

MINUTES OF SPECIAL BOARD MEETING  
BOARD OF PARK COMMISSIONERS  
WAUKEGAN PARK DISTRICT  
Administration Center  
1324 Golf Road  
Waukegan, Illinois  
August 27, 2019

**I. CALL TO ORDER**

President Marc Jones called the meeting to order at 4:30 p.m.

**II. ROLL CALL OF COMMISSIONERS**

COMMISSIONERS PRESENT

President Marc Jones  
Vice President Jeremiah Johnson  
Treasurer George Bridges  
Janet Kilkelly  
Jacqueline Herrera Giron

COMMISSIONERS ABSENT

STAFF PRESENT:

Executive Director Jay Lerner  
Executive Assistant Sally Sandine, Superintendent of Community Relations Teddy Anderson,  
Superintendent of Finance & Administration Jon Beckmann, Superintendent of Recreation Errick  
Beverly, Superintendent of Parks Scott MacLean, Deputy Superintendent of Recreation and Arts Mike  
Mayfield, Deputy Superintendent of Sports Quincy Bejster, and Attorney George Bridges.

**III. PUBLIC PORTION**

None.

**IV. ACKNOWLEDGEMENTS & PRESENTATIONS**

President Jones presented Attorney George Bridges with a Resolution for his service to the Board and Staff.

**V. REVIEW, DISCUSS, DECIDE**

- A. Approval of the Bid Summary for the Field House HVAC Replacement.

Mr. MacLean recommended the Board approve and accept the low bid from McDonough Mechanical Services, for replacement of two of the Field House HVAC units, for \$55,937.00. Motion by Commissioner Johnson, seconded by Commissioner Herrera Giron, to approve and accept the low bid from McDonough Mechanical Services, for replacement of two of the Field House HVAC units, in the amount of \$55,937.00. Commissioner Kilkelly asked if the units being replaced were the original ones installed HVAC units. Mr. MacLean said they were, in fact, the original ones. There was no further discussion on this matter. On the roll call, the vote was as follows:

AYE: Herrera Giron, Bridges, Kilkelly, Johnson, Jones  
NAY: None  
ABSTAIN: None  
ABSENT: None

Motion carried.

B. Approval of the Waukegan Park District and Waukegan School District Intergovernmental Agreement.

Mr. Beverly recommended the Board approve the Intergovernmental Agreement between the District and the Waukegan School District, for the Before and After School Experience (B.A.S.E) program. He said the purpose of the program is to provide needed after-school services to Lyon Magnet School students. Motion by Commissioner Herrera Giron, seconded by Commissioner Bridges, to approve the IGA between the District and School District. There was no discussion on this matter. On the roll call, the vote was as follows:

AYE: Herrera Giron, Bridges, Kilkelly, Johnson, Jones  
NAY: None  
ABSTAIN: None  
ABSENT: None

Motion carried.

C. Approval of the Process for Selection of the Board's Attorney.

The Board continued the discussion of the pros and cons of preparing an RFQ for the selection of the next Board's Attorney. Attorney Bridges suggested the Board critically analyze whether the District's legal needs would be best served by using multiple attorneys for their specialties, e.g., environmental law, tax objections, and labor law as they do now or hiring outside attorney/firm that would handle all of their legal matters. He said most park districts use a combination of these services. Attorney Bridges asked the Commissioners to consider whether they would still want the Board's attorney to be an officer, and prepare the Board's minutes. Motion by Commissioner Bridges, seconded by Commissioner Johnson, to have the Director provide the names of three (3) attorneys/firms who would serve at the Board's legal counsel for the next six months. There was no further discussion on this matter. On the roll call, the vote was as follows:

AYE: Herrera Giron, Bridges, Kilkelly, Johnson, Jones  
NAY: None  
ABSTAIN: None  
ABSENT: None

Motion carried.

D. Commissioner Orientation on the Recreation Department.

Mr. Beverly provided a comprehensive overview of the Recreation Department. He reviewed and

highlighted the wide variety of recreational opportunities and leisure activities within his department. He explained how the department oversees the operation of the Aquatic Center, the Field House, and the Special Recreation Center. He said he was most proud of the year-round recreation the department provides to adults and children with disabilities.

## **VI. COMMISSIONERS QUESTIONS & COMMENTS**

The Commissioners comments were centered around congratulations and thanks to outgoing Board Attorney Bridges.

## **VII. MOTION TO MOVE TO CLOSED SESSION**

Motion by Commissioner Bridges, seconded by Commissioner Johnson, to enter into closed session to discuss the Purchase or Lease of Real Estate, pursuant to 5 ILCS 120/2(c)(5). On a roll called vote, the vote was as follows:

AYE: Herrera Giron, Bridges, Kilkelly, Johnson, Jones

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried. The closed session convened at 5:55 p.m.

## **VIII. ACTION ON ITEMS DISCUSSED IN CLOSED SESSION**

None.

## **IX. ADJOURNMENT**

There being no further business, Commissioner Bridges moved, seconded by President Jones to adjourn the meeting at 6:05 p.m. The motion carried by a unanimous voice vote.

Respectfully submitted,

George Bridges  
Secretary