

WAUKEGAN PARK DISTRICT

**MEETING OF THE BOARD OF COMMISSIONERS
TUESDAY, FEBRUARY 14, 2023 – 4:30 pm
1324 GOLF ROAD
WAUKEGAN IL 60087**

AGENDA

- I. Call to Order
- II. Roll Call
- III. Public Comment
- IV. Motion to Approve the Following Consent Items
 - A. Minutes
 - January 17, 2023 (Board of Commissioners Meeting)
 - B. Bills
 - C. Payroll
 - D. Financial Statement
 - E. Permission to Receive Proposals for Food and Beverage
- V. Acknowledgements & Presentations
 - A. Presentation by Skip Goss, Waukegan Port District about Airport Runway Project and the Impact on the SportsPark – Review letter from former Mayor Morris
- VI. Progress Reports
 - A. Executive Director
 - B. Attorney
 - C. IAPD/Legislative
 - D. Division Reports
 - D.1 Director of Recreation
 - A. Superintendent of Recreation
 - D.2 Director of Parks
 - D.3 Director of Marketing and Community Relations
 - D.4 Director of Finance and Operations
 - A. Superintendent of Finance and Operations

- VII. Review, Discuss, Decide
 - A. Motion to Approve Bid for Bevier Park Basketball Court Repaving (Bejster)
 - B. Motion to Approve Employment Agreement for Mandi Florip as Park District Attorney (Lerner)
 - C. Motion to Approve New Master Plan Capital Accounts (Mendez)
 - D. Motion to Approve Resolution 2023-01 Retirement Healthcare Funding Plan and Agreement (Beckmann)
 - E. Motion to Approve Resolution 2023-02 Addition of the National Public Pension Fund Association (NPPFA) Deferred Compensation Plan as an Employee Benefit (Mendez)
 - F. Motion to Approve Resolution 2023-03 IMRF Resolution (Mendez)
 - G. Motion to Approve Interfund Transfers (Mendez)
 - H. Motion to Approve Updated Policies (Beckmann)
 - a. 3.20 Park District Policy Manual
 - b. 4.01 Residency Hiring Requirement and Promotion Process
 - c. 4.02 Status of Employment
 - d. 4.03 Conditions and Requirements of Employment
 - e. 4.04 Introductory Period for Employees
 - f. 4.10 Sick Leave and Family Medical Leave Act (FMLA)
 - g. 4.10.1 Unused and Unpaid Sick Leave Service Credit
 - h. 4.11 Funeral and Bereavement Leave
 - i. 4.13 Military Leave
 - j. 4.14 Jury Duty Leave
 - k. 4.15 Leave of Absence Without Pay
 - l. 4.16 Absence Without Official Leave
 - m. 4.17 Employee Health and Life Insurance
 - n. 4.18 On the Job Injury/Illness
 - o. 4.19 Training, Education, and Tuition Reimbursement
 - p. 4.20 Conference and Workshop Attendance/Visits
 - q. 4.21 Employee Privileges for Activities/Programs and Facilities
 - r. 4.22 Uniforms/Clothing
 - s. 4.23 Resignation
 - t. 4.24 Retirement Fund
 - u. 4.25 Alcohol and Drug-Free Workplace
 - v. 4.26 Discipline
 - w. 4.27 Grievance
 - x. 4.28 Expense Reimbursement
 - y. 4.29 Non-Discrimination and Anti-Harassment
 - z. 4.30 Overtime Compensation
 - aa. 4.31 Commercial Driver's License Alcohol and Drug Testing
 - bb. 4.32 Search of Waukegan Park District Property
 - cc. 4.33 Performance Evaluation and Development
 - dd. 4.34 Children in the Workplace
 - ee. 4.35 Wellness
 - ff. 4.36 Telecommuting
 - gg. 4.37 Employee Blood Leave Act
 - hh. 4.38 School Visitation Rights Act
 - ii. 4.39 Victims' Economic Security and Safety Act (VESSA)

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- jj. 4.40 Equal Employment Opportunity
- kk. 4.41 Pregnancy and Disability Accommodation
- ll. 4.42 HIPAA Privacy and Security
- mm. 2.08 Donations, Gifts, Bequests, and Naming Rights
- nn. 3.28 Use of Service Animals on Park District Property
- I. Motion to Approve Park Ordinance Book as Amended (Beckmann)
- J. Review Decennial Committee Local Government Efficiency Act (Beckmann)

VIII. Next Meeting

- A. February 28, 2023 – Committee of the Whole Meeting
- B. March 14, 2023 – Board of Commissioners Meeting

IX. Adjournment

OUR COMMITMENT TO YOU!

MISSION STATEMENT

The Waukegan Park District is committed to providing parks, facilities and leisure opportunities to our culturally diverse population through the resources of community involvement, dedicated staff and sound management.

VISION STATEMENT

An innovative park district that creatively adapts to our evolving community and provides exceptional parks, recreation and cultural arts that benefit all.

VALUE STATEMENTS

- Accountability...We will work to achieve the most effective and efficient use of our financial resources while striving for the best return on the use of our assets.
- Excellence...We will strive for the best in everything we do.
- Integrity...We will practice steadfast adherence to a high moral and ethical code, and we will reliably deliver on what we say we are going to do.
- Service Oriented...We will focus our efforts on our customers and will operate the District based on the needs of the community.
- Working Together...The Board and staff will use a collaborative and cooperative team based approach that results in the best possible decisions for the greater good of the community. We will work with one another.