

MINUTES OF THE REGULAR MEETING
BOARD OF PARK COMMISSIONERS
WAUKEGAN PARK DISTRICT
June 9, 2020
REMOTE VIRTUAL MEETING
Public Dial in and Access Code provided

I. CALL TO ORDER

Vice President Jackie Herrera-Giron called the meeting to order at 4:30 p.m.

All commissioners verified their identity, and ability to hear and be heard, by stating their name and position.

II. PUBLIC HEARING – Budget and Appropriation Ordinance 20-05

The hearing was opened at 4:33pm.

The purpose of the Public Hearing is to review and receive public comment on the proposed Appropriation Ordinance 20-05 for the fiscal year beginning on the 1st day of May 2020 and ending on the 30th day of April 2021, pursuant to Illinois Municipal Budget Law.

This portion of the hearing the public is invited to respond to the FY 2020-2021 Appropriation Ordinance, which outlines the maximum amount of expenditures the Park District can make.

- The total amount of the appropriation is \$30,677,531.
- This is 19.38% above the budgeted total expenditures of \$25,697,363.
- Estimated revenue of \$20,700,507 (not including interfund transfer of \$4,334,972). Total revenue of \$25,035,479.
- Estimated taxes of \$11,584,277.
- \$33,227,113 was last year B&A a decrease of \$2,549,582

Copies of the Annual Budget and Appropriation Ordinance 20-05 have been conveniently available since May 5th and that notice of said hearing had been given at least one week prior to today's hearing by publication in a newspaper on May 15th. Meeting the 30-day public viewing as of May 5th.

The Appropriation Ordinance was sent to Tressler for review in the past.

At this time, if there are any comments or questions from members of the public, I'd be more than willing to answer them. Call for public comment done twice.

Motion to close by Vice President Herrera-Giron, Second by Bridges.

On the roll call, the vote was as follows:

AYE: Kilkelly, Bridges, Herrera-Giron

NAY: None

ABSTAIN: None

ABSENT: Jones, Johnson

Motion carried. Hearing closed at 4:35pm.

III. PUBLIC HEARING – Rebuild Illinois Infrastructure Grant Application

The public hearing was opened at 4:36pm.

Funds ranging from \$250,000 to \$5 million are available from Rebuild IL, Public Infrastructure Grant Program. Hydrology (moving water) efforts at Bonnie Brook will be taken to mitigate regional flooding that impacts local residents, businesses, and roadways. This includes up to \$600,000 of Rebuild IL funds.

Additional project options include a wetland management project to further mitigate flooding. The proposed effort to mitigate flooding includes multiple phases which includes modifying topography, hydrology, soil composition, and vegetation. This will be provided by \$240,000 in funds from the Lake County Stormwater Management Commission, and up to \$300,000 of capital improvement funds from Waukegan Park District. Hydrology (moving water) efforts at Bonnie Brook will be taken to mitigate regional flooding that impacts 1) local residents, 2) businesses, and 3) roadways.

Proposed improvements: Water enters the 156-acre parcel at Bonnie Brook which is owned by the Waukegan Park District at multiple sites, primarily on the east side of the parcel. Waukegan Park District has the ability to provide further community benefit by using this land as a good steward to absorb/mitigate flooding.

Costs: Including the Rebuild IL funds of \$600,000, Lake County Stormwater Management grant funds of \$240,000, and up to \$300,000 of capital improvement funds from Waukegan Park District, that is \$2.8 external dollars for every \$1 of District funds (2.8 to 1).

Benefit area: The benefit area is viewed in two areas. First, the local area of the surrounding neighborhoods, businesses on Lewis Avenue, and the County Highway of Lewis Avenue. Second, the much broader Great Lakes region. The Waukegan River Watershed is the only Illinois watershed to enter Lake Michigan. Emphasizing the District efforts to be good stewards in the Great Lakes region.

Impact on Community Finances: This includes limiting the amount spent by local homeowners on flood damage, limiting the amount of lost revenue by local businesses, and increasing safe passage to the workforce as they drive through Lewis Avenue.

Letters of support have been received from multiple residents and public officials. All have stated support for the grant project.

Public comment was requested twice.

Motion to close by Treasurer Bridges, Second by Commissioner Kilkelly.

On the roll call, the vote was as follows:

AYE: Kilkelly, Bridges, Herrera-Giron

NAY: None

ABSTAIN: None

ABSENT: Jones, Johnson

Motion carried. The hearing was closed at 4:41pm.

