

MINUTES OF SPECIAL BOARD MEETING  
BOARD OF PARK COMMISSIONERS  
WAUKEGAN PARK DISTRICT  
Virtual Remote Meeting  
TUESDAY, AUGUST 25, 2020 at 4:30 pm  
Public dial in provided

**I. CALL TO ORDER**

The meeting was called to order at 4:30 pm. The meeting was held virtually, in compliance with SB 2135.

All commissioners verified their identity, and ability to hear and be heard, by stating their name and position.

**II. ROLL CALL OF COMMISSIONERS**

COMMISSIONERS PRESENT

President Jeremiah Johnson

Treasurer George Bridges  
Commissioner Marc Jones  
Commissioner Janet Kilkelly

COMMISSIONERS ABSENT

\*Vice President Jacqueline Herrera-Giron

STAFF PRESENT:

Executive Director Jay Lerner  
Executive Assistant Sally Sandine, Superintendent of Community Relations Teddy Anderson,  
Superintendent of Finance & Administration Jon Beckmann, Superintendent of Recreation Errick  
Beverly, Superintendent of Parks Scott MacLean, Deputy Superintendent of Sports Quincy Bejster,  
Deputy Superintendent of Recreation and Arts Mike Mayfield, Tim Girmscheid, Jerry Aulisio, and  
Attorney Mandi Florip.

**III. PUBLIC COMMENT**

Tony Frizzo stated that the oil slick at Bowen Park is breaking up and beginning to go away. The new water fountain will be great once the water is turned on and he likes that all the water fountains have been painted the same color.

**IV. ACKNOWLEDGEMENTS & PRESENTATIONS**

None.

**V. REVIEW, DISCUSS, DECIDE**

- A. Motion to Approve Resolution # 2020-19, Rose Park Project Change Order #061 – IDPH Delays - Team Reil

Jerry Aulisio from Team Reil is making a recommendation for two change orders for Rose Park. Both deal with a delay in the permit from IDPH. The permit was delayed about four months, with approval being given in May, 2020. This resulted in a delay in all IDPH governed work, which encompasses most of the water features. Along with an extension of the contract, there are financial issues with the delay, noted in the board packet.

Commissioner Kilkelly stated that she appreciated Jerry's explanation and noted that the Park District does not have a choice in this matter, as it was a delay by the State of Illinois.

Motion by Commissioner Kilkelly, seconded by Commissioner Jones to approve Resolution # 2020-19, Rose Park Project Change Order #061, not to exceed \$14,932.80, as presented.

On the roll call, the vote was as follows:

AYE: Kilkelly, Jones, Bridges, Johnson

NAY: None

ABSTAIN: None

ABSENT: Herrera-Giron

Motion carried.

- B. Motion to Approve Resolution #2020-20, Rose Park Project Change Order #061A – IDPH Delays – Mechanical Inc.

Motion by Commissioner Kilkelly, seconded by President Johnson to approve Resolution #2020-20, Rose Park Project Change Order #061A – IDPH Delays – Mechanical Inc., not to exceed \$33,326.20, as presented.

There was no discussion on the matter.

On the roll call, the vote was as follows:

AYE: Kilkelly, Jones, Bridges, Johnson

NAY: None

ABSTAIN: None

ABSENT: Herrera-Giron

Motion carried.

- C. Review Parks and Open Space Master Plan Direction Statement

Tim Girmscheid stated that this is the year to renew the plan, which will be a 2021-2025 plan. Prior to going forward, the Parks Department wanted to check in with the board on their anticipated direction.

Currently the plan is a very lengthy document, which includes a strong analysis of community input and a list of inventories. This is not consistently used as the decision-making backbone and is too long

to digest without a summary document. The Park Department would like to do most of this work itself, with a contractor for bias checking input, in a minimal role.

Recommendations include: maintain the basic structure, simplify and shorten the document, improve the baseline asset inventory, include recreation staff to a higher degree, and develop a strong executive summary document.

