

WAUKEGAN PARK DISTRICT

**MEETING OF THE BOARD OF COMMISSIONERS
TUESDAY, FEBRUARY 12, 2019 – 4:30 pm
ADMINISTRATIVE CENTER
1324 GOLF ROAD - WAUKEGAN IL 60087**

AGENDA

- I. Call to Order

- II. Roll Call

- III. Motion to Approve the Following Consent Items.
 - A. Minutes
 - January 8, 2018 (Board of Commissioners Meeting)
 - January 22, 2018 (Special Board Meeting)
 - B. Bills
 - C. Travel Expense
 - D. Payroll
 - E. Financial Statements

- IV. Public Comment

- V. Acknowledgements & Presentations
 - A. Introductions of Special Recreation Interns - Lauren Burnell & Filip Ferguson
 - B. OSLAD Grant Award (Tim, Ben, Jon, Scott, Teddy, Sally, Kristy, & Kali)

- VI. Progress Reports
 - A. Executive Director
 - B. Attorney
 - Policy Regarding Public Comment at Board Meetings
 - C. IAPD/Legislative
 - D. Division Reports
 - D.1 Superintendent of Finance & Administration
 - Electronic Board Packets
 - Memorial Endowment Overview and Update
 - D.2 Superintendent of Parks
 - D.3 Superintendent of Community Relations
 - Volunteer & Patron Reception - February 28
 - D.4 Superintendent of Recreation
 - Deputy Superintendent Reports

- VII. Review, Discuss, Decide
 - A. Motion to Approve Interfund Transfers
 - B. Motion to Approve the 2019-2024 Strategic Plan
 - C. Motion to Approve Request to Serve Beer & Wine at the Dandelion Wine Fine Arts Festival
 - D. Motion to Approve Policy Regarding Public Comment at Board Meetings
 - E. Rose Park Project Status Update
 - F. Motion to Approve Bids/Quotes
 - Bowen Park Gazebo Replacement Bid
 - Jack Benny Center Bathroom Renovation
 - G. Motion to Approve Resolution #2019-02 – Signing Authority
 - H. Motion to Approve Adoption of Policies
 - 2.09 Fund Balance Policy
 - 2.10 Capital and Fixed Asset Policy
 - 2.11 Disposal of Fixed Asset Policy

- VIII. Closed Session
 - A. Purchase or Lease of Real Estate 5 ILCS 120/2(c)(5)
 - B. Pending or Imminent Litigation 5 ILCS 120/2 (c)(11)

- IX. Next Meetings
 - A. February 26, 2019 – Committee of the Whole Meeting at 4:30 pm
 - GolfVisions Budget
 - Budget Workshop I
 - Budget Planning Process, Calendar and Policies
 - Current Financial Position: Budget Assumptions and Short Term Issues
 - Draft of Significant Service Level Changes
 - Update on FY 2018-19 Capital Improvement Plan (CIP)
 - Draft of FY2019-20 CIP
 - Three Year CIP
 - Preliminary Salary Schedule 2019-20
 - B. March 12, 2019 – Board of Commissioners Meeting at 4:30 pm

- X. Announcements

- XI. Questions/Comments from Commissioners

- XII. Adjournment

OUR COMMITMENT TO YOU!

MISSION STATEMENT

The Waukegan Park District is committed to providing parks, facilities and leisure opportunities to our culturally diverse population through the resources of community involvement, dedicated staff and sound management.

VISION STATEMENT

An innovative park district that creatively adapts to our evolving community and provides exceptional parks, recreation and cultural arts that benefit all.

VALUE STATEMENTS

- Accountability...We will work to achieve the most effective and efficient use of our financial resources while striving for the best return on the use of our assets.
- Excellence...We will strive for the best in everything we do.
- Integrity...We will practice steadfast adherence to a high moral and ethical code, and we will reliably deliver on what we say we are going to do.
- Service Oriented...We will focus our efforts on our customers and will operate the District based on the needs of the community.
- Working Together...The Board and staff will use a collaborative and cooperative team based approach that results in the best possible decisions for the greater good of the community. We will work WITH one another.