MINUTES OF THE REGULAR MEETING
BOARD OF PARK COMMISSIONERS
WAUKEGAN PARK DISTRICT
October 14, 2025

I. CALL TO ORDER

The meeting was called to order at 4:30 pm.

II. ROLL CALL OF COMMISSIONERS

COMMISSIONERS PRESENT	COMMISSIONERS ABSENT
President George Bridges	
	Vice President Jacqueline Herrera Giron
Treasurer Anton Mathews	
	Commissioner Jeremiah Johnson
Commissioner Janet Kilkelly	

STAFF PRESENT:
Executive Director Jay Lerner
Executive Assistant Sally Sandine, Community Relations and Marketing Director Shelby McDonald, Director of Recreation Errick Beverly, Superintendent of Sports, Fitness and Aquatics Kaitlin Fischer, Director of Parks Quincy Bejster, Director of Finance and Operations Jon Beckmann, Superintendent of Finance and Operations Kalina Mendez and Attorney Mandi Florip.

III. CONSENT AGENDA

Consent Agenda Items included the Minutes of the September 9, 2025 (Board of Commissioners Meeting), Bills, Travel Expense Reports, Payroll, and Financial Statement.

Motion by Treasurer Mathews, seconded by Commissioner Kilkelly to approve the Minutes of the September 9, 2025 (Board of Commissioners Meeting), Bills, Travel Expense Reports, Payroll, and Financial Statement, as presented.

On the roll call, the vote was as follows:

AYE: Kilkelly, Mathews, and Bridges
NAY: None
ABSTAIN: None
ABSENT: Johnson, Herrera Giron

Motion carried.

VI. PUBLIC COMMENT

None.

V. ACKNOWLEDGEMENTS & PRESENTATIONS

Introduction of Bryant Brown, Park Services Supervisor – Mr. Bejster introduced Mr. Brown to the Board. Mr. Brown provided an overview of his background to the Board.

VI. PROGRESS REPORTS

A. Executive Director Lerner: Mr. Lerner presented his report and offered to answer any questions from the Commissioners. He also reported that the union ratified the CBA. The Best of the Best Gala is on October 24th. Treasurer Mathews commended Ms. Sandine on completing her training.

B. Attorney Report: Attorney Florip noted that she has been working with staff on various items.

C. Legislation/ IAPD Update: Attorney Florip stated that veto session began today and bills seem to revolve around transit funding and the Chicago Bears stadium placement.

D. Division Reports:

D1. Recreation: Mr. Beverly presented his report. He noted that the Sun Times has covered multiple events for the District. Halloween events and the production of Newsies are upcoming. The Carnegie received a design award. Commissioner Kilkelly asked for clarification of the events that carry a cost for attendees. Ms. McDonald provided amounts and Mr. Beverly stated he would follow up with details. Treasurer Mathews gave his regards to several staff members for their assistance with the AG lab and greenhouse. He also commended staff on the yoga at the beach and SplashZone participant numbers over the summer.

A. Superintendent of Sports, Fitness, and Aquatics - Ms. Fischer stated that the Field House membership is at 9,665. The women's locker room is complete and reopened. The men's locker room is under construction. Yoga at the Beach had 1,082 participants, showing great growth. Zombie Walk, Family Swim Night, Zumba Fitness, and the Turkey Trot are coming up.

B. 2025 Parade Report

D2. Parks: Mr. Bejster presented his report. Dugdale Park is coming close to completion. Hinkston Pavilion is progressing nicely. Trade staff have begun winterization at the parks. He also noted that there have been two protests in the parks. Commissioner Kilkelly asked if there was an actual permit obtained. Dugdale Park grand reopening will be scheduled for the spring.

D3. Community Relations: Ms. McDonald presented her report. They are working on IPRA awards. The Best of the Best Gala is upcoming. The District received a large grant award of CDBG funding from the City of Waukegan.

D4. Finance and Administration: Mr. Beckmann presented his report and offered to answer any questions. The first draft of the budget has been submitted to Mr. Lerner. They are also finalizing the audit. He thanked Ms. Sandine for her help with the truth in taxation notices.

VII. REVIEW, DISCUSS, DECIDE

A. Motion to Approve Carnegie Change Order

Staff is presenting the change order to rectify an inadvertent oversight. The work has been completed in a manner that Staff finds sufficient.

