

Waukegan Park District
2019 AMERICAN INDEPENDENCE PARADE SAFETY

American Independence Parade Emergency Operation Plan

Parade Coordinators: Maria Owens (219)616-2183

For Emergency Assistance, patrons should go to nearest Parade Check in Station, contact police officer or traffic marshal with orange vest.

911 Procedures

1. When 911 is called, immediately notify parade staff.

Severe Weather (Lightning, Thunder Storm or Warning of Storm)

1. After receiving notification of severe weather, Parade Coordinator will formulate the announcement to provide notification to the public.
2. Each unit is responsible for developing their own weather contingency plan.
3. Use Evacuation procedure or shelter in place if possible.
4. Event will not resume until 20 minutes has passed after the last sign of thunder /lightning or until tornado sirens have stopped. If weather will not clear after 1 hour it will be evaluated if event will be canceled.

Thunder /Lightening

5. Participants should seek shelter in their own vehicles or nearby establishments.

Tornado

6. Seek Shelter inside local establishments or low areas.

Shelter locations (all on west side of Sheridan Rd)

- **Vehicles** (*thunder/lightening*)
- **First Baptist Church** corner of Genesee and Julian, just north of Grand. (*all weather*)
- **Ace Hardware** on the S/E corner of Grand and Genesee (*all weather*)
- **McDonald's** on the N/W corner of Grand and Sheridan (*all weather*)
- **Loading Dock** just south of parking lot but north of Madison St. (*tornado*)
- **Lower lever of parking structure** just north of Washington St. (*all weather*)
- **Vista Hospital** N/W corner of Sheridan and Glen Flora (*all weather*)
- **Lilac Cottage** in Bowen Park (*all weather*)
- **Haines Museum** in Bowen Park (*all weather*)

Evacuation

1. An announcement will be made if an evacuation of an area is necessary. Please follow directions of staff or police announcement.
2. Seek shelter in vehicles or local establishments

Missing Person

Lost Person (Child or Adult with mental illness)

1. Report to nearest Parade staff
2. Be sure to provide detailed description of the lost person.
 - a. State first name, approximate age, gender, what person is wearing, (clothing and shoes), location last seen at, and any other distinguishing characteristics. .
3. Parent/Guardian may assist looking for the person escorted by a police officer or Parade Coordinator.
4. Police will take charge of this situation and staff assist as requested.
5. If you find the lost person keep the person with you and notify staff immediately.

A Lost Child reports they are missing their parent/guardian

1. Report to nearest Parade staff.
2. Staff will bring the child to the information tent on the corner of Franklin and Sheridan to gather information.
3. Once at the booth, POLICE ASSISTANCE at the information tent will be requested.
4. Police will take charge of this situation and staff assist as requested.

5. Staff will make the announcement over the radio that a lost child is at the information tent; in the event a parent or guardian approaches staff.
6. The child will stay at the tent until a parent or guardian claims them.

Medical Emergencies

1. Call paramedics immediately for anything beyond first-aid.
2. Have someone contact the Parade Coordinator for Emergency Supplies and AED.
3. Assist patient as necessary:
 - If someone overheats cool down quickly with ice or cold water to back of neck, arm pits and groin; if conscious enough to drink give non-caffeinated cool fluids
 - If unconscious maintain an open airway with head tilt chin lift and confirm breathing by looking at chest
 - Control bleeding with direct pressure to wound
 - Control shock by lying person flat and covering with blanket
 - If suspected back or neck injury, **do not move** patient unless patient's life is threatened.
4. Turn over to paramedics. If child, staff must accompany until parent / guardian arrives.

Fire

1. Fire extinguishers are located in all staging area staff utility carts and facilities at end of parade route. (Lilac, Haines, and Bowen Garage)
2. Evacuate area until fire can be extinguished.
3. Use fire extinguishers to combat small fires using the P.A.S.S method.
 - To use **P**ull pin / **A**im at the base of fire / **S**queeze trigger / **S**weep back and forth
4. If fire cannot be contained quickly and overwhelms staff, evacuate to a safer location and call (911).

Animal Attack

1. If animal is a stray or wild, use cell phones and radios to notify staff and participants that there was an animal attack, and to be aware of the animal. Give a description of the type of animal and its last known location.
2. Flush the wound with large amounts of water. Apply pressure with sterile gauze or clean cloth if wound is bleeding. **Do not apply an antiseptic or anything else to the wound.**
3. Cover any broken skin with a bandage or sterile cloth.
4. Seek medical care if:

a. Punctured or broken skin	d. Injury becomes red, hot, swollen, or increasingly painful
b. Bite was from stray or wild animal	e. Victim is behind on immunizations or no recent tetanus shot (last 5 years)
c. Bitten on face, neck, hand, or near a joint	
5. Call animal control services at 847-599-2690.
6. If there is an attack, record the following information for the paramedics and animal control:

a. Type of animal _____	Domestic / Stray / Wild (circle one)
b. Last rabies vaccination (if known) _____	
c. Unusual behavior exhibited by the animal _____	
d. Victims immunization record / last tetanus shot _____	