

# WAUKEGAN PARK DISTRICT

**MEETING OF THE BOARD OF COMMISSIONERS  
TUESDAY, OCTOBER 9, 2018 – 4:30 pm  
ADMINISTRATIVE CENTER  
1324 GOLF ROAD - WAUKEGAN IL 60087**

## **AGENDA**

- I. Call to Order
  
- II. Roll Call
  - A. Motion to Allow Commissioner George Bridges Jr. Remote Participation
  
- III. Motion to Approve the Following Consent Items.
  - A. Minutes
    - September 11, 2018 (Board of Commissioners Meeting)
    - October 1, 2018 (Special Board Meeting)
  - B. Bills
  - C. Travel Expenses
  - D. Payroll
  - E. Financial Statements
  
- IV. Public Comment
  
- V. Acknowledgements & Presentations
  - A. Waukegan Historical Society
  
- VI. Progress Reports
  - A. Executive Director
    - Strategic Plan Workshop – October 23, 2018
  - B. Attorney
  - C. IAPD/Legislative
  - D. Division Reports
    - D.1 Superintendent of Finance & Administration
    - D.2 Superintendent of Parks
      - Letter of Appreciation from Jim Klem of DISContinuum Disc Golf
      - Lake County Forest Preserves Letter
    - D.3 Superintendent of Community Relations
      - CDBG Grant Update
    - D.4 Superintendent of Recreation
      - American Independence Parade Report
      - Deputy Superintendent Reports

- VII. Review, Discuss, Decide
  - A. Motion to Approve Waukegan Port District Letter of Intent
  - B. Motion to Approve Rose Park Design
  - C. Motion to Approve Hitchcock Design Group Proposal for Rose Park
  - D. Motion to Terminate Agreement with Williams Architects
  - E. Motion to Approve Quote for Installation of Armory Park Playground
  - F. Motion to Approve Permission to Purchase Bowen Gazebo
  - G. Motion to Approve Bid Acceptance for the Purchase of a 2018 Ford E-450 12+2 Passenger Bus with Rear Wheelchair Lift from Best Bus Sales
  - H. Motion to Approve Quotes/Bids for Vermont Systems Hosted Recreation Software
  
- VIII. Closed Session
  - A. Purchase or Lease of Real Estate 5 ILCS 120/2(c)(5)
  
- IX. Next Meetings
  - A. Special Board Meeting, Tuesday, October 23, 2018 at 4:30 pm
  - B. Board of Commissioners Meeting, Tuesday November 13, 2018 at 4:30 pm
  - C. Committee of the Whole Meeting, November 27, 2018 at 4:30 pm
  - D. Board of Commissioners Meeting, December 11, 2018 at 4:30 pm
  
- X. Questions/Comments from Commissioners
  
- XI. Adjournment

**OUR COMMITMENT TO YOU!**

**MISSION STATEMENT**

The Waukegan Park District is committed to providing parks, facilities and leisure opportunities to our culturally diverse population through the resources of community involvement, dedicated staff and sound management.

**VISION STATEMENT**

An innovative park district that creatively adapts to our evolving community and provides exceptional parks, recreation and cultural arts that benefit all.

**VALUE STATEMENTS**

- Accountability...We will work to achieve the most effective and efficient use of our financial resources while striving for the best return on the use of our assets.
- Excellence...We will strive for the best in everything we do.
- Integrity...We will practice steadfast adherence to a high moral and ethical code, and we will reliably deliver on what we say we are going to do.
- Service Oriented...We will focus our efforts on our customers and will operate the District based on the needs of the community.
- Working Together...The Board and staff will use a collaborative and cooperative team based approach that results in the best possible decisions for the greater good of the community. We will work WITH one another.