

# WAUKEGAN PARK DISTRICT

**MEETING OF THE BOARD OF COMMISSIONERS  
TUESDAY, DECEMBER 10, 2019 – 4:30 pm  
ADMINISTRATION BUILDING  
1324 GOLF ROAD - WAUKEGAN IL 60087  
AGENDA**

- I. Call to Order
- II. Roll Call
- III. Motion to Approve the Following Consent Items.
  - A. Minutes
    - November 12, 2019 (Board of Commissioners Meeting)
    - November 25, 2019 (Special Board Meeting)
  - B. Bills
  - C. Travel Expenses
  - D. Payroll
  - E. Financial Statements
  - F. Permission to Bid Printing of the 2020-2021 Seasonal Program Guide
- IV. Public Comment
- V. Acknowledgements & Presentations
  - Government Finance Officers Association (GFOA) Distinguished Budget Award
- VI. Progress Reports
  - A. Executive Director
  - B. Attorney
  - C. IAPD/Legislative
  - D. Division Reports
    - D.1 Superintendent of Finance & Administration
      - 2020-2021 Budget Task Schedule
      - Travel Policy
    - D.2 Superintendent of Parks
    - D.3 Superintendent of Community Relations
    - D.3 Superintendent of Recreation
      - 2019 George Bridges 5K Event Report
      - Deputy Superintendent Reports

- VII. Review, Discuss, Decide
  - A. Review 2019-20 Mid-Year Report
  - B. Motion to Approve Interfund Transfers
  - C. Motion to Approve Ordinance Approving the Terms and Authorizing the Execution of a Purchase and Sale Contract with the City of Waukegan for Certain Property Commonly Known as 1 North Sheridan Road Pursuant to the Local Government Property Transfer Act (50ILCS 605/0.01 *et seq.*)
  - D. Motion to Approve Resolution of Authorization for the PARC Grant Application for the Carnegie Center
  - E. Motion to Approve Ordinance #19-08 – An Ordinance for the Levy and Assessment of Taxes for the Waukegan Park District for 2019
  - F. Motion to Approve Updated Policies
    - 2.03 Investment
    - 3.19 Abused and Neglected Child Reporting
    - 4.25 Alcohol and Drug Free Workplace
    - 4.29 Non-Discrimination and Anti-Harassment
  - G. Motion to Approve Agreement and Resolution with Vista Health System
  - H. Community Relations Communications Preference Survey
  - I. Motion to Approve Change Order for Cost to Print Summer Camp Spanish Brochure
  - J. Motion to Approve Resolution for 2020 Community Development Block Grant (CDBG) funding from Lake County and the City of Waukegan to Support the Renovation of Victory Park
  
- VIII. Closed Session
  
- IX. Announcements
  
- X. Questions/Comments from Commissioners
  
- XI. Next Meeting
  - Tuesday, January 14, 2020 at 4:30 pm
  
- XII. Adjournment

**OUR COMMITMENT TO YOU!**

**MISSION STATEMENT**

The Waukegan Park District is committed to providing parks, facilities and leisure opportunities to our culturally diverse population through the resources of community involvement, dedicated staff and sound management.

**VISION STATEMENT**

An innovative park district that creatively adapts to our evolving community and provides exceptional parks, recreation and cultural arts that benefit all.

**VALUE STATEMENTS**

- Accountability...We will work to achieve the most effective and efficient use of our financial resources while striving for the best return on the use of our assets.
- Excellence...We will strive for the best in everything we do.
- Integrity...We will practice steadfast adherence to a high moral and ethical code, and we will reliably deliver on what we say we are going to do.
- Service Oriented...We will focus our efforts on our customers and will operate the District based on the needs of the community.
- Working Together...The Board and staff will use a collaborative and cooperative team based approach that results in the best possible decisions for the greater good of the community. We will work WITH one another.

12/6/2019 4:00 PM