

WAUKEGAN PARK DISTRICT

MEMORANDUM

TO: Jay Lerner
Executive Director

FROM: Quincy Bejster
Director of Parks

RE: Hitchcock Design Group Proposal for Bevier Park Design Development and
Construction Phase Services

DATE: July 5, 2022

At the July 12, 2022 Board of Commissioners Board Meeting, staff recommends the acceptance of the attached proposal from Hitchcock Design Group for the Bevier Park OSLAD Design Development and Construction Phase Services.

The total estimated professional fees are \$90,800.00 and include the following scope of services based on a \$1,200,000 total project cost estimate:

Design Development	\$33,200
Construction Documentation	\$29,800
Permitting Phase	\$4,600
Bidding Phase Services (Hourly as needed)	\$2,200
Construction Phase Services (Hourly as needed)	\$15,000
USACE Wetland Permitting (if required)	<u>\$6,000</u>
	\$90,800

The detailed proposal is attached.

The professional service fees for the Bevier Park improvements are included in the FY 2022/23 CIP Budget.

Thank you.

TG/tg