

MINUTES OF THE REGULAR MEETING
BOARD OF PARK COMMISSIONERS
WAUKEGAN PARK DISTRICT

Administration Center
1324 Golf Road
Waukegan, Illinois
December 11, 2018

I. CALL TO ORDER

President Marc Jones called the meeting to order at 4:30 p.m.

II. ROLL CALL OF COMMISSIONERS

COMMISSIONERS PRESENT

President Marc Jones
Treasurer George Bridges
Jeremiah Johnson
Jacqueline Herrera Giron

COMMISSIONERS ABSENT

Vice President Janet Kilkelly

STAFF PRESENT:

Executive Director Jay Lerner
Executive Assistant Sally Sandine, Superintendent of Community Relations Teddy Anderson,
Superintendent of Finance & Administration Jon Beckmann, Superintendent of Recreation Errick
Beverly, Superintendent of Parks Scott MacLean, Deputy Superintendent of Sports Quincy Bejster,
Deputy Superintendent of Recreation and Arts Mike Mayfield and Attorney George Bridges.

III. CONSENT AGENDA

The Consent Agenda Items which include the Minutes of November 13, 2018, and November 27, 2018, Board Meeting, Accounts Payable, Payroll, Travel Expenses, Financial Report, and Permission to obtain Bids.

Motion by Commissioner Bridges, seconded by Commissioner Johnson, to approve the Consent Agenda Items as presented. There was no discussion on the motion. On the roll call, the vote was as follows:

AYE: Bridges, Johnson, Jones
NAY: None
ABSTAIN: Herrera Giron
ABSENT: Kilkelly

Motion carried.

IV. PUBLIC PORTION

None.

V. ACKNOWLEDGEMENTS & PRESENTATIONS

Mr. MacLean introduced Rafael Murillo as a new employee for the Maintenance Department.

VII. PROGRESS REPORTS

A. Executive Director Lerner presented his written report. He reported Attorney Evan Karnes had once again filed a lawsuit alleging the District had levied more than they are spending and that we are storing the rest in savings, thereby taking resources from businesses and area homeowners. He said a meeting had been scheduled with Board Attorney Bridges, the Accountant, and Attorney Scott Nemanich, to review the latest complaint and to review District's accounting procedures.

B. Attorney Report: Advised the Board in a tax objection case that levies could be struck down as being unnecessary if it is determined that the District already had enough assets for the fiscal year in an amount almost twice its estimated expenditures. He said if the levies are struck down, the amount in excess would be distributed to the party initiating the lawsuit. Attorney Bridges stated he had obtained tax exemptions on all of the District previously acquired property.

C. Legislation/ IAPD Update: Director Lerner said the only IAPD legislation update was that the newly elected Governor Pritzker had indicated once he takes office he would recommend increasing the State minimum wage.

D. Division Reports:

D1. Finance & Administration: Mr. Beckmann presented his monthly written report. He stated that the District had received all of the projected Real Estate Tax Revenue of the levy distributions. He also reported he would be scheduling the 1st budget workshops to begin in February 2019.

D2. Parks: Mr. MacLean presented his monthly written report. Mr. MacLean stated he had sent the first IGA draft to the Waukegan Port District for their review.

D3. Community Relations: Ms. Anderson presented her written report. Ms. Anderson provided an update on the Community Autism Speaks Grant that the District had applied for. She stated the grant, in the amount of \$3400, if awarded to the District would be used in Special Rec for swimming lessons to be administered to children with special needs.

D4. Recreation: Mr. Beverly presented his written report. Mr. Bejster stated the Free-For-All swim event, begins on December 26, 2018, and continues until January 3, 2019. He said because of the success of the first blood drive at the Field House they will hold the second blood drive on January 8, 2019. President Jones asked if they had increased staffing and law enforcement presence during this Free-For-All event in light of their experience in dealing with some of the youth in attendance. Director Lerner stated he had added additional law enforcement personnel and assigned additional staffing to make sure they maintain order during this event. Commissioner Herrera Giron said she was concerned that additional law enforcement personnel could negatively impact some families in attendance. Mr. Mayfield invited the Commissioners to attend the Abraham Lincoln pop-up exhibit that is currently on display at the Jack Benny Center. He stated the Historical Society is presenting "Lincoln Speaks On Race and Slavery," which is being presented tonight.

