

# WAUKEGAN PARK DISTRICT

**MEETING OF THE BOARD OF COMMISSIONERS  
TUESDAY, APRIL 9, 2024 - 4:30 PM**

**Administrative Office Building – Board Room  
1324 Golf Road, Waukegan IL**

- I. Roll Call
- II. Motion to Approve the Following Consent Items
  - A. Minutes
    - Board of Commissioners Meeting – March 12, 2024
  - B. Bills
  - C. Payroll
  - D. Financial Statement
  - E. Authorization to Accept Bids for FY 2024-25 Capital Improvement Projects (Bejster/Ayala)
- III. Public Comment
- IV. Acknowledgements & Presentations
  - A. Employee Awards for 2023 (Commissioner Award, Employee of the Year Awards, Full and Part Time)
- V. Progress Reports
  - A. Executive Director
  - B. Attorney
  - C. IAPD/Legislative
  - D. Division Reports
    - D.1 Director of Recreation
      - A. Superintendent of Sports, Fitness and Aquatics
    - D.2 Director of Parks
    - D.3 Director of Marketing and Community Relations
    - D.4 Director Finance and Operations
      - A. Superintendent of Finance and Operations

VI. Review, Discuss, Decide

- A. Motion to Approve Agreement with the Waukegan Historical Society (Beckmann)
- B. Motion to Approve Amendment to Prior Agreement for Exhibit Layout (Beckmann)
- C. Motion to Approve Payment to the Waukegan Historical Society for Exhibits (Beckmann)
- D. Motion to Approve Sport Court Maintenance Bid (Bejster/Ayala)
- E. Motion to Approve Bevier Park Parking Lot and Asphalt Repair Bid (Bejster/Ayala)
- F. Motion to Approve Carnegie Project Change Order Addition of External Roof Ladder (Lerner)
- G. Motion to Approve Custodial Bid for the Field House (Fischer)
- H. Motion to Approve Custodial Bid for the Jack Benny Center, Jane Addams Center, Adaptive Recreation Center and Belvidere Recreation Center (Fischer)
- I. Motion to Approve Interfund Transfers (Mendez)
- J. Motion to Approve FY 2024-25 Salary Wage Schedules (Mendez)
- K. Motion to Approve FY 2024-25 Budget and Capital Improvement Plan (Mendez)
- L. Motion to Approve Resolution (Beckmann)
  - 2024-05 Classification of Capital Funds
- M. Motion to Approve Policies (Beckmann)
  - 3.29 Boundary Violations
  - 3.30 Electronic Communications with Minors and Vulnerable Adults
  - 3.31 Overnight and Travel Abroad Events and Programs
  - 5.03 Land Dedication Regulating the Donation of Land by Developers for Park Purposes
- N. Motion to Approve Ordinance 24-04 Supplemental Budget and Appropriation as Amended for FY 5/1/2023 to 4/30/2024 (Mendez)
- O. Next meeting: Decennial Committee, April 23, 2024 and Board of Commissioners May 14, 2024
- P. Reminder – At the May 14, 2024 meeting, officers will be selected as well as liaisons to the Recreation (2) and Golf Advisory Committees and the Waukegan Parks Foundation Board
- Q. Commissioner Comments

VII. Adjournment

**OUR COMMITMENT TO YOU!**

**MISSION STATEMENT**

The Waukegan Park District is committed to providing parks, facilities and leisure opportunities to our culturally diverse population through the resources of community involvement, dedicated staff and sound management.

**VISION STATEMENT**

An innovative park district that creatively adapts to our evolving community and provides exceptional parks, recreation and cultural arts that benefit all.

**VALUE STATEMENTS**

•Accountability...We will work to achieve the most effective and efficient use of our financial resources while striving for the best return on the use of our assets.

•Excellence...We will strive for the best in everything we do.

•Integrity...We will practice steadfast adherence to a high moral and ethical code, and we will reliably deliver on what we say we are going to do.

•Service Oriented...We will focus our efforts on our customers and will operate the District based on the needs of the community.

•Working Together...The Board and staff will use a collaborative and cooperative team based approach that results in the best possible decisions for the greater good of the community. We will work WITH one another.