Special Recreation Services of Northern Lake County
Safety Meeting Minutes
April 9, 2025

Meeting was called to Order: The safety meeting was called to order at 9:55am
Board Members Present: Jay Lerner, Errick Beverly, Kay Petersen, Jon Beckmann
Board Members Absent: Eric Bradley
Staff Members Present: Teresa Hayhurst, Maria Owens, Kari Robinson, Jen Dumas
Staff Members Absent: Kelsey Benson

I. Approval of Minutes from January 8, 2025

A motion to approve the minutes from January 8, 2025 meeting was made by Errick Beverly and second by Kay Petersen.

II. Incident Reports: None to report.

I. PDRMA

Hayhurst reported on completing & uploading the PDRMA 2024 Payroll Audit, completing the PDRMA 2024 Member Satisfaction Survey, forwarding the monthly PDRMA invoice to Waukegan, completing the PDRMA Fleet Intake Form, forwarding the PDRMA LRN Alert - 25-01 – CDC Reports Norovirus Spike to staff, Teresa & Maria met with Sara Yager to discuss updates to behavior policy. Sara is reviewing documents & will return with her suggestions & Teresa & Maria met with Kyle Saros from PDRMA for kick off meeting. Recommend additional policy updates for goals.

II. PDRMA Legal Consult: None to report.

III. Operating Standards:

As discussed in the board meeting, Hayhurst & Owens are waiting for review of the following policies by Sara Yager at PDRMA: SRSNLC Code of Conduct / Disciplinary Policy (23.0), Disciplinary Action Form (23.1) & Participant Registration Information (14.0)

VI. Discussion: No discussion at this time.

Meeting was adjourned at 10:00am. Motion made by Errick Beverly and second by Jon Beckmann.