

MINUTES OF SPECIAL BOARD MEETING
BOARD OF PARK COMMISSIONERS
WAUKEGAN PARK DISTRICT
TUESDAY, AUGUST 24, 2021 at 4:30 p.m.
VIRTUAL MEETING

I. CALL TO ORDER

The meeting was called to order at 4:32 pm.

Vice President Kilkelly provided justification for holding the meeting remotely based on the August 20, 2021 Disaster Declaration by Governor Pritzker.

II. ROLL CALL OF COMMISSIONERS

COMMISSIONERS PRESENT

Vice President Janet Kilkelly
Treasurer Jeremiah Johnson

Commissioner Anton Mathews

COMMISSIONERS ABSENT

President Jacqueline Herrera Giron

Commissioner George Bridges

STAFF PRESENT:

Executive Director Jay Lerner
Executive Assistant Sally Sandine, Superintendent of Community Relations Teddy Anderson,
Superintendent of Finance & Administration Jon Beckmann, Superintendent of Recreation Errick
Beverly, Superintendent of Parks Quincy Bejster, and Attorney Mandi Florip.

III. PUBLIC COMMENT

None.

President Herrera Giron entered the meeting at 4:34 pm.

Motion to seat President Herrera Giron by Vice President Kilkelly, Second by Commissioner Mathews.

AYE: Mathews, Johnson, and Kilkelly

NAY: None

ABSTAIN: None

ABSENT: Bridges and Herrera Giron

Motion carried.

IV. ACKNOWLEDGEMENTS & PRESENTATIONS

None.

V. REVIEW, DISCUSS, DECIDE

A. Motion to Approve Field House and Bonnie Brook Maintenance

Staff recommends acceptance of the low bid of \$65,905.00 along with Alternates 1, 2, 3, 5, and 6 for a grand total of \$83,555.00 from Patriot Maintenance Inc. for the 2021 Field House & Bonnie Brook Pavement Maintenance. Staff has had a positive experience

Commissioner Bridges entered at 4:38pm.

Motion to seat Commissioner Bridges by Kilkelly, Second by Vice President Johnson

AYE: Mathews, Johnson, Kilkelly, and Herrera Giron

NAY: None

ABSTAIN: None

ABSENT: Bridges

Motion carried.

Commissioner Bridges was seated.

Motion by Treasurer Johnson, Second by Commissioner Mathews to approve Field House and Bonnie Brook maintenance as presented.

Motion to amend the motion to include alternates by Treasurer Johnson and second by Commissioner Mathews.

AYE: Mathews, Bridges, Johnson, Kilkelly, and Herrera Giron

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

B. Motion to Approve Purchase of Park in the Glen Playground Equipment

Staff recommends acceptance of the purchase of the BC Burke Company LLC playground equipment from Play Illinois for the playground equipment at Park in the Glen through the Sourcewell co-op.

Motion by Commissioner Bridges, Second by Commissioner Mathews to approve purchase of Park in the Glen playground equipment, as presented.

AYE: Mathews, Bridges, Johnson, Kilkelly, and Herrera Giron

NAY: None

ABSTAIN: None
ABSENT: None

Motion carried.

C. Motion to Approve Belvidere Recreation Center Roof Replacement

Staff recommends acceptance of the low Base Bid of \$259,650, Alternate 1 Bid of \$3,150 and Alternate 2 Bid of \$5,950 for a Grand Total of \$268,750 from Bee Liner Lean Services for the 2021 Belvidere Recreation Center Roof Replacement.

Motion by Commissioner Mathews, Second by Commissioner Mathews to approve Belvidere Recreation Center roof replacement and alternates, as presented.

AYE: Mathews, Bridges, Johnson, Kilkelly, and Herrera Giron
NAY: None
ABSTAIN: None
ABSENT: None

Motion carried.

D. July 2021 Accounts Payable Report

Mr. Beckmann provided the monthly accounts payable report and offered to answer questions from the Board.

E. July 2021 Board Cash Statement

This statement shows the District's cash position for the year. Two funds are operating at surplus.

Commissioner Mathews asked why the funds were up. Staff noted it is due to the removal of many COVID-19 restrictions.

F. July 2021 Golf Financial Dashboard

This report is for Bonnie Brook and Greenshire. As of today, they are net positive by \$504,000, nearly doubling the budget from last year. They are having a successful year.

Commissioner Mathews asked about the increase. Staff noted that here too, the COVID-19 restrictions have been lifted. In addition, golf has found a resurgence. Commissioner Mathews asked if this increase would be sustainable. Staff stated that the weather also plays a big part, but they anticipate a continuation of the successful performance of the golf courses.

G. Discussion about Annual NRPA Conference Attendance

Mr. Lerner noted that the cancellation date was last Friday for the conference. Some have chosen not to due to the rising pandemic numbers. Staff wanted to include this agenda item to address any questions the Board has about the event. Vice President Kilkelly noted that she had decided not to

attend and asked if the Board would be able to view the awards ceremony virtually. Staff noted that there should be a livestream.

VI. ANNOUNCEMENTS

Upcoming Board of Commissioners Meeting: Tuesday, September 14, 2021 at 4:30 pm. This meeting will be held remotely.

Mr. Beverly stated that Rose Park and the SplashZone were highlighted in Water World Magazine, the premier magazine for waterparks. The District will be participating in the Fiestas Patrias and the Board has been invited to ride the float.

Ms. Anderson stated the Big Splash will be September 10th at 5:30pm, the Foundation's fundraising event. You can purchase tickets on Eventbrite or speak with Ms. Anderson about obtaining tickets.

VII. QUESTIONS/COMMENTS FROM COMMISSIONERS

Commissioner Mathews thanked the staff for their hard work and dedication. He had a good time at the public meeting at Bevier Park and appreciated the public coming out. He thanked Cameron and his team for taking the time to meet with him. He also thanked Ty and the cultural arts team, who he met with on Friday. He toured the Carnegie Library and is excited about the potential of the building. He gave a special shoutout to Quinlin on the recent promotion to recreational specialist. He thanked the City Club for hosting the fundraiser last weekend. He also noted that Attorney Florip was out running the Fort 2 Base race event.

Commissioner Bridges had no comment.

Treasurer Johnson wished everyone safety and health.

Vice President Kilkelly stated that there was a nice article on Carnation Court in the News Sun. Last night she attended the Special Recreation Advisory Committee. They provided an update on the last year with COVID-19 and how they were trying to address the needs of the community. They also spoke about what they planned for the future. They stated that the Polar Bear plunge was successful despite that fact that no one "plunged".

President Herrera Giron thanked everyone and wished everyone safety and health.

IX. ADJOURNMENT

There being no further business, Commissioner Mathews moved, seconded by Commissioner Bridges to adjourn the meeting at 5:02 p.m.

AYE: Mathews, Bridges, Johnson, Kilkelly, and Herrera Giron

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

Respectfully submitted,

Mandi Florip
Secretary