

MINUTES OF SPECIAL BOARD MEETING  
BOARD OF PARK COMMISSIONERS  
WAUKEGAN PARK DISTRICT  
Virtual Remote Meeting  
TUESDAY, SEPTEMBER 22, 2020 at 4:30pm  
Public dial in provided

**I. CALL TO ORDER**

The meeting was called to order at 4:30pm. The meeting was held virtually, in compliance with SB 2135.

All commissioners verified their identity, and ability to hear and be heard, by stating their name and position.

**II. ROLL CALL OF COMMISSIONERS**

COMMISSIONERS PRESENT

President Jeremiah Johnson  
Vice President Jacqueline Herrera-Giron  
Treasurer George Bridges  
Commissioner Marc Jones  
Commissioner Janet Kilkelly

COMMISSIONERS ABSENT

STAFF PRESENT:

Executive Director Jay Lerner  
Executive Assistant Sally Sandine, Superintendent of Community Relations Teddy Anderson,  
Superintendent of Finance & Administration Jon Beckmann, Superintendent of Recreation Errick  
Beverly, Superintendent of Parks Scott MacLean, Deputy Superintendent of Sports Quincy Bejster,  
Deputy Superintendent of Recreation and Arts Mike Mayfield, and Attorney Mandi Florip.

**III. PUBLIC COMMENT**

None.

**IV. ACKNOWLEDGEMENTS & PRESENTATIONS**

None.

**V. REVIEW, DISCUSS, DECIDE**

- A. Motion to Approve No Bands, DJ's or Other Loud/Amplified Music at Clearview Park

Mr. MacLean presented his research on quiet park ordinances. An example ordinance was provided from the Lake County Forest Preserve. Staff recommends that the board adopt a similarly worded

ordinance.

Motion by President Johnson, seconded by Commissioner Jones to approve No Bands, DJ's or Other Loud/Amplified Music at Clearview Park, as presented.

Commissioner Jones asked if this would be exclusive to Clearview Park. Staff noted that it would, however the board could add or subtract facilities from this ordinance. This would be noted in the permit process. An alternative park would be provided for those who would like bands, DJ's, or amplified music. No amplified music would be allowed at all. Commissioner Jones asked if this would be redundant to the city's ordinance.

Vice President Herrera-Giron voiced her concern that this would only apply to one particular park, and asked if it should apply to all similarly situated parks. Mr. MacLean noted that Clearview is a uniquely situated location, whereas other parks have more open space. She has received several complaints about residents not wanting to see individuals with a specific race in this park and wants to ensure that this ordinance is not being put into place because of that type of complaint.

Commissioner Kilkelly has received complaints about loud music at this park. She believes that this is an equitable policy to put in place to address the close proximity of the park and shelter to residents.

Treasurer Bridges asked if all of the noise complaints have come from functions the park district has scheduled or if these are individuals who have showed up. Mr. Lerner noted that normally it is rentals, but it has also been individuals at the park. He asked how this would be enforced. Staff noted that park patrol can be utilized. He asked if this ordinance would automatically exclude certain activities, like movie in the park, from Clearview Park. The board can vote to stay the policy in certain circumstances.

Commissioner Kilkelly noted that the police have been called in the past but nothing has been done. Vice President Herrera-Giron asked for clarification on what exactly the complaints have been. Complaints have included loud music, traffic going in and out, and people in the parks after dark, among other things. Staff noted that there is about 200 feet from the shelter to the residents.

Amended motion to include only Clearview Park picnic shelter.

On the roll call, the vote was as follows:

AYE: Kilkelly, Jones, Johnson

NAY: Bridges, Herrera-Giron

ABSTAIN: None

ABSENT: None

Motion carried.

B. Motion to Approve 2020 SportsPark Pavement Maintenance Bid

Mr. MacLean recommends acceptance of the low bid of \$33,303.00 from Patriot Pavement Maintenance.

Motion by President Johnson, seconded by Commissioner Kilkelly to approve 2020 SportsPark

Pavement Maintenance Bid, as presented.

There was no discussion on the matter.

On the roll call, the vote was as follows:

AYE: Kilkelly, Jones, Bridges, Herrera-Giron, Johnson

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

- C. Motion to Approve Election Day November 3, 2020 as a day off for Full Time Employees – 2020 only

Mr. Beckmann recommends acceptance of the election day holiday.

Motion by Treasurer Bridges, seconded by Vice President Herrera-Giron to approve Election Day November 3, 2020 as a day off for Full Time Employees – 2020 only, as presented.

There was no discussion on the matter.

