



AT Group, Inc.

Managing the Design & Construction Process

MEMORANDUM

TO: Jay Lerner, Executive Director
Waukegan Park District

DATE: April 2, 2024

SUBJECT: Carnegie Library Renovation
Exterior roof Ladder

Waukegan Steel – Added External Roof Ladder

\$11,846.00

During a project orientation visit for the Waukegan Fire Department, it was noted that fire department access to equipment in one of the attic spaces via an internal ladder was inadequate. In a follow up email (attached), Chief Zupec asked that exterior access be provided to this attic area.

To achieve this access, an exterior ladder needs to be added to the project. This ladder will provide a connection from a point on the accessible lower roof to the higher roof where there is currently an exterior access hatch for the referenced attic space. Plans for the new ladder were sent to the fire department and have been approved.

Attached is a proposed change order to complete this work. The Design/Construct team has reviewed the Proposed Change Order with Staff and would recommend the Board's approval. The funds will come from the Construction Manager's Construction Contingency.

Should you have any questions or need additional information, please do not hesitate to contact us

The AT Group, Inc.

A handwritten signature in black ink that reads "Aulizio".

Jerry Aulizio
Principal

From: [Zupec, Todd](#)
To: "jaulisio@theatgrp.com"
Cc: [George Sellas](#)
Subject: Carnegie Project
Date: Wednesday, December 13, 2023 7:39:07 AM

Good morning Jerry,

Hope all is well.

I wanted to touch base with you about the attic space access point. The current steel ladder in the corner would not be sufficient for access to this equipment per the IBC Sec 1209 and the IMC. I am told there is a roof access point above the attic equipment. You would just have to make sure there is access to the roof and to the area where the equipment is located per the IBC and IMC.

Let me know if there are further questions.

Thanks

Todd

B/C Todd Zupec
Fire Marshal
Waukegan Fire Department
Office: 847-856-6483
Cell: 224-277-2185
Todd.Zupec@waukeganil.gov

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Change Order

PROJECT: <i>(Name and address)</i> Carnegie Library Renovation Project 1 N. Sheridan Waukegan, IL 60085	CONTRACT INFORMATION: Contract For: Steel Date: 03/15/2024	CHANGE ORDER INFORMATION: Change Order Number: 011 Date: 03/15/2024
OWNER: <i>(Name and address)</i> Waukegan Park District 124 Golf Road Waukegan, IL 60087	ARCHITECT: <i>(Name and address)</i> Harboe Architects, PC 140 South Dearborn Chicago, IL 60603	CONTRACTOR: <i>(Name and address)</i> Waukegan Steel, LLC. 1201 Belvedere St Waukegan, IL

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

CE30 COR30 = Add Roof to Roof Ladder - \$11,846.00

The original Contract Sum was	\$ 577,000.00
The net change by previously authorized Change Orders	\$ 72,677.00
The Contract Sum prior to this Change Order was	\$ 649,677.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 11,846.00
The new Contract Sum including this Change Order will be	\$ 661,523.00

The Contract Time will be increased by Zero (0) days.
The new date of Substantial Completion will be

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Harboe Architects, PC ARCHITECT <i>(Firm name)</i>	Waukegan Steel, LLC CONTRACTOR <i>(Firm name)</i>	Waukegan Park District OWNER <i>(Firm name)</i>
_____ SIGNATURE	_____ SIGNATURE	_____ SIGNATURE
Bob Score, Project Manager PRINTED NAME AND TITLE	Bruce Bare, President PRINTED NAME AND TITLE	Jay Lerner, Executive Director PRINTED NAME AND TITLE
03/15/2024 DATE	03/15/24 DATE	03/15/24 DATE

CByers: __

EDexter: __



1201 BELVIDERE STREET
 WAUKEGAN, ILLINOIS
 847.662.2810 PHONE
 847.662.2818 FAX

WAUKEGAN STEEL, LLC
 Structural Steel Steel fabricators Architectural Metals Job shop

CE30 COR30 - Add Roof to Roof Ladder

GC	Berglund Construction Company	Date:	1/31/2024
GC-PM	Chris Byers	Job Name:	Waukegan Carnegie Library
PM email	cbyers@berglundco.com	Location:	Waukegan, IL
c.	262-483-6180	Job Number:	C22022
	CE# 30		
	Rev# 0		

This letter shall serve as a change order request for changes to the following scope of work in accordance with WSLLC standard terms and conditions. Change order work cannot proceed without signed authorization.

REFERENCES: Add Roof to Roof Ladder

DESCRIPTION: Add Roof to Roof Ladder per SK-36A, SK-36B, and SK-36C

<u>MATERIAL:</u>	<u>Weight</u>	<u>Price / lb.</u>	<u>Cost</u>
Steel	295lb	\$ 1.43	\$ 421.85

<u>LABOR:</u>	<u>Quantity</u>	<u>Rate</u>	<u>Cost</u>
Shop	20	\$ 94.00 Hrs	\$ 1,880.00

<u>DETAILING:</u>	<u>Quantity</u>	<u>Rate</u>	<u>Cost</u>
Detailing	1	\$ 400.00 LS	\$ 400.00
Engineering	1	\$ 1,300.00 LS	\$ 1,300.00

<u>PM</u>	<u>Quantity</u>	<u>Rate</u>	<u>Cost</u>
PM Time	2	\$ 94.00	\$ 188.00

<u>BUY OUTS:</u>	<u>Quantity</u>	<u>Price</u>	<u>Cost</u>
Galvanizing	1	\$ 800.00 Min Charge	\$ 800.00
Abrasive Rungs 10'	2	\$ 86.00	\$ 172.00
McMaster Carr	LS	\$ 526.00	\$ 526.00
Delivery to Galv	1	\$ 1,035.00 LS	\$ 1,035.00

<u>ERECTION:</u>		<u>Cost</u>
Straight Time	1 \$ 2,600.00 LS	\$ 2,600.00
Crane if Required	1 \$ 1,500.00 LS	\$ 1,500.00
If Lull is no longer on site		

SUBTOTAL BEFORE MARKUP	\$6,722.85	\$4,100.00
10% MU	\$672.29	
5% MU on Erector		\$350.00
	\$7,395.14	\$4,450.00
Zero Cent Variable	\$0.86	
Grand Total	\$11,846.00	

* All COR work is to be approved, in writing in advance of proceeding with added scope; confirming GC is in agreement to cost and scope spelled out in this COR. GC Agrees to provide an executed Change Order within 30 days of notice to proceed.

Sincerely,

Dan Massa
 Project Manager