

Special Recreation Services of Northern Lake County
Safety Meeting Minutes
April 12, 2023

Meeting was called to Order: The safety meeting was called to order at 10:04am

Board Members Present: Kay Petersen, Eric Bradley, Jay Lerner, Errick Beverly and Jon Beckman

Board Members Absent: None

Staff Members Present: Teresa Hayhurst, Jen Dumas and Kari Robinson.

Staff Members Absent: Maria Owens

I. Approval of Minutes from January 11, 2023

A motion to approve the minutes from the January 11, 2023 meeting was made by Jon Beckman and second by Errick Beverly.

II. Incident Reports:

I. PDRMA

Hayhurst reported on completing PDRMA Worker's Compensation Payroll, completing, the PDRMA 2022 Member Satisfaction Survey, attending PDRMA-Mindful of Mental Health Webinar – Understanding Depression, completed PDRMA kick off form, setting appointment with Kyle Saros of PDRMA for March 31 to go over kick off form, registering for Preventing Child Sexual Abuse in Parks and Recreation – Train the Trainer, registering for Implementation of a Child and Vulnerable Adult Population Sexual Abuse Prevention Plan with Policies, completing PDRMA Online Training – Preventing Child Sexual Abuse and Molestation, forwarding PDRMA LRN alert - Sexual-abuse-prevention Policies – New and Updated to SRSNLC staff, attending PDRMA – Mindful of Mental Health Webinar: Stress Reduction Tool Bag and attending Kick off meeting with Kyle Saros from PDRMA. There was discussion regarding Hayhurst's meeting with Kyle in that PDRMA wants SRSNLC to complete the Slips, Trips & Falls form which was completed through the districts. This would be redundant. Beckman will talk with Tanya at Waukegan who sits on the PDRMA review board in regards to this. She spoke with PDRMA during the first round to have these forms completed through the districts.

II. PDRMA Legal Consult: None

III. Operating Standards:

Approval of updates/changes to the following documents: 1.0 Introduction, 1.1 Articles of Agreement, 13.0 Crisis Communication Plan and 13.1 SRSNLC Full Time Staff Emergency Contact Information was approved at SRSNLC board meeting.

VI. Discussion:

- PDRMA Insurance

There was discussion about possibly following what NASR does and purchase gap coverage for SRSNC. Jon will speak with Tanya to set up meeting to discuss further. Hayhurst will forward email from Katie Humphrey at Belvidere Park District to Tanya that explains how the coverage works for them.

Meeting was adjourned at 10:10am motion made by Errick Beverly and second by Jon Beckman.