MINUTES OF SPECIAL BOARD MEETING

BOARD OF PARK COMMISSIONERS

WAUKEGAN PARK DISTRICT

MONDAY, JULY 26, 2021 at 12:00pm

ADMINISTRATIVE OFFICE BUILDING

1324 GOLF ROAD, WAUKEGAN, IL 60087

**I. CALL TO ORDER**

The meeting was called to order at 12:00pm.

**II. ROLL CALL OF COMMISSIONERS**

COMMISSIONERS PRESENT COMMISSIONERS ABSENT

 President Jacqueline Herrera Giron

Vice President Janet Kilkelly

Treasurer Jeremiah Johnson

Commissioner George Bridges

Commissioner Anton Mathews

STAFF PRESENT:

Executive Director Jay Lerner

Executive Assistant Sally Sandine, Superintendent of Parks Quincy Bejster, and Attorney Mandi Florip.

**III. PUBLIC COMMENT**

None.

**IV. ACKNOWLEDGEMENTS & PRESENTATIONS**

None.

**V. REVIEW, DISCUSS, DECIDE**

1. Motion to Approve Quote for Bonnie Brook Clubhouse Floor Installation

Staff recommends acceptance of the low quote of $24,950.00 from Iskalis American Floor Show for Bonnie Brook Golf Course Banquet Flooring.

Motion by Treasurer Johnson, Second by Commissioner Mathews to change order for Victory Park, as presented.

The Board discussed the installation completion date and materials to be utilized.

AYE: Mathews, Johnson, and Kilkelly

NAY: None

ABSTAIN: None

ABSENT: Bridges, Herrera Giron

Motion carried.

1. Motion to Approve Purchase for Victory Park Dugouts

Staff recommends accepting the purchase of two (2) GameShade Modular Baseball/Softball Dugouts for Victory Park Reckling Field.

Staff has done extensive research on different dugout options for Reckling Field at Victory Park.

Hitchcock Design initially created a custom design which is not available until December due to current supply shortage. Staff then spoke with multiple vendors as well as researched dugout options across the country. In the end staff felt that this dugout design fit best with the already created field design. Additionally, it is within budget and available for delivery within our construction window.

Motion by Commissioner Mathews, Second by Treasurer Johnson to change order for Victory Park, as presented.

Treasurer Johnson asked if a donation date has been announced. The Board discussed when the ceremony would be held to recognize the new field. Vice President Kilkelly asked if staff has spoke with St. Annies about their usage. Staff noted that the site will remain mostly open for their play.

AYE: Mathews, Johnson, and Kilkelly

NAY: None

ABSTAIN: None

ABSENT: Bridges, Herrera Giron

Motion carried.

**VI. ANNOUNCEMENTS**

Mr. Lerner stated that there is a public input meeting scheduled for August 4th for Bevier Park. The meeting will be held outside or indoor, if the weather is poor. About 600 postcards were distributed to neighbors of the park. He also noted that NPRA plans to have a gold medal reception on Monday night, as they have in the past. The announcement of the winners will be virtual on Tuesday.

**VII. QUESTIONS/COMMENTS FROM COMMISSIONERS**

Commissioner Mathews wished everyone a good day.

Treasurer Johnson noted his team has a playoff game this evening.

Vice President Kilkelly stated that there was a good article following up on the Midlane Parks.

**VIII. NEXT MEETING**

Tuesday, August 3, 2021, 4:30 pm – Board of Commissioners Meeting

**IX. ADJOURNMENT**

There being no further business, Commissioner Mathews moved, seconded by Treasurer Johnson to adjourn the meeting at 12:10 p.m.

On a unanimous voice vote, the motion carried.

Respectfully submitted,

Mandi Florip

Secretary