A motion was made by Treasurer Mathews, seconded by Commissioner Kilkelly to approve the Carnegie change order in the amount of $11,401.31 as presented.

On the roll call, the vote was as follows:

AYE: Kilkelly, Mathews, and Bridges
NAY: None
ABSTAIN: None
ABSENT: Johnson, Herrera Giron

Motion carried.

B. Motion to Approve Amended Policies
   a. Policy # 4.08 Holidays
   b. Policy # 4.09 Personal Leave

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Motion by Treasurer Mathews, seconded by Commissioner Kilkelly to approve amended policies 4.08 and 4.09, as presented.

On the roll call, the vote was as follows:

AYE: Kilkelly, Mathews, and Bridges
NAY: None
ABSTAIN: None
ABSENT: Johnson, Herrera Giron

Motion carried.

C. Motion to Approve Professional Services for Bonnie Brook Golf Course Cart Path Rehabilitation

Staff recommends the acceptance of the presented a proposal from Gewalt Hamilton for Bonnie Brook Golf Course Cart Path Rehabilitation, with a total estimated professional fee amount at $57,500.

Motion by Treasurer Mathews, seconded by Commissioner Kilkelly to approve professional services for Bonnie Brook Golf Course cart path rehabilitation, as presented.

Commissioner Kilkelly asked for clarification on timing of the project. Mr. Bejster stated that it is heavily dependent on the permitting.

On the roll call, the vote was as follows:

AYE: Kilkelly, Mathews, and Bridges
NAY: None
ABSTAIN: None
ABSENT: Johnson, Herrera Giron

Motion carried.

D. Motion to Approve Low Bidder on Bond Sale

Aaron Gold and Sarah Johnson from Speer Financial presented the bond sale results and answered questions from the Board members. Republic Bank of Chicago is the recommended low bidder.

Motion by Treasurer Mathews, seconded by Commissioner Kilkelly to approve low bidder on bond sale, as presented.

On the roll call, the vote was as follows:

AYE: Kilkelly, Mathews, and Bridges
NAY: None
ABSTAIN: None
ABSENT: Johnson, Herrera Giron

Motion carried.

E. Motion to Approve Bond Sale Ordinance 25-04, Consideration and action on An Ordinance providing for the issue of approximately $2,250,790 General Obligation Limited Tax Park Bonds, Series 2025, of the District, for the purpose of providing for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of said Park District and for the payment of the expenses incident thereto, providing the revenue source to pay certain outstanding obligations of said Park District, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and providing for the sale of said

bonds to the purchaser thereof

Motion by Treasurer Mathews, seconded by Commissioner Kilkelly to approve A.Bond Sale Ordinance 25-04, Consideration and action on An Ordinance providing for the issue of approximately $2,250,790 General Obligation Limited Tax Park Bonds, Series 2025, of the District, for the purpose of providing for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of said Park District and for the payment of the expenses incident thereto, providing the revenue source to pay certain outstanding obligations of said Park District, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and providing for the sale of said bonds to the purchaser thereof, as presented.

On the roll call, the vote was as follows:

AYE: Kilkelly, Mathews, and Bridges
NAY: None
ABSTAIN: None
ABSENT: Johnson, Herrera Giron

Motion carried.

F. Upcoming Meeting: Board of Commissioners Meeting, Tuesday November 11, 2025

X. QUESTIONS/COMMENTS FROM COMMISSIONERS

Commissioner Kilkelly congratulated Mandi on her marathon. She further stated that even though the District did not win the gold medal, they continue to perform at the gold medal level. She appreciates that the Park District is maintaining neutrality despite the political divisiveness happening.

Treasurer Mathews congratulated Jon Beckmann on being elected as President of the IGFOA. He agreed with Commissioner Kilkelly that the District continuously performs at the gold medal level, despite that the District did not win. He attended the CLC state of the college. He wished a happy birthday to the Board and staff members who have October birthdays.

President Bridges asked for information about opportunities for evening pickleball.

XII. ADJOURNMENT

There being no further business, Treasurer Mathews moved, seconded by Commissioner Kilkelly to adjourn the meeting at 5:05 p.m.

On all ayes, the motion carried.

Respectfully submitted,

Mandi Florip
Secretary