

MINUTES OF SPECIAL BOARD MEETING
BOARD OF PARK COMMISSIONERS
WAUKEGAN PARK DISTRICT
Administration Center
1324 Golf Road
Waukegan, Illinois
May 28, 2019

I. CALL TO ORDER

President Marc Jones called the meeting to order at 4:35 p.m.

II. ROLL CALL OF COMMISSIONERS

COMMISSIONERS PRESENT

President Marc Jones
Vice President Kilkelly
Treasurer George Bridges
Jacqueline Herrera Giron

COMMISSIONERS ABSENT

Jeremiah Johnson

STAFF PRESENT:

Executive Director Jay Lerner
Executive Assistant Sally Sandine, Superintendent of Community Relations Teddy Anderson,
Superintendent of Finance & Administration Jon Beckmann, Superintendent of Recreation Errick
Beverly, Superintendent of Parks Scott MacLean, Deputy Superintendent of Recreation and Arts Mike
Mayfield, Deputy Superintendent of Sports Quincy Bejster, and Attorney George Bridges.

III. PUBLIC PORTION

None.

IV. ACKNOWLEDGEMENTS & PRESENTATIONS

Josh Bill, President of the Waukegan Historical Society, advised the Board of the award presented to them from the Illinois State Historical Society for Pieces of the Past exhibit. He said the Special Projects Award was presented to them because of the exhibit's creative and interactive design. He said special recognition should be given to Ty Rohrer and Bryan Escobar for efforts in creating the exhibit.

V. REVIEW, DISCUSS, DECIDE

A. Approval to Purchase a Toro Grounds Master 7200 Mower.

Motion by Commissioner Kilkelly, seconded by Commissioner Herrera Giron, to purchase a Toro Grounds Master 7200 Mower, from Reinders, through the National Intergovernmental Purchasing Agreement (NIPA), for \$17,563.77. Commissioner Kilkelly asked where would this mower be utilized. Mr. MacLean stated this purchase was for the Sports Park. She also asked what was the life expectancy of the mower. Mr. MacLean said they typically last anywhere from 8 to 10 years. There was no further discussion on this matter. On the roll call, the vote was as follows:

AYE: Herrera Giron, Bridges, Kilkelly, Jones
NAY: None
ABSTAIN: None
ABSENT: Johnson

Motion carried.

B. Approval to Sell Beer at Sports Park.

Mr. Beverly asked the Board to approve the sale of beer at Sports Park. Motion by President Jones, seconded by Commissioner Kilkelly, to approve the sale of beer at Sports Park. Commissioner Herrera Giron stated she noticed the memorandum indicated there would be a maximum of five tickets issued per person and she asked what criteria have been used to arrive at the limit of five tickets. Director Lerner stated it has been the District's experience that five beers, during a game, would not render one intoxicated. He said it was also designed to prevent any binge drinking that might occur at the park. Commissioner Herrera Giron also questioned why police would be assigned to the Sports Park. Mr. Beverly stated police are assigned to the Sports Park as a preventative measure and also to enforce Park District regulations. There was no further discussion on this matter. On the roll call, the vote was as follows:

AYE: Herrera Giron, Bridges, Kilkelly, Jones
NAY: None
ABSTAIN: None
ABSENT: Johnson

Motion carried.

C. Permission to Accept Bids for Coastal Management Grant Signage.

Ms. Anderson requested approval to receive bids for the fabrication of approximately 28 signs identified in the Illinois Department of Natural Resources Coastal Management Program Grant. Motion by Commissioner Bridges, seconded by President Jones, to grant approval to receive bids for Coastal Management Grant Signage. There was no discussion on this matter. On the roll call, the vote was as follows:

AYE: Herrera Giron, Bridges, Kilkelly, Jones
NAY: None
ABSTAIN: None
ABSENT: Johnson

Motion carried.

D. Approval to Purchase Fitness Center Bikes.

Motion by Commissioner Bridges, seconded by Commissioner Herrera Giron, to approve the purchase of eighteen (18) Cybex Exercise bikes, three (3) Cybex Recumbent bikes, and four (4) Cybex Upright bikes from Midwest Commercial Fitness, through the National Joint Powers Alliance Cooperative

Purchasing Program (now known as Sourcewell), for \$56,952. There was no discussion on this matter. On the roll call, the vote was as follows:

AYE: Herrera Giron, Bridges, Kilkelly, Jones
NAY: None
ABSTAIN: None
ABSENT: Johnson

Motion carried.