VIII. REVIEW, DISCUSS, DECIDE

A. Review of FY 2016/2017 Midyear Financial Report.

Mr. Beckmann presented the highlights of FY 2018/2019 Midyear Financial Report. No action was taken on this matter.

B. Approval of the Emerald Ash Borer Tree Removal Quote.

Mr. Beckmann presented the quote for the removal of Emerald Ash Borer Trees at Bonnie Brook Golf Course. Motion by Commissioner Johnson, seconded by Commissioner Bridges to approve the quote from Aerial Work Services for the removal of Emerald Ash Borer Trees, in the amount of \$15,600. Commissioner Bridges asked how many vendors they solicited in obtaining the quote for the tree removal. Mr. Beckmann stated they had sent the quote out to the entire vendors' list. There was no further discussion on this matter. On the roll call, the vote was as follows:

AYE: Herrera Giron, Bridges, Johnson, Jones

NAY: None

ABSTAIN: None

ABSENT: Kilkelly

Motion carried.

C. Approval of the 2018 Tax Levy Ordinance.

Mr. Beckmann presented the 2018 Tax Levy Ordinance, Ordinance Number 18-06, for the Levy and Assessment of Taxes of \$9,648,000 for the Waukegan Park District. Motion by President Jones, seconded by Commissioner Herrera Giron, to approve the 2018 Tax Levy Ordinance, Ordinance Number 18-06, for the Levy and Assessment of Taxes of \$9,648,000, for the Waukegan Park District. There was no discussion on this matter. On the roll call, the vote was as follows:

AYE: Herrera Giron, Bridges, Johnson, Jones

NAY: None

ABSTAIN: None

ABSENT: Kilkelly

Motion carried.

D. Discussion and Options on Installing Ice Rinks within the District.

Mr. MacLean stated in preparing his presentation on ice rinks he had the opportunity to go to Lake Forest Winter Club with Justin Johnson, a member of the Waukegan Fire Department, and observe their ice rink facility. Mr. MacLean said currently the District provides three ice rinks. They are at Corrine J. Rose Park, Arbor Park, and Victory Park. Mr. MacLean said in order to make the ice, the weather must be below freezing for several days. He said Park workers go out and flood the rink with water to create the skate area. He stated the cost to maintain the three rinks is approximately \$6,000 per year. Mr. MacLean said building a regulation-size ice rink would be another option, containing

concrete and full boards at the cost of approximately \$300,000. Commissioner Bridges thanked Mr. MacLean for researching the options and said it would be an excellent option for the community to have if it was within the District budget. No action was taken on this matter.

E. Approval of Advisory Committee Liaisons.

Director Lerner presented a memorandum to confirm the following Board's Advisory Committee Liaisons: Cultural Arts - Jacqueline Herrera Giron; Golf – Janet Kilkelly; Recreation and Special Recreation - George Bridges; and Foundation – Jeremiah Johnson. Motion by Commissioner Johnson, seconded by Commissioner Bridges to approve the Advisory Committee Liaisons as presented. There was no discussion on the motion. The motion carried by a unanimous voice vote.

F. Approval of the 2018 Commissioners Award.

Director Lerner presented a memorandum recommending the Board consider Jon Gorski, a Trades Worker in the Parks Department, for the 2018 Commissioner's Award. After reviewing their respective qualifications, President Jones motioned, second by Commissioner Herrera Giron, to award Jon Gorski the 2018 Commissioner's Award. There was no discussion on the motion. The motion carried by a unanimous voice vote.

IX. COMMISSIONERS QUESTIONS & COMMENTS

None.

X. ADJOURNMENT

There being no further business, Commissioner Bridges moved, seconded by President Jones to adjourn the meeting at 5:45 p.m. The motion carried by a unanimous voice vote.

Respectfully submitted,

George Bridges
Secretary