On the roll call, the vote was as follows:

AYE: Kilkelly, Jones, Bridges, Herrera-Giron, Johnson

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

- D. Motion to Accept Impact Fee for Shah Hospitality LLC

Mr. Lerner reminded the board that Lotus Suites was looking to convert the existing hotel into a senior living facility. Tressler assisted with the agreement proposing impact fees for \$18,000.00 in lieu of land. The owner has accepted this verbally, contingent on the city's approval.

Motion by President Johnson, seconded by Bridges to accept Impact Fee for Shah Hospitality LLC, as presented.

On the roll call, the vote was as follows:

AYE: Kilkelly, Jones, Bridges, Herrera-Giron, Johnson

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

E. Rose Park Project Update

Mr. MacLean noted that the IDPH inspection went well. All of the asphalt work has been completed and the pumps are in. Water is circulating and all spray features have been run. Fencing and gates are also in. Signage, concrete picnic tables, and benches will be installed. Staff anticipates keeping the fence around the project until spring. They will reevaluate in November. Mr. MacLean recommends a grand opening in spring.

F. King Park Project Update

Mr. MacLean stated that Great Lakes is coming later this week to complete landscaping and site restoration. King Park is looking to open mid-October.

Commissioner Kilkelly asked when shelter reservations would be taken. She noted that if King Park was going to be made a quiet park, she would prefer to do that prior to opening.

G. COVID 19 Waukegan Park District Update

Mr. Bejster updated the board. Nothing has changed in regards to restrictions and regulations. Capacity counts and reduced programming are still in place. Staff is looking at offering free walking times daily in the afternoon. They will be introducing a reservation system for this.

H. Motion to Approve Resolution 2020-21 Early Retirement Incentive Plan

Mr. Beckmann is seeking permission for adoption of the ERI as presented.

Motion by Vice President Herrera-Giron, seconded by Treasurer Bridges to approve Resolution 2020-21 Early Retirement Incentive Plan, as presented.

On the roll call, the vote was as follows:

AYE: Kilkelly, Jones, Bridges, Herrera-Giron, Johnson

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

I. Motion to Approve Resolution 2020-22 Early Retirement Incentive Plan Time Period

Mr. Beckmann started that this would adopt an earlier amortization schedule of 5 years, rather than 10 years.

Motion by Treasurer Bridges, seconded by Vice President Herrera-Giron, to approve Resolution 2020-22 Early Retirement Incentive Plan Time Period, as presented.

On the roll call, the vote was as follows:

AYE: Kilkelly, Jones, Bridges, Herrera-Giron, Johnson

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

## **VI. CLOSED SESSION**

A. Personnel ILCS 120/2 (c)(1)

## **VII. ANNOUNCEMENTS**

None.

## **VIII. QUESTIONS/COMMENTS FROM COMMISSIONERS**

Commissioner Kilkelly expressed her appreciation to Mr. Beckmann and Mr. Lerner for providing enough information to make sure board members were able to make an educated decision. She also thanked Mr. MacLean for working on the quiet park ordinance. She knows the residents will be appreciative. She thanked Mr. Lerner for helping the individual with the skate park.

Commissioner Jones commended Mr. Beckmann, Mr. Lerner, Ms. Sandine, and Attorney Florip in the way the team was able to find an ERI that staff members were willing to accept. The staff members will be missed, but he is happy that the park district will not have to do layoffs.

Treasurer Bridges thanked Mr. Beckmann and Mr. Lerner for being detailed in their presentation of the ERI. However, he wants to ensure that those necessary positions are quickly filled so that the park district does not miss a beat. All staff members are valuable and need to be replaced timely. He is not in favor of subcontracting out work.

Vice President Herrera-Giron thanked Mr. MacLean for the research on the quiet park ordinance. She thanked everyone for all of the work that is being done and the programs that are being offered. Thank you to those staff members that are willing to take the ERI and all they have done for the park district. Also, thank you to staff for putting this together.

President Johnson echoed everything that has been said. There will be big holes that need to be filled. It has been a crazy year and he will miss the people who are leaving but is thankful that the park district didn't have to do layoffs.

**IX. NEXT MEETING**

- Tuesday, October 13, 2020, 4:30 pm – Board of Commissioners Meeting – Board decided to remain virtual for an additional month.

**IX. ADJOURNMENT**

There being no further business, Treasurer Bridges moved, seconded by Commissioner Jones to adjourn the meeting at 5:57 p.m.

There was no discussion.

On the roll call, the vote was as follows:

AYE: Kilkelly, Jones, Bridges, Herrera-Giron, Johnson

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

Respectfully submitted,

Mandi Florip  
Secretary