

WAUKEGAN **P**ARK DISTRICT

**MEETING OF THE BOARD OF COMMISSIONERS
TUESDAY, FEBRUARY 11, 2025 – 4:30 pm
1324 GOLF ROAD
WAUKEGAN IL 60087**

AGENDA

- I. Call to Order
- II. Roll Call
- III. Motion to Approve the Following Consent Items
 - A. Minutes
 - January 28, 2025 Board of Commissioners Meeting
 - December 5, 2024 Golf Advisory Committee Meeting
 - B. Bills
 - C. Payroll
 - D. Financial Statement
 - E. Travel Expense Reports
- IV. Public Comment
- V. Acknowledgements & Presentations
 - A. Waukegan Historical Society Check Presentation to the Waukegan Park District
 - Illinois State Senator Adriane Johnson 30th District
 - B. BerryDunn and aQity Research Update on District Strategic Plan and Community Assessment
- VI. Progress Reports
 - A. Executive Director
 - B. Attorney
 - C. IAPD/Legislative
 - D. Division Reports
 - D.1 Director of Recreation
 - A. Superintendent of Sports, Fitness and Aquatics
 - B. 2024 Turkey Trot Report
 - D.2 Director of Parks
 - D.3 Director of Marketing and Community Relations
 - D.4 Director of Finance and Operations
 - A. Superintendent of Finance and Operations

- VII. Review, Discuss, Decide
 - A. Motion to Approve Independence Day Parade Theme & Grand Marshal (Beverly)
 - B. Motion to Approve Commissioner Award Nominee (Lerner)
 - C. Motion to Approve Lawn Quote for Maintenance Services (Bejster)
 - D. Motion to Approve Bid for Printing of Seasonal Program Guide for 2025-26 (McDonald)
 - E. Motion to Approve Interfund Transfers (Mendez)
 - F. Review Single Audit Grants Report (Beckmann)
 - G. Motion to Approve Resolution 2025-01 Patron of the Year (McDonald)
 - H. Motion to Approve Resolution 2025-02 Volunteer of the Year (McDonald)
 - I. Motion to Approve Resolution 2025-03 Jack Benny Arts & Humanities Award (McDonald)
 - J. Budget Workshop I
 - a. Budget Planning Process, Calendar and Process (Mendez)
 - b. Current Financial Position, Budget Assumptions & Short-Term Issues (Mendez)
 - c. Draft of Significant Service Level Changes (Beckmann)
 - d. Draft of Fiscal Year 2025-26 and Three-Year CIP (Beckmann)
 - e. Preliminary Salary Schedules FY 2025-26 (Mendez)
 - f. Update on Commission for Accreditation of Park and Recreation Agencies (CAPRA) and Distinguished Accreditation (Beckmann)
 - K. Upcoming Meeting: Board of Commissioners Meeting, Tuesday, March 11, 2025
- VIII. Commissioner Comments
- IX. Adjournment

OUR COMMITMENT TO YOU!

MISSION STATEMENT

The Waukegan Park District is committed to providing parks, facilities and leisure opportunities to our culturally diverse population through the resources of community involvement, dedicated staff and sound management.

VISION STATEMENT

An innovative park district that creatively adapts to our evolving community and provides exceptional parks, recreation and cultural arts that benefit all.

VALUE STATEMENTS

- Accountability...We will work to achieve the most effective and efficient use of our financial resources while striving for the best return on the use of our assets.
- Excellence...We will strive for the best in everything we do.
- Integrity...We will practice steadfast adherence to a high moral and ethical code, and we will reliably deliver on what we say we are going to do.
- Service Oriented...We will focus our efforts on our customers and will operate the District based on the needs of the community.
- Working Together...The Board and staff will use a collaborative and cooperative team-based approach that results in the best possible decisions for the greater good of the community. We will work WITH one another.