

MINUTES OF THE REGULAR MEETING
BOARD OF PARK COMMISSIONERS
WAUKEGAN PARK DISTRICT
June 8, 2021
REMOTE VIRTUAL MEETING
Public Dial in and Access Code provided

I. CALL TO ORDER

The meeting was called to order at 4:31 pm. The meeting was held virtually, in compliance with SB 2135.

All commissioners verified their identity, and ability to hear and be heard, by stating their name and position.

II. PUBLIC HEARING – BUDGET AND APPROPRIATION ORDINANCE 21-06

The purpose of this hearing is to review and receive public comment on the budget and appropriation ordinance pursuant to Illinois public budget law. Mr. Beckmann presented the information to the board.

Motion to seat President Herrera Giron by Treasurer Johnson, Second by Commissioner Bridges.

On the roll call, the vote was as follows:

AYE: Mathews, Bridges, Johnson, and Kilkelly

NAY: None

ABSTAIN: None

ABSENT: Herrera Giron

Motion carried.

President Herrera Giron was seated at 4:34 pm.

III. ROLL CALL OF COMMISSIONERS

COMMISSIONERS PRESENT

President Jacqueline Herrera Giron

Vice President Janet Kilkelly

Treasurer Jeremiah Johnson

Commissioner George Bridges

Commissioner Anton Mathews

COMMISSIONERS ABSENT

STAFF PRESENT:

Executive Director Jay Lerner

Executive Assistant Sally Sandine, Superintendent of Community Relations Teddy Anderson, Superintendent of Finance & Administration Jon Beckmann, Superintendent of Recreation Errick Beverly, Superintendent of Parks Quincy Bejster, and Attorney Mandi Florip.

IV. CONSENT AGENDA

The Consent Agenda Items which included the Minutes of the May 11, 2021 (Board of Commissioners Meeting), May 25, 2021 (Committee of the Whole Meeting), Bills, Payroll, and Financial Statements.

Motion by Vice President Kilkelly, seconded by President Herrera Giron to approve the Minutes of the March 9, 2021 (Board of Commissioners Meeting), Bills, Payroll, and Financial Statements.

On the roll call, the vote was as follows:

AYE: Mathews, Bridges, Johnson, Kilkelly, Herrera Giron

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

V. PUBLIC COMMENT

President Herrera Giron recused herself from public comments out of an abundance of caution and potential conflict due to employment. Vice President Kilkelly asked for public comment.

Margaret Carrasco 532 N. Lewis Avenue – Ms. Carrasco stated that she was speaking in light of the recent homicide at Bowen Park. She noted that the ravine is a known hangout for gang youth. She asked that the District address this today and consider installing a gate.

Nicholas Snarski 317 Parmalee Place – As a lifetime resident of Waukegan, he lives across the street from Bowen Park. He noted that it is not a known gang park though there is occasional night traffic. He believes that installing a gate before the entrance to the parking lot would be a deterrent. He stated that installation of a fence would not be a good choice.

VI. ACKNOWLEDGEMENTS & PRESENTATIONS

None

VII. PROGRESS REPORTS

A. Executive Director Lerner: Mr. Lerner presented his report and offered to answer questions. He noted that he is working with staff on options to address the Bowen Park incident. Staff has received first budgetary numbers for the Carnegie project and will bring that before the Board in the future.

B. Attorney Report: Attorney Florip has been working on various contracts and letters, as requested by staff.

C. Legislation/ IAPD Update: The OMA bill which would have allowed for remote meetings to continue did not pass.

D. Division Reports:

D1. Recreation: Mr. Beverly presented his report. Field House membership is at 6,418. The fishing derby had 251 participants. Senator Johnson stopped by. There were over 750 people at the SplashZone last weekend. The majority of those were residents. The District also participated in the Pride Parade. Staff is working on the Shoebox Derby. Javier Martinez was promoted to Supervisor.

Vice President Kilkelly asked if the Field House had Pelotons and noted that some organizations are putting in Peloton bicycles for staff.