\*Vice President Herrera-Giron arrived at 4:45pm.

Motion to seat Vice President Herrera-Giron by President Johnson, Second Treasurer Bridges.

AYE: Kilkelly, Jones, Bridges, Johnson

NAY: None

ABSTAIN: None

ABSENT: Herrera-Giron

D. Motion to Approve Field House Change Order – Emergency Repair of the AAON Unit

Mr. MacLean updated the board about the emergency repair for the AAON unit. On August 10<sup>th</sup>, staff accepted the quote not to exceed 37,000 for repairs from McDonough. This appeared to be damaged by a lightning strike or electricity surge. The damage and repairs have been submitted to PDRMA. Repairs are 99% complete and are anticipated to be completed

Motion by Commissioner Jones, seconded by President Johnson to approve Field House Change Order – Emergency Repair of the AAON Unit, as presented.

On the roll call, the vote was as follows:

AYE: Kilkelly, Jones, Bridges, Herrera-Giron, Johnson

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

E. Summer Rotation Development Program – Admin Dept. Support Aides

Mr. Beckmann will share a video with the Board about what his summer interns have done.

F. COVID 19 Waukegan Park District Update

Mr. Lerner stated that there have been repeated complaints at Clearview Park of loud music. Several complaints have been made to the police. The park permit can be revised to be solely a quiet rental which would allow park rental without music.

Commissioner Kilkelly has also received calls from residents surrounding Clearview about noise complaints. It may be beneficial to see how a quiet rental provision works for these rentals.

Vice President Herrera-Giron asked if this rental provision exists for other locations. Mr. MacLean stated that most rental sites are in large areas, with little to no residents, where noise is not an issue. Vice President Herrera-Giron noted that this area has been problematic for a while, and if there is a noise violation ordinance that the police can enforce, then the police should be enforcing this. She is hesitant to create an ordinance for one specific location.

Commissioner Kilkelly would like this to be placed on the agenda at our next meeting. President Johnson agreed with that statement. Mr. Lerner will add this to the agenda for the next meeting.

Mr. Beverly stated that the sauna will be down until Friday and members can use alternate locker rooms. Mr. Lerner noted that Greenshire has more rounds played this year than all of last year.

Vice President Herrera-Giron asked how the noise issue is related to COVID-19. Mr. Lerner stated that the Park District has seen issues with large groups gathering and different usage volumes of parks this year.

## **VI. CLOSED SESSION**

None.

## **VII. ANNOUNCEMENTS**

None.

## **VIII. QUESTIONS/COMMENTS FROM COMMISSIONERS**

Commissioner Kilkelly asked for clarification about how decisions are made on major improvements to parks. Mr. MacLean stated that major improvements happen between 20-23 years, with an analysis done to see if the park and community needs have changed. Mr. Lerner stated that with OSLAD returning, staff will be able to continue adding parks. She commended staff on how Carnegie looks.

Commissioner Jones echoed Commissioner Kilkelly's commendation of Carnegie's improved image. He asked Mr. Mayfield how remote learning has been going. Mr. Mayfield stated that it has been going very well with very few technical issues.

Treasurer Bridges thanked staff for all they do.

Vice President Herrera-Giron apologized for her late arrival and thanked staff for all of the work that has been done. She also noted that Carnegie looks great.

President Johnson noted that Waukegan Youth Baseball is getting started this week with 10 games scheduled at Bevier Park. Good job to everyone, stay safe and healthy.

## **IX. NEXT MEETING**

- Tuesday, September, 2020, 4:30 pm – Board of Commissioners Meeting – Board decided to remain virtual for an additional month.

## **IX. ADJOURNMENT**

There being no further business, President Johnson moved, seconded by Treasurer Bridges to adjourn the meeting at 5:15 p.m. The motion carried by a unanimous voice vote.

There was no discussion.

On the roll call, the vote was as follows:

AYE: Kilkelly, Jones, Bridges, Herrera-Giron, Johnson

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

Respectfully submitted,

Mandi Florip  
Secretary