IV. ROLL CALL OF COMMISSIONERS

COMMISSIONERS PRESENT

Vice President Jacqueline Herrera-Giron
Treasurer George Bridges

Commissioner Janet Kilkelly

COMMISSIONERS ABSENT

President Jeremiah Johnson

Commissioner Marc Jones

STAFF PRESENT:

Executive Director Jay Lerner

Executive Assistant Sally Sandine, Superintendent of Community Relations Teddy Anderson, Superintendent of Finance & Administration Jon Beckmann, Superintendent of Recreation Errick Beverly, Superintendent of Parks Scott MacLean, Deputy Superintendent of Sports Quincy Bejster, Deputy Superintendent of Recreation and Arts Mike Mayfield and Attorney Mandi Florip.

V. CONSENT AGENDA

The Consent Agenda Items which included the Minutes of the May 12, 2020 (Board of Commissioners Meeting), and May 26, 2020 (Special Board Meeting), Bills, Payroll, and Financial Statements.

Motion by Treasurer Bridges, seconded by Commissioner Kilkelly, to approve the Consent Agenda Items as presented.

On the roll call, the vote was as follows:

AYE: Kilkelly, Bridges, Herrera-Giron

NAY: None

ABSTAIN: None

ABSENT: Jones, Johnson

Motion carried.

VI. PUBLIC COMMENT

None.

VII. ACKNOWLEDGEMENTS & PRESENTATIONS

None.

VI. PROGRESS REPORTS

A. Executive Director Lerner: Mr. Lerner presented his report and shared with the board an update on acquisition of the IDOT properties for Carnegie. Staff has been working closely with Senators Bush and Link on these acquisitions. The Rose Park project continues to move forward with an anticipated August finish date.

B. Attorney Report: Attorney Florip updated the board on Phase 3. She continues to work with staff on changes for reopening various facilities. She is also working with staff to secure funding from the CARES Act. Attorney Florip provided an update on SB 2135, an amendment to the OMA.

C. Legislation/ IAPD Update: Included in the attorney's report above.

D. Division Reports:

D1. Recreation: Mr. Beverly presented his report. He shared that under Phase 3, the Field House pool is able to open for swim lessons, lap swim, and therapy pool usage.

Commissioner Kilkelly asked for clarification on the opening of the pool for lap swim. Mr. Beverly stated that no classes would be provided, only lap swim and swim lessons. Reservations are going to be taken to ensure the correct capacity. Mr. Bejster elaborated on capacity limits for lap swim and swim lessons.

Commissioner Kilkelly asked about the status of the therapy pool. Mr. Bejster stated that it can be used for individual aqua therapy or swimming.

Deputy Superintendent Reports: Mr. Bejster has been working with Field House and Parks staff to get the pool ready. They have continued to do online fitness programs for aquatics and youth sports. Outdoor group exercise and one-on-one personal training are also being offered.

Treasurer Bridges asked for clarification of where outdoor training is being held and noted that a class was being conducted on a Park District basketball court today. Mr. Beverly stated that this was not a Park District sponsored program and staff would look into this unauthorized use.

Mr. Mayfield updated the board that the Park District began its modified summer programming. This Saturday is the virtual Dandelion Wine Festival from 10am-6pm and the Waukegan Parks Foundation meeting will take place this week to discuss how to move forward with the Partners in Parks Golf outing.

D2. Parks: Mr. MacLean presented his report and shared highlights with the board. The staff has done a great job getting the therapy pool and lap pool ready to meet the demands on June 15th. The Carnation Court building is ready for the controlled burn. This will take place on the morning of June 15th. The King Park playground is in place and updates continue to be made. The play surface is complete at Rose Park and the playground is nearing completion.

Commissioner Kilkelly noted that during the pandemic-induced shutdown of the Field House, substantial work has been done, and asked if the typical Labor Day weekend shutdown could be avoided. Staff confirmed it could be avoided this year.

D3. Community Relations: Ms. Anderson presented her report and noted that the museum grant had been submitted to the DNR. Ben has been looking at Rebuild Illinois grants and other funding opportunities through the CARES Act. She also noted that social media is continuing to reach a lot of people, including videos in Spanish and English. Bonnie Brook has been added to their social media platform as well.

D4. Finance and Administration: Mr. Beckmann presented his report. He stated that tax revenue had been coming in steadily so tax anticipation warrants are not needed yet. June and September are big funding sources, and he will keep the board apprised of this.

Commissioner Kilkelly asked what the Phase 3 impact to Bonnie Brook Golf Course is. Golfers are getting used to foursomes and staff is exploring food delivery options. People are social distancing responsibly on the patio and Mr. Beckmann appreciates the Park District being mindful about expenditures. He commended Mr. Lerner on positioning the Park District well for the long term.

VII. REVIEW, DISCUSS, DECIDE

A. Motion to Approve New Policy 2.14 Signature Authority and Delegation Policy

Mr. Beckmann stated that staff has always desired to have a signature authority policy. Staff has worked with Attorney Florip to draft this and recommends approval. In addition to the policy, Attorney Florip is drafting a contract that will serve as the Park District's main agreement for all vendors.

