



## Waukegan Park District

### Seasonal Scholarship OR Payment Plan Application Request

Date of Application: \_\_\_\_\_

Family Name: \_\_\_\_\_

Rec Trac Household Number: \_\_\_\_\_

#### **PURPOSE**

- Seasonal Scholarship and Payment Plan Application Request is available to assist individuals wishing to participate in Waukegan Park District (WPD) programs and services who would not otherwise have the resources to participate due to financial restraints.

#### **ELIGIBILITY**

- This is for WPD or SRSNLC residents' participants only.
- Payment Plans are based on a case by case basis, program by program, and season by season.
- First come first served basis.
- Confidential Scholarship Applications are addressed on a first come first served basis and looked at case by case basis; program by program; season by season; and by each area.
- There may be a program attendance requirement for scholarships for funding to be granted for programs.
- Must reapply for Financial Assistance in January at the start of the calendar year.

#### **GUIDELINES**

- Applications may be completed for up to two family members. If assistance is needed for more than two members a separate application must be completed.
- Refunds and pro-rates will not be granted on payments made prior to financial assistance approval.
- First payment must be made at the time of registration.
- Full amount of registration fees must be paid prior to the end of the program session / month / season.
- If the Payment Plan is not paid off before the next season the participant will NOT be permitted to register for any programs until it is paid off.
- Completed applications must be turned in two weeks prior to the start of the program/activity.
- Response to completed Payment Plans Request will be made within 7 working days of the request.
- To return Waukegan Park District/SRSNLC-Waukegan Confidential Seasonal Scholarship or Payment Plan Application(s) to:
  - Please put program area you are looking for on the bottom of the envelope
  - **In-Person:** Belvidere Recreation Center, Jack Benny Center or Field House Sports & Fitness Center
  - **Mail:** Waukegan Park District, 1324 Golf Road, Waukegan, IL 60087. Attention Recreation Department
- If you have any questions, please call (847)360-4700 or the department.

**Waukegan Park District**  
1324 Golf Road, Waukegan, Illinois 60087  
(847) 360 – 4700

**Seasonal Scholarship or Payment Plan Application Request**

**Good for 1 Season**

You must contact Waukegan Park District with any changes after completing this form.

Please complete the Waukegan Park Districts Seasonal Scholarship or Payment Application and provide **a copy** of the registration form for each program(s) you are seeking assistance for. Keep the original for future registration.

**If not completed in full, application may be denied.**

<b>Parent/Guardian Applying:</b>	<b>Home Phone #</b>	<b>Cell Phone #</b>	<b>Work Phone #</b>
<b>Mailing Address</b>	<b>City</b>		<b>Zip Code</b>
<b>Residence Address (not a P.O. Box)</b>	<b>City</b>		<b>Zip Code</b>
<b>E-mail Address</b>			

<b>Name of Participant(s) First &amp; Last Name</b>	<b>Birth Date(s)</b>	<b>Age</b>
1		
2		

**This is a request for:** Circle the one that applies

Scholarship	Payment Plan	Both
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**Program Season** Circle the one that applies

Winter/Spring	Summer	Fall/Holiday
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What percentage for the Programs/Activities is the family the capable of paying? \_\_\_\_\_%

What percentage of Program Fee are you requesting to be awarded? \_\_\_\_\_%

What is the full Payment Plan Request Amount? \$ \_\_\_\_\_

**When can you make payments and for how much?**

<b>Paid On</b>	<b>Amount</b>

- Full amount of registration fees must be paid prior to the end of the program session / month / season.
- I understand that if my Payment Plan is not paid off before the next season I will not be permitted to register for programs:

<b>Signature:</b>	<b>Date:</b>
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