

MINUTES OF SPECIAL BOARD MEETING  
BOARD OF PARK COMMISSIONERS  
WAUKEGAN PARK DISTRICT  
Administration Center  
1324 Golf Road  
Waukegan, Illinois  
July 23, 2019

**I. CALL TO ORDER**

President Marc Jones called the meeting to order at 4:30 p.m.

**II. ROLL CALL OF COMMISSIONERS**

COMMISSIONERS PRESENT

President Marc Jones  
Vice President Jeremiah Johnson  
Treasurer George Bridges  
Janet Kilkelly

COMMISSIONERS ABSENT

Jacqueline Herrera Giron

STAFF PRESENT:

Executive Director Jay Lerner  
Executive Assistant Sally Sandine, Superintendent of Community Relations Teddy Anderson, Superintendent of Finance & Administration Jon Beckmann, Superintendent of Recreation Errick Beverly, Superintendent of Parks Scott MacLean, Deputy Superintendent of Recreation and Arts Mike Mayfield, Deputy Superintendent of Sports Quincy Bejster, Manager of Information Technology Joseph Georges and Attorney George Bridges.

**III. PUBLIC PORTION**

None.

**IV. ACKNOWLEDGEMENTS & PRESENTATIONS**

Commissioner Bridges (Who is also currently serves as Waukegan Fire Chief) as well as Battalion Chief Eric Lyons, presented safety awards to District staff members: Cameron Crombie, Shelby McDonnell, Brett Pomeroy, Kaitlin Fisher, Maria Owens, Quincy Bejster and Mike Mayfield, for their heroic efforts to save the life of a man who had stopped breathing. Commissioner Bridges said Crombie's action of providing rescue breaths to the distressed man, most likely saved his life.

**V. REVIEW, DISCUSS, DECIDE**

A. Electronic Board Packet Overview.

Mr. Georges provided an overview and demonstration on how to access the Board packets on either a laptop or desktops.

B. Approval of the Waukegan Park District and City of Waukegan Intergovernmental Agreement.

Attorney Bridges presented the Intergovernmental Agreement between the District and the City of Waukegan that addresses the issues of obtaining permits promoting special events within the City. Motion by Commissioner Bridges, seconded by Commissioner Johnson, to approve the IGA between the District and City of Waukegan. There was no discussion on this matter. On the roll call, the vote was as follows:

AYE: Bridges, Kilkelly, Johnson, Jones

NAY: None

ABSTAIN: None

ABSENT: Herrera Giron

Motion carried.

C. Approval to Purchase the Turf Tank Athletic field painter.

Mr. MacLean presented research material he had obtained regarding the Turf Tank. He also played a video that showed the set up and operation of the painter. President Jones inquired on the warranty of the unit. Mr. MacLean stated it was a five year (5) warranty. Commissioner Bridges asked how much is required to set up the unit. Mr. MacLean said the initial set of time would be about 10 to 15 minutes; however after that, the set up time would consist of just starting the unit and entering the desired outlay. Motion by Commissioner Kilkelly, seconded by Commissioner Johnson, to purchase the Turf Tank Athletic field painter from Turf Tank Intelligent Marking, not to exceed \$43,000. There was no further discussion on this matter. On the roll call, the vote was as follows:

AYE: Bridges, Kilkelly, Johnson, Jones

NAY: None

ABSTAIN: None

ABSENT: Herrera Giron

Motion carried.

D. Approval of OSLAD Grant Resolution 2019-16.

Motion by Commissioner Bridges, seconded by Commissioner Johnson to approve OSLAD Grant Resolution 2019-16. There was no discussion on this matter. On the roll call, the vote was as follows:

AYE: Bridges, Kilkelly, Johnson, Jones

NAY: None

ABSTAIN: None

ABSENT: Herrera Giron

Motion carried.

E. SportsPark Update.

Mr. Beckmann provided an update on the field conditions of the SportsPark. He also discussed the number of events that had been canceled, and the revenue lost as a result of this year's significant rainfall.

F. Golf Update.

Mr. Beckmann provided an update on the Golf course conditions. He advised the Board he had met with GolfVisions representatives and that they were projecting a significant decline in golf revenue because of the weather conditions. Mr. Beckmann stated he had spoken with Ms. Yager at PDRMA regarding the modification of the table umbrellas and was advised not to make any modifications to the umbrellas other than the placement of warning signs.

G. Capital Improvement Update.

Mr. Beckmann provided a comprehensive overview of capital improvement projects scheduled for 2020-21 and the impact if they were deferred to provide funding for a yet established project. Mr. Beckmann's position was essentially if the District was to allocated \$500,000 a year towards any other special projects that it would significantly impact the projected scheduled capital projects for each fiscal year in which the \$500,000 committed.

H. Commissioner Orientation on Community Relations.

Ms. Anderson provided a comprehensive overview of the Community Relation Department. She discussed several innovative projects with in Community Relations. She pointed out the Electronic Newsletter, the continued improvements of the Website, the Social Media platforms the District was engaged in, as well the strategies being employed by her division to reach the Hispanic community.

## **VI. COMMISSIONERS QUESTIONS & COMMENTS**

Commissioner Kilkelly thanked Mr. MacLean for all of his efforts and research in recommending the purchase of the Turf Tank. President Jones mentioned he had visited Glencoe Park District to thank them for their support and partnership in reaching the District's youth.

## **VII. ADJOURNMENT**

There being no further business, President Jones moved, seconded by Commissioner Bridges to adjourn the meeting at 6:00 p.m. The motion carried by a unanimous voice vote.

Respectfully submitted,

George Bridges  
Secretary