E. Approval to Purchase Field House Scoreboard Equipment.

Motion by Commissioner Bridges, seconded by Commissioner Herrera Giron, to approve the purchase of Field House scoreboard equipment from Sievert Electric, for \$21,175. Commissioner Kilkelly asked if this scoreboard equipment was different from that in the Aquatic Center. Mr. Beverly stated it is from the same manufacturer; however, because of the age of the equipment, they can no longer communicate between each other, which is the reason for the upgrade. There was no further discussion on this matter. On the roll call, the vote was as follows:

AYE: Herrera Giron, Bridges, Kilkelly, Jones
NAY: None
ABSTAIN: None
ABSENT: Johnson

Motion carried.

F. Approval to Accept the Bids for the Corrine J. Rose Park Construction Contracts.

Jerry Aulisio, President of the AT Group, advised the Board on May 20, 2019, bids were open for the Rose Park construction project. He said only two bids were received. One from Stuckey Construction and the second from Team Reil. He said after careful consideration by the AT Group, Hitchcock Design Group, and staff from the Waukegan Park District, they are recommending the Board award the project to the lowest responsible bidder; namely, Team Reil, in the amount of \$5,041,418.20. He stated the bid amount reflects the deletion of the Bocce Ball court, for a deduction of \$53,470.60, and replacing the concrete wall outside the featured area with asphalt, for a deduction of \$47,181.20. Commissioner Kilkelly said she was not familiar with Team Reil, and asked for more information regarding that company. Mr. Aulisio stated Hitchcock Design Group had conducted a reference check on Team Reil's past projects and received positive references, with them being highly recommended. Motion by Commissioner Bridges, seconded by Commissioner Herrera Giron, to accept the lowest bid for the general construction of Corrine J. Rose Park, from Team Reil, in the amount of \$5,041,418.20. There was no further discussion on this matter. On the roll call, the vote was as follows:

AYE: Herrera Giron, Bridges, Kilkelly, Jones
NAY: None
ABSTAIN: None
ABSENT: Johnson

Motion carried.

G. Approval to Accept the Direct Purchase Recommendation for the Corrine J. Rose Park Construction Project.

Mr. Aulisio advised the Board certain equipment necessary for the Corrine J. Rose Park construction must be purchased directly by the District and then assigned to the general contractor for installation. He stated that the following equipment that must be directly purchased are as follows:

- Shade Structures, from Parkreation, through the HGACBUY – Pr11-18 program, for \$46,218
- Splash Pad Equipment from Splashtacular, for \$627,245
- Ground Splash Pad, from Fountain People Reese recreation, through US Communities 20177001134, for \$238,090.74
- Fitness Equipment from NuToys, through Sourcewell 57953, for \$17,719.30
- Shower Building from ROMTEC, through Buy Board 51216, for \$433,268.31
- Park Pavilions from ROMTEC, through Buy Board 51216, for \$156,030.67

Motion by Commissioner Kilkelly, seconded by President Jones, to directly purchase the above-itemized equipment for installation in the Corrine J. Rose construction project. Commissioner Herrera Giron asked the Board's Attorney if by approving the direct purchases was the Board also accepting the language in the attached contracts. Attorney Bridges stated he had advised Director Lerner earlier in the week that he had reviewed the attached contracts and found several objectionable terms that would have to be modified before the contracts would be approved and accepted. He said, for example, one contract excluded paying prevailing wages, and another place jurisdiction, should a dispute arise, in the State of Oregon. Attorney Bridges said, it has been the past practice of the Board, that once the Board approved a purchase, then the attorney would review, and if necessary, modify the contract language to comply with the Board's direction. Commissioner Herrera Giron asked what would happen if one of the Vendors refused to accept the attorney's recommendation regarding the contract language. Attorney Bridges stated the contract would not be approved and the matter would be brought back to the Board. There was no further discussion on this matter. On the roll call, the vote was as follows:

- AYE: Herrera Giron, Bridges, Kilkelly, Jones
- NAY: None
- ABSTAIN: None
- ABSENT: Johnson

Motion carried.

H. Commissioner Orientation on Finance and Golf Operations.

Mr. Beckmann provided a comprehensive overview of the Finance Department and Golf Operation.

VI. COMMISSIONERS QUESTIONS & COMMENTS

Commissioner Herrera Giron thanked Mr. Beckmann for enlightening her on the operation of the Finance Department. She also congratulated staff on the District's selection as a finalist for the Gold Medal Award.

VII. ADJOURNMENT

There being no further business, Commissioner Kilkelly moved, seconded by Commissioner Herrera Giron to adjourn the meeting at 5:50 p.m. The motion carried by a unanimous voice vote.

Respectfully submitted,

George Bridges
Secretary