Motion by Commissioner Kilkelly, Second by Treasurer Bridges to approve Policy 2.14 Signature Authority and Delegation Policy, as presented.

On the roll call, the vote was as follows:

AYE: Kilkelly, Bridges, Herrera-Giron

NAY: None

ABSTAIN: None

ABSENT: Jones, Johnson

Motion carried.

B. Motion to Approve Administrative Debt and Bond Annual Review

Mr. Beckmann reminded the board that this review happens every year to examine debt and bonds. Currently, there are four bonds outstanding, one that will be completed this year.

Motion by Treasurer Bridges, seconded by Vice President Herrera-Giron, to approve the Administrative Debt and Bond Annual Review, as presented.

There was no discussion on this matter. On the roll call, the vote was as follows:

AYE: Kilkelly, Bridges, Herrera-Giron

NAY: None

ABSTAIN: None

ABSENT: Jones, Johnson

Motion carried.

C. Motion to Approve Resolutions 2020-15, Rebuild Illinois Victory Resolution to Support 2020 Rebuilding Illinois Shovel Ready Grant Application for Victory Park and 2020-16, Rebuild Illinois Bonnie Brook Resolution to Support 2020 Rebuilding Illinois Infrastructure Grant Application for Bonnie Brook Golf Course.

Staff recommended acceptance of Resolutions 2020-15 and 2020-16 for the Rebuild Illinois grants and presented information regarding the applications and projects.

Motion by Treasurer Bridges, seconded by Vice President Herrera-Giron, to approve Resolution 2020-15 Rebuild Illinois Victory Approve Resolution to Support 2020 Rebuilding Illinois Shovel Ready Grant Application for Victory Park

There was no discussion on this matter. On the roll call, the vote was as follows:

AYE: Kilkelly, Bridges, Herrera-Giron

NAY: None

ABSTAIN: None

ABSENT: Jones, Johnson

Motion carried.

Motion by Commissioner Kilkelly, seconded by Treasurer Bridges to approve 2020-16 Rebuild Illinois Bonnie Brook Resolution to Support 2020 Rebuilding Illinois Infrastructure Grant Application for Bonnie Brook Golf Course, as presented.

There was no discussion on this matter. On the roll call, the vote was as follows:

AYE: Kilkelly, Bridges, Herrera-Giron

NAY: None

ABSTAIN: None

ABSENT: Jones, Johnson

Motion carried.

D. Motion to Approve Ordinance 20-05, an Ordinance Adopting the Combined FY2020-21 Annual Budget and Appropriation of Funds for the Fiscal Year Beginning May 1, 2020 and ending April 30, 2021.

Mr. Beckmann reminded the board that this is the budget appropriation ordinance, as stated in the

public hearing, and will be filed with Lake County after it has been signed.

Motion by Treasurer Bridges, seconded by Commissioner Kilkelly, to approve Ordinance 20-05, an Ordinance Adopting the Combined FY2020-21 Annual Budget and Appropriation of Funds for the Fiscal Year Beginning May 1, 2020 and ending April 30, 2021, as presented.

There was no discussion on this matter. On the roll call, the vote was as follows:

AYE: Kilkelly, Bridges, Herrera-Giron

NAY: None

ABSTAIN: None

ABSENT: Jones, Johnson

Motion carried.

X. CLOSED SESSION

None.

XI. NEXT MEETING

Committee of the Whole Meeting, Tuesday, June 23 at 4:30 pm.

XII. QUESTIONS/COMMENTS FROM COMMISSIONERS

Treasurer Bridges stated that as a commissioner, he applauds park district staff for servicing the community and thanked them for the love that is given to the community. As a citizen and human being, he is appalled for the continued disregard for life, especially black lives. We must hold leaders accountable for this change. He thanked President Johnson for the social media posts, which re-emphasize what the park district stands for.

Commissioner Kilkelly concurred with Treasurer Bridges in commending the staff for continuing to bring opportunities to our community. She is hopeful that it will become easier for the park district to adjust under the state's guidelines.

Vice President Herrera-Giron echoed the comments from both commissioners. She noted how unique our park district is and is truly saddened to see the unnecessary loss of black lives. She hopes and is optimistic that this is the beginning of something new, of creating lots of change. It will take us down a different path and she is lucky to work with Waukegan Park District staff where it is clear that all hands are on deck. She looks forward to the future of the park district.

XIII. ADJOURNMENT

There being no further business, Treasurer Bridges moved, seconded by Commissioner Kilkelly to adjourn the meeting at 5:41 p.m.

There was no discussion on this matter. On the roll call, the vote was as follows:

AYE: Kilkelly, Bridges, Herrera-Giron

NAY: None

ABSTAIN: None

ABSENT: Jones, Johnson

Motion carried.

Respectfully submitted,

Mandi Florip
Secretary