

# WAUKEGAN **P**ARK DISTRICT

**MEETING OF THE BOARD OF COMMISSIONERS  
TUESDAY, MAY 10, 2022 – 4:30 pm  
1324 GOLF ROAD  
WAUKEGAN IL 60087**

## **AGENDA**

- I. Call to Order
- II. Roll Call
- III. Motion to Approve the Following Consent Items.
  - A. Minutes
    - April 12, 2022 (Board of Commissioners Meeting)
    - April 26, 2022 (Special Board Meeting)
  - B. Bills
  - C. Payroll
  - D. Financial Statements
- IV. Public Comment
- V. Acknowledgements & Presentation
  - A. Donation from North Shore Gas for SwimSmart and Nature Programs
  - B. Introduction of HR/Risk Management Coordinator Lizandra Garcia
- VI. Progress Reports
  - A. Executive Director
  - B. Attorney
  - C. IAPD/Legislative
  - D. Division Reports
    - D.1 Director of Recreation
      - Polar Bear Plunge Report
    - D.2 Director of Parks
    - D.3 Director of Marketing and Community Relations
    - D.4 Director Finance and Operations
- VII. Election & Appointment of Officers
  - A. Motion to Approve Election & Appointment of Officers
    - President
    - Vice President
    - Treasurer & Deputy Treasurer
    - Secretary & Deputy Secretary

B. Motion to Approve Appointment of Officials

- Local Election Official
- IMRF Officer
- PDRMA Representative
- PDRMA Alternate Representative

VIII. Recess (Newly Elected/Appointed Officers to Preside)

IX. Review, Discuss, Decide

- A. Motion to Approve Appointment/Reappointment of Advisory Committee and Foundation Liaisons/Chairpersons and Members
- Golf (J. Beckmann)
  - Recreation (2) (E. Beverly)
  - Master Plan
  - Foundation (Liaison only)
- B. Motion to Approve the following Resolutions (K. Mendez)
- 2022- 10 - Designating Depository
  - 2022- 11 - First Midwest Bank Authorization
  - 2022- 12 - Associated Bank Authorization
  - 2022- 13 - First Midwest Bank Signature Authorization
  - 2022- 14 - First Midwest Bank Signature Authorization
  - 2022- 15 - Associated Bank Authorization
- C. Motion to Approve BS&A ERP Software (K. Mendez)
- D. Motion to Approve Access Control Solutions for Special Recreation Building (K. Mendez)
- E. Review Ordinance 22-06, An Ordinance Adopting the Combined Annual Budget and Appropriation of Funds for the Fiscal Year Beginning May 1, 2022 and ending April 30, 2023 (J. Beckmann)
- F. Motion to Approve Amended/New Policies (J. Beckmann)
- A. 4.12 Maternity Leave and Pregnancy Rights (deletion)
  - B. 4.29 Non-Discrimination and Anti-Harassment (amended)
  - C. 4.42 HIPAA Privacy and Security (new)
- G. Motion to Approve McAlister Building Roof Improvements (Q. Bejster)
- H. Motion to Approve McAlister Building HVAC Improvements (Q. Bejster)
- I. Motion to Approve Groundskeeper 4000-D Mower Purchase (Q. Bejster)

X. Next Meeting

- A. Committee of the Whole Meeting, Tuesday, May 24, 2022 at 4:30 pm

XI. Questions from Commissioners

XII. Adjournment

**OUR COMMITMENT TO YOU!**

**MISSION STATEMENT**

The Waukegan Park District is committed to providing parks, facilities and leisure opportunities to our culturally diverse population through the resources of community involvement, dedicated staff and sound management.

**VISION STATEMENT**

An innovative park district that creatively adapts to our evolving community and provides exceptional parks, recreation and cultural arts that benefit all.

**VALUE STATEMENTS**

•Accountability...We will work to achieve the most effective and efficient use of our financial resources while striving for the best return on the use of our assets.

•Excellence...We will strive for the best in everything we do.

•Integrity...We will practice steadfast adherence to a high moral and ethical code, and we will reliably deliver on what we say we are going to do.

•Service Oriented...We will focus our efforts on our customers and will operate the District based on the needs of the community.

•Working Together...The Board and staff will use a collaborative and cooperative team based approach that results in the best possible decisions for the greater good of the community. We will work WITH one another.