D2. Parks: Mr. Bejster presented his report. He highlighted that staff has been pushing forward with the Midlane playgrounds. They are experiencing a delay in fencing, as it was on back order. They are planning for an installation during the week of June 21st. Staff received a permit for Victory Park. District water trucks have been working nonstop, as they have been battling the drought. Park permits are up and usage has increased. Percussion Playground continues to progress. The asphalt was done yesterday for the pathway and staff is working on site restoration. The equipment should be installed on Thursday and Friday.

Vice President Kilkelly asked for clarification about the soccer field painting.

D3. Community Relations: Ms. Anderson presented her report and offered to answer questions from the Board. She reminded the Board that there is a Master Plan Committee on June 11th at 10am on Teams. She also stated that the Percussion Playground grand opening invitations will be going out soon. The scholarship committee will have the five recipients at the Committee of the Whole meeting on June 22nd.

D4. Finance and Administration: Mr. Beckmann presented his report. The District is continuing to watch pension costs and savings opportunities. He congratulated the team on all of the grant awards, which have resulted in extra audits. Mr. Beckmann's assistant, Kelly Mendez, had her first child on Friday.

VII. REVIEW, DISCUSS, AND DECIDE

A. Motion to Approve Interfund Transfers

Fund	From	To
Capital (30-11-11-583-9999)	\$727,000.00	
Master Plan Capital (29-55-98-473-9999)		\$727,000.00

Purpose: To transfer funds from Capital to support the completion of the Waukegan Carnegie Center. Related to the redevelopment and larger-scale grant project.

Fund	From	To
Capital (30-11-11-583-9999)	\$200,000.00	
Master Plan Capital (29-88-98-473-9999)		\$200,000.00

Purpose: To transfer funds from Capital to support the completion of Victory Park. The non-advanced part of the OSLAD grant reimbursement program using Park District funds until the project is complete. Related to the redevelopment and larger-scale grant project.

Fund	From	To
Capital (30-11-11-583-9999)	\$542,860.00	
Master Plan Capital (29-88-98-473-9999)		\$542,860.00

Purpose: To transfer funds from Capital to support the completion of Victory Park. Nongrant proceeds from Park District funds to fund the project entirely. Related to the redevelopment and larger-scale grant project.

Motion by Treasurer Johnson, Second by Commissioner Mathews to approve interfund transfers, as presented.

AYE: Mathews, Bridges, Johnson, Kilkelly, and Herrera Giron

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

B. Motion to Approve Purchase of 6-foot Rain Circle Fountain for Victory Park

Staff recommends accepting the purchase of one (1) 6' Rain Circle Fountain with Basin from Fountains.com. Staff has done extensive research on different fountain options for the Victory Park Renovation Project. Hitchcock Design initially created a custom design which bid prices far exceeded the budget. Staff then spoke with local artists about custom pieces as well as researched several fountain options across the country. In the end staff felt that this design fit best with the design theme as well as being the more cost-effective option. In addition, the labor to install is minimal, low maintenance in terms of operation, as well as being visually and audially appealing.

Motion by Vice President Kilkelly, seconded by President Herrera-Giron, to approve purchase of 6-foot rain circle fountain for Victory Park, as presented.

Commissioner Mathews asked what the lifespan of the fountain would be. Mr. Bejster stated 15-20 years for the fountain and parts can be purchased separately.

On the roll call, the vote was as follows:

AYE: Mathews, Bridges, Johnson, Kilkelly, and Herrera Giron

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

C. Motion to Approve Purchase of Toro Sand Pro 5040

Staff recommends accepting the purchase of one (1) Toro Sand Pro 5040 with Rear Mounted Rahn Lip Broom through the Sourcewell Contract #57943 for the price of \$24,898.00 from Reinders.

Motion by Vice President Kilkelly, seconded by Commissioner Mathews, to approve Purchase of Toro Sand Pro, as presented.

