

MINUTES OF THE REGULAR MEETING
BOARD OF PARK COMMISSIONERS
WAUKEGAN PARK DISTRICT

Administration Center
1324 Golf Road
Waukegan, Illinois
November 13, 2018

I. CALL TO ORDER

President Marc Jones called the meeting to order at 4:30 p.m.

II. ROLL CALL OF COMMISSIONERS

COMMISSIONERS PRESENT

President Marc Jones
Vice President Janet Kilkelly
Treasurer George Bridges
Jeremiah Johnson
Jacqueline Giron

COMMISSIONERS ABSENT

STAFF PRESENT:

Executive Director Jay Lerner
Executive Assistant Sally Sandine, Superintendent of Community Relations Teddy Anderson,
Superintendent of Finance & Administration Jon Beckmann, Superintendent of Recreation Errick
Beverly, Superintendent of Parks Scott MacLean, Deputy Superintendent of Sports Quincy Bejster and
Attorney George Bridges.

III. CONSENT AGENDA

The Consent Agenda Items which include the Minutes of October 9, 2018, Board Meeting, Accounts Payable, Payroll, Travel Expenses, and Financial Report.

Motion by Commissioner Bridges, seconded by Commissioner Johnson, to approve the Consent Agenda Items as presented. There was no discussion on the motion. On the roll call, the vote was as follows:

AYE: Giron, Kilkelly, Bridges, Johnson, Jones
NAY: None
ABSTAIN: None
ABSENT: None

Motion carried.

Motion by Commissioner Bridges, seconded by Commissioner Kilkelly, to approve the October 23, 2018, Board Minutes as a Consent Agenda Item. There was no discussion on the motion. On the roll call, the vote was as follows:

AYE: Kilkelly, Bridges, Johnson, Jones
NAY: None
ABSTAIN: None
ABSENT: Giron

Motion carried.

IV. PUBLIC PORTION

Rich Seremak again voiced his support for providing pension and health insurance benefits to GolfVision employees.

V. ACKNOWLEDGEMENTS & PRESENTATIONS

Mr. Beverly introduced two new Recreation Staff: Ms. Jennifer Campbell and Cindy Zamudio.

Mr. Beckmann informed the Board that he was presented with the GFOA's Distinguished Budget Presentation Award and, he then recognized his staff's efforts and input. Due to Ms. Brady and Mr. Richards efforts PDRMA presented the District with the Risk Management Grant Award.

VII. PROGRESS REPORTS

A. Executive Director Lerner presented his written report. He reported he had re-scheduled the Strategic Planning session for November 27, 2018, and that he would include a planning worksheet in the Commissioners' packets. He reported on the staff comment cards from his recent survey. He said while most comments revolved around receiving increased salary, overall staff, provided some good suggestions.

B. Attorney Report: Advised the Board he had drafted an IGA to support the District's installation of playground equipment at Waukegan's Lakefront.

C. Legislation/ IAPD Update: Director Lerner presented the IAPD Credentials Certificates, for the Board to name the delegate and alternate for IAPD's upcoming conference. Commissioner Johnson volunteered to be named as the Board's Delegate and Commissioner Giron volunteered to be the Alternate Delegate.

D. Division Reports:

D1. Finance & Administration: Mr. Beckmann presented his monthly written report. He stated that the District had received a total of \$10,861,371.55 of the Real Estate Tax Revenue which represents 98.07% of the projected levy distributions. He provided the financial highlights of Golf Operations and the Food and Beverage at Bonnie Brook.

D2. Parks: Mr. MacLean presented his monthly written report. Mr. MacLean presented pictures of Armory Park playground. He stated he had begun a discussion with the City of Waukegan to determine if there is any interest in annexing the Yorkhouse property into the City. He

said the benefit would be in working with City of Waukegan on any future development of that property.

D3. Community Relations: Ms. Anderson presented her written report.

D4. Recreation: Mr. Beverly presented his written report. He advised the Board he has received numerous compliments regarding the new carpet at the Field House. He said in spite of the cold weather the Turkey Trot was a tremendous success with many people attending. Mr. Bejster stated the new Cardio Equipment has been installed and that it should be operational tomorrow. He reported on the continued success of the school kids learn to swim program.

VIII. REVIEW, DISCUSS, DECIDE

A. Approval of Interfund Transfers.

Mr. Beckmann presented his memorandum seeking authorization to make a number of Interfund Transfers as listed.

<u>Funds</u>	<u>From</u>	<u>To</u>
Corporate (01-11-11-583-9999)	\$1,250,000.00	
Capital (30-11-11-473-9999)		\$1,250,000.00
Purpose: A partial budgeted Capital Fund transfer for FY2018-19.		
Mem/Endow (#43 Rec Scholarship) (16-11-11-583-9999)	\$120.00	
Recreation (02-46-92-473-9999)		\$120.00
Purpose: To provide three scholarships for the Junior Bulldogs Basketball Program.		

