

MINUTES OF SPECIAL BOARD MEETING
BOARD OF PARK COMMISSIONERS
WAUKEGAN PARK DISTRICT

Administration Center
1324 Golf Road
Waukegan, Illinois
November 27, 2018

I. CALL TO ORDER

Vice President Janet Kilkelly called the meeting to order at 4:30 p.m.

II. ROLL CALL OF COMMISSIONERS

COMMISSIONERS PRESENT

Vice President Kilkelly
Treasurer George Bridges
Jeremiah Johnson

COMMISSIONERS ABSENT

President Marc Jones
Jaqueline Giron

STAFF PRESENT:

Executive Director Jay Lerner
Executive Assistant Sally Sandine, Superintendent of Community Relations Teddy Anderson,
Superintendent of Finance & Administration Jon Beckmann, Superintendent of Recreation Errick
Beverly, Superintendent of Parks Scott MacLean, Deputy Superintendent of Recreation and Arts Mike
Mayfield, Deputy Superintendent of Sports Quincy Bejster, and Attorney George Bridges.

III. PUBLIC PORTION

None.

IV. ACKNOWLEDGEMENTS & PRESENTATIONS

None.

V. REVIEW, DISCUSS, DECIDE

- A. Approval of the Rose Park Demolition Bid Package.

Mr. Jim Johnson from the AT Group said it would be advantageous to bid the demolition work at Rose Park separately and he was recommending the Board approve the letting of the bid packet. Motion by Commissioner Bridges, seconded by Commissioner Johnson, to approve the letting of the bid packet for Corrine J. Rose Park demolition. There was no discussion on this matter. On the roll call, the vote was as follows:

AYE: Bridges, Johnson, Kilkelly

NAY: None

ABSTAIN: None

ABSENT: Jones, Giron

Motion carried.

B. Approval of the Hitchcock Design's Owner-Architect AIA Agreement.

Mr. Jim Johnson recommended the Board approve the Hitchcock Design's Owner-Architect AIA Agreement. Motion by Commissioner Bridges, seconded by Commissioner Johnson, to approve the Hitchcock Design's Owner-Architect AIA Agreement. There was no discussion on this matter. On the roll call, the vote was as follows:

AYE: Bridges, Johnson, Kilkelly

NAY: None

ABSTAIN: None

ABSENT: Jones, Giron

Motion carried.

C. Approval of the Hitchcock Design's Owner-Architect Addendum.

Mr. Jim Johnson recommended the Board approve the Hitchcock Design's Owner-Architect Addendum. Motion by Commissioner Bridges, seconded by Commissioner Johnson, to approve the Hitchcock Design's Owner-Architect Addendum. There was no discussion on this matter. On the roll call, the vote was as follows:

AYE: Bridges, Johnson, Kilkelly

NAY: None

ABSTAIN: None

ABSENT: Jones, Giron

Motion carried.

President Jones arrived at 4:40 p.m. Motion by Commissioner Kilkelly, seconded by Commissioner Bridges, to seat President Jones. The motion carried by a unanimous voice vote.

D. Strategic Plan Workshop.

Chuck Balling and Barbara Cremin from GovHr facilitated the Board's Strategic Planning workshop. They focused their efforts on helping the Board better understand their current situation; discuss and articulate a desired future state of the District; explore how to get there; and align around a detailed action plan for achieving their goals.

Mr. Balling provided a summary of comments received from the SWOT survey of the Leadership Team. The Board members after reviewing the comments focused on opportunities to address new goals and objectives. Significant discussion ensued regarding the issues and relevant priorities. After debate and dialogue, the Board moved to continue the planning process in an effort to become more aligned and be more explicit on what needs to be done for the District to move forward.

VI. COMMISSIONERS QUESTIONS & COMMENTS

None.

Attorney Bridges advised the Board he had received a question and reviewed an agreement from Mr. Beckmann regarding the Carnegie Library. He stated the agreement was from a Foundation that was providing the funds for the architectural assessment of the library. Attorney Bridges said the agreement makes the District responsible for the disbursement of funds to the architectural firm hired by the Waukegan Historical Society. By consensus, the Board advised Mr. Beckmann to follow through on the agreement.

X. ADJOURNMENT

There being no further business, Commissioner Bridges moved, seconded by President Jones to adjourn the meeting at 5:40 p.m. The motion carried by a unanimous voice vote.

Respectfully submitted,

George Bridges
Secretary