Vice President Kilkelly asked what the lifespan was of the previously owned piece of equipment. Staff stated that they try to rotate it out every ten years. Commissioner Mathews asked what the use of the equipment is. Mr. Bejster stated it is for the infields and warning track.

On the roll call, the vote was as follows:

AYE: Mathews, Bridges, Johnson, Kilkelly, and Herrera Giron

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

D. Motion to Approve Ordinance 21-06, an Ordinance Adopting the Combined Annual Budget and Appropriation of Funds for the Fiscal Year Beginning May 1, 2021 and ending April 30, 2022

Staff recommends acceptance of the FY2021-22 combined annual budget and appropriation ordinance. It has been available for public inspection since May 7, 2021 and a public hearing notice was published in the News Sun on May 14, 2021.

Motion by Treasurer Johnson, seconded by Commissioner Bridges, to Approve Ordinance 21-06, an Ordinance Adopting the Combined Annual Budget and Appropriation of Funds for the Fiscal Year Beginning May 1, 2021 and ending April 30, 2022, as presented.

On the roll call, the vote was as follows:

AYE: Mathews, Bridges, Johnson, Kilkelly, and Herrera Giron

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

E. Motion to Approve Closed Session Minutes of January 26, 2021 and April 13, 2021 for

release

Motion by President Herrera Giron, seconded by Commissioner Bridges, to Approve Closed Session Minutes of January 26, 2021 and April 13, 2021 for release, as presented.

On the roll call, the vote was as follows:

AYE: Mathews, Bridges, Johnson, Kilkelly, and Herrera Giron

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

F. Motion to Approve Administrative Debt and Bond Annual Review

Mr. Beckmann noted that this is the annual debt and bond review, which must be reported to the Board each year. He highlighted the items of note.

Motion by Vice President Kilkelly, seconded by Commissioner Bridges, to Approve administrative debt and bond annual review, as presented.

On the roll call, the vote was as follows:

AYE: Mathews, Bridges, Johnson, Kilkelly, and Herrera Giron

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

IX. NEXT MEETING

A. Committee of the Whole Meeting, Tuesday, June 22 at 4:30 pm at the Administrative Building

X. QUESTIONS/COMMENTS FROM COMMISSIONERS

Commissioner Mathews commended Treasurer Johnson for securing the donation to the District. He also thanked Mr. Bejster for meeting with him and providing him with a tour of the maintenance facility. He has been following the Midlane projects and commended staff on the progress. He congratulated Javi Martinez on his recent promotion. He also congratulated the winners of the fishing derby. He commended Josue, Javi, and Maria for their efforts during the Pride Parade. He stated that his prayers go out to the family of the individual who was shot at Bowen. He prays for healing and peace. He appreciated the comment offered this evening during public comment and looks forward to working with staff and board members on a solution.

Commissioner Bridges echoed the board members remarks on the tragic event at Bowen Park. He offered condolences to the family and to our community, who lost one of its members. He agrees that the Board needs to address and be a partner in addressing the real problem.

Treasurer Johnson thanked staff for their work. As the weather heats up, so does the District and he appreciates everyone answering the call. He touched on the Bowen Park incident as a devastating incident for the community. He is hopeful that everyone can come together with a solution that will be best for the District and City.

Vice President Kilkelly extended her thoughts and prayers to the family who suffered the loss of their loved one. She knows that the District will work collaboratively but needs to be mindful that this is an urban District. She wants to ensure that the facilities remain accessible, as the District thinks through solutions for the future.

President Herrera Giron noted that she has no further comments out of an abundance of caution for a potential conflict.

XI. ANNOUNCEMENTS

XII. ADJOURNMENT

There being no further business, Treasurer Johnson moved, seconded by Commissioner Bridges to adjourn the meeting at 5:20 p.m.

On the roll call, the vote was as follows:

AYE: Mathews, Bridges, Johnson, Kilkelly, and Herrera Giron

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

Respectfully submitted,

Mandi Florip
Secretary