Motion by Commissioner Johnson, seconded by Commissioner Bridges, to approve the Interfund Transfers. There was no discussion on this matter. On the roll call, the vote was as follows:

- AYE: Giron, Bridges, Kilkelly, Johnson, Jones
- NAY: None
- ABSTAIN: None
- ABSENT: None

Motion carried.

B. Review of the Tax Levy Ordinance.

Mr. Beckmann presented the Tax Levy Ordinance. He highlighted the fact that based on the projected EAV he anticipated it would result in approximately \$234,638 in new dollars. He stated because the District would not be seeking to increase the levy above 5% that there would not be a need to hold a truth in taxation hearing. He said the ordinance was only on the agenda today for review and to provide him with direction should the Board wish to amend the ordinance.

C. Approval of the 2018 Estimated Tax Levy.

Mr. Beckmann stated he had worked out the final numbers for the 2018 Estimated Tax Levy and that he was seeking Board approval of the \$11,310,188.73 estimated levy. Motion by Commissioner Johnson, seconded by Commissioner Giron, to approve the 2018 Estimated Tax Levy. There was no discussion on this matter. On the roll call, the vote was as follows:

AYE: Giron, Bridges, Kilkelly, Johnson, Jones
NAY: None
ABSTAIN: None
ABSENT: None

Motion carried.

D. Approval of Truth in Taxation Law Resolution 2018-20.

Mr. Beckmann presented the Truth in Taxation Resolution, 2018-20 and asked the Board to approve it. Motion by Commissioner Kilkelly, seconded by Commissioner Johnson, to approve Resolution Number 2018-20. There was no discussion on this matter. On the roll call, the vote was as follows:

AYE: Giron, Bridges, Kilkelly, Johnson, Jones
NAY: None
ABSTAIN: None
ABSENT: None

Motion carried.

E. Approval of Resolution 2018-21 to Support CDBG Grant Application.

Ms. Anderson presented Resolution, 2018-21 to support the District's grant application for Lake County Community Block Development Public Improvement Grant. She said the grant funds if awarded, would be used to leverage funds to complete the King Park Project. Motion by Commissioner Johnson, seconded by Commissioner Giron, to approve Resolution Number 2018-21. There was no discussion on this matter. On the roll call, the vote was as follows:

AYE: Giron, Bridges, Kilkelly, Johnson, Jones
NAY: None
ABSTAIN: None
ABSENT: None

Motion carried.

F. Approval of the Update Policies.

Mr. Beckmann presented two policies - 2.02 Sole Source Purchasing and 3.02 Cultural Arts, he wanted the Board to approve. Commissioner Kilkelly stated she thought the amended 3.02 was too wordy and asked if it needed to be updated. Mr. Beckman stated he was willing to amend to the proposed language if requested. Motion by Commissioner Johnson, seconded by Commissioner Kilkelly, to approve the update policies. There was no discussion on the matter. The motion carried by a unanimous voice vote.

G. Repeal of the Panhandling Ordinance.

Attorney Bridges recommended the Board remove the anti-panhandling ordinance in light of recent case litigation, and the fact a federal judge has recently ordered the City of Springfield to pay more than \$330,000 to attorneys who represented two panhandlers in the legal fight over anti-panhandling laws in the city. Motion by Commissioner Giron, seconded by Commissioner Bridges, to repeal the District's Panhandling Ordinance. There was no discussion on the matter. On the roll call, the vote was as follows:

AYE: Giron, Bridges, Kilkelly, Jones

NAY: None

ABSTAIN: None

ABSENT: Johnson

Motion carried.

H. Approval the 2019 Board Schedule.

Motion by Commissioner Bridges, seconded by Commissioner Johnson, to approve the 2019 Board Schedule. There was no discussion on this matter. The motion carried by a unanimous voice vote.

I. Review of the Corrine Rose Park Project Update.

Mr. Johnson from the AT Group Motion presented an update of the various design options for Rose Park. The Board by consensus advised Mr. Johnson to design the project to include a large splash pad.

IX. COMMISSIONERS QUESTIONS & COMMENTS

None.

X. MOTION TO MOVE TO CLOSED SESSION

Motion by Commissioner Bridges, seconded by Commissioner Giron, to enter into closed session to discuss the purchase or lease of real estate, pursuant to 5 ILCS 120/2(c)(5) and personnel matter, pursuant 5 ILCS 120/2(c)(1). On a roll called vote, the vote was as follows:

AYE: Giron, Bridges, Kilkelly, Johnson, Jones

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried. The closed session convened at 6:35 p.m.

XI. MOTION TO RETURN TO PUBLIC SESSION

Motion by Commissioner Bridges, seconded by Commissioner Johnson, to reconvene in open session.

There was no discussion on the motion. The motion passed by unanimous voice vote. The Board reconvened in open session at 7:10 p.m.

XII. ACTION ON ITEMS DISCUSSED IN CLOSED SESSION

None.

XIII. ADJOURNMENT

There being no further business, Commissioner Bridges moved, seconded by President Jones to adjourn the meeting at 7:10 p.m. The motion carried by a unanimous voice vote.

Respectfully submitted,

George Bridges
Secretary