are finishing Bonnie Brook maintenance roofing.

A. Superintendent of Finance and Operations Mendez noted that the audit is coming up the week of July 21st and they are preparing.

VII. REVIEW, DISCUSS, DECIDE

A motion was made by Treasurer Mathews to establish a consent agenda under omnibus vote on items A – D, seconded by Commissioner Johnson.

On the roll call, the vote was as follows:

AYE: Johnson, Mathews, and Bridges
NAY: None
ABSTAIN: None
ABSENT: Kilkelly and Herrera Giron

Motion carried.

A. Motion to Approve Jane Addams Center Rooftop Unit Replacement Quote

Staff recommend acceptance of the McDonough Mechanical quote of $29,760.00 for the 2025 JAC RTU REPLACEMENT. This is a scheduled 2025/26 CIP improvement.

A motion was made by Treasurer Mathews, seconded by Commissioner Johnson, to approve Jane Addams Center rooftop unit replacement quote, as presented.

On the roll call, the vote was as follows:

AYE: Johnson, Mathews, and Bridges
NAY: None
ABSTAIN: None
ABSENT: Kilkelly and Herrera Giron

Motion carried.

B. Motion to Approve Grosche Infield Renovation Quote

Staff recommend acceptance of the Van's Enterprises Ltd. quote of $27,950.00 for the 2025 Grosche Infield Renovation.

Motion by Commissioner Mathews, seconded by Treasurer Johnson to approve Grosche infield renovation quote, as presented.

On the roll call, the vote was as follows:

AYE: Johnson, Mathews, and Bridges
NAY: None
ABSTAIN: None
ABSENT: Kilkelly and Herrera Giron

Motion carried.

C. Motion to Approve Carnegie Library Renovation Change Order #23

Staff recommends acceptance of the change order which includes a labor rate increase of $ 20,429.05 for Pieper Power.

Motion by Treasurer Mathews, seconded by Commissioner Johnson, to approve Carnegie Library renovation change order #23, as presented.

On the roll call, the vote was as follows:

AYE: Johnson, Mathews, and Bridges
NAY: None
ABSTAIN: None
ABSENT: Kilkelly and Herrera Giron

Motion carried.

D. Motion to Approve Ordinance 25-03, An Ordinance Adopting the Combined Annual Budget and Appropriation of Funds for Fiscal Year Beginning May 1, 2025 and ending April 30, 2026

Motion by Treasurer Mathews, seconded by Commissioner Johnson, to Approve Ordinance 25-03, An Ordinance Adopting the Combined Annual Budget and Appropriation of Funds for Fiscal Year Beginning May 1, 2025 and ending April 30, 2026, as presented.

On the roll call, the vote was as follows:

AYE: Johnson, Mathews, and Bridges
NAY: None
ABSTAIN: None
ABSENT: Kilkelly and Herrera Giron

Motion carried.

E. Upcoming Meeting: Board of Commissioners Meeting, Tuesday August 12, 2025 – The Board will have photographs taken prior to this meeting.

X. QUESTIONS/COMMENTS FROM COMMISSIONERS

Commissioner Johnson thanked everyone for the great parade. He loves seeing all of the families at the parks and is enjoying the golf season.

Treasurer Mathews wished everyone a Happy Parks and Recreation month. He thanked staff for all that they do. He congratulated the employee of the month and the Field House member of the month. He congratulated Brad Wedge on his new role as Park Planner. He congratulated the team on the recognition by the Illinois Association of Museums. He attended Alderman Martinez's ward meeting. He further recognized that it is the birthday of Special Recreation programming. He wished a happy early birthday to Ms. Fischer, and to all of the July birthdays.

President Bridges thanked the Commissioners and staff. He also noted that staff was amazing at the golf outing.

XII. ADJOURNMENT

There being no further business, Treasurer Mathews moved, seconded by Commissioner Johnson to adjourn the meeting at 5:02 p.m.

On all ayes, the motion carried.

Respectfully submitted,

Mandi Florip
Secretary