

# WAUKEGAN PARK DISTRICT

**MEETING OF THE BOARD OF COMMISSIONERS  
TUESDAY, NOVEMBER 15, 2022 – 4:30 pm  
1324 GOLF ROAD  
WAUKEGAN IL 60087**

## **AGENDA**

- I. Call to Order
- II. Roll Call
- III. Motion to Approve the Following Consent Items.
  - A. Minutes
    - October 11, 2022 (Board of Commissioners Meeting)
  - B. Bills
  - C. NRPA Travel Expense Reports
  - D. Payroll
  - E. Financial Statement
  - F. Permission to Accept Bids for Printing of the 2023-24 Program Guide
- IV. Public Comment
- V. Acknowledgements & Presentations
  - A. Introduction of New Employee: Ashley Rouse, Recreation Specialist, Aquatics (Beverly)
  - B. Presentation of Check and Update by the Waukegan Parks Foundation (Hintz)
- VI. Progress Reports
  - A. Executive Director
  - B. Attorney
  - C. IAPD/Legislative
  - D. Division Reports
    - D.1 Director of Recreation
      - A. Superintendent of Recreation
      - B. 2022 Independence Parade Report
    - D.2 Director of Parks
    - D.3 Director of Marketing and Community Relations
    - D.4 Director of Finance and Operations
      - A. Superintendent of Finance and Operations

- VII. Review, Discuss, Decide
  - A. Motion to Approve 2023 Board of Commissioners Meeting Calendar (Lerner)
  - B. Motion to Approve IAPD Credentials Certificate for January 2023 Conference – choose representative (Lerner)
  - C. Motion to Approve Purchase a 2023 Ford Super Duty F250 4x4 (Bejster)
  - D. Motion to Approve Purchase of a 2023 Ford Super Duty F250 4x2 (Bejster)
  - E. Motion to Approve Purchase of Two (2) 2023 Ford Explorers (Bejster)
  - F. Motion to Approve Interfund Transfers (Mendez)
  - G. Motion to Approve Purchase of Special Recreation Services FFE for the Sensory Room at the McAlister Building (Beverly)
  - H. Motion to Approve Fiscal Year Annual Comprehensive Financial Report and Golf Financial Audit Report (Mendez)
  - I. Financial Update (Beckmann)
  - J. Review Draft of Ordinance 22-08 For the Levy and Assessment of Taxes for the Waukegan Park District for 2022 (Beckmann)
  - K. Motion to Approve Estimated Tax Levy (Beckmann)
  - L. Motion to Approve Resolution 2022-19 Truth in Taxation Law (Beckmann)
  - M. Motion to Approve Illinois Community Solar Subscription ComEd Agreement – Pivot Energy (Beckmann)
  - N. Motion to Approve Illinois Community Solar Credit Purchase and Sale Agreement – Nexamp Inc. (Beckmann)
  - O. Motion to Approve Resolution 2022-20 Flex Spending Account (FSA) Agreement Document (Mendez)
  - P. Motion to Approve Resolution 2022-22 IMRF Resolution Document (Beckmann)
  - Q. Motion to Approve Resolution 2022-21 Adoption of the 2022 Parks, Facilities and Open Space Master Plan (Bejster)
  
- VIII. Next Meeting
  - A. December 13, 2022 – Board of Commissioners Meeting, 4:30 pm (No November COW Meeting due to the Thanksgiving holiday)
  
- XI. Questions from Commissioners
  
- XII. Adjournment

**OUR COMMITMENT TO YOU!**

**MISSION STATEMENT**

The Waukegan Park District is committed to providing parks, facilities and leisure opportunities to our culturally diverse population through the resources of community involvement, dedicated staff and sound management.

**VISION STATEMENT**

An innovative park district that creatively adapts to our evolving community and provides exceptional parks, recreation and cultural arts that benefit all.

**VALUE STATEMENTS**

- Accountability...We will work to achieve the most effective and efficient use of our financial resources while striving for the best return on the use of our assets.
- Excellence...We will strive for the best in everything we do.
- Integrity...We will practice steadfast adherence to a high moral and ethical code, and we will reliably deliver on what we say we are going to do.
- Service Oriented...We will focus our efforts on our customers and will operate the District based on the needs of the community.
- Working Together...The Board and staff will use a collaborative and cooperative team based approach that results in the best possible decisions for the greater good of the community. We will work WITH one another.