

MINUTES OF SPECIAL BOARD MEETING  
BOARD OF PARK COMMISSIONERS  
WAUKEGAN PARK DISTRICT  
Administration Center  
2000 Belvidere Road  
Waukegan, Illinois  
July 24, 2018

**I. CALL TO ORDER**

President Marc Jones called the meeting to order at 4:00 p.m.

**II. ROLL CALL OF COMMISSIONERS**

COMMISSIONERS PRESENT

President Marc Jones  
Vice President Patricia Foley  
Treasurer George Bridges  
Janet Kilkelly  
Jeremiah Johnson

COMMISSIONERS ABSENT

STAFF PRESENT:

Executive Director Jay Lerner  
Executive Assistant Sally Sandine, Superintendent of Community Relations Teddy Anderson,  
Superintendent of Finance & Administration Jon Beckmann, Superintendent of Recreation Errick  
Beverly, Superintendent of Parks Scott MacLean, Deputy Superintendent of Recreation and Arts Mike  
Mayfield, Tim Girmscheid, and Attorney George Bridges.

**III. PUBLIC PORTION**

Jim Klem appeared before the Board, and thanked them for the Disk Golf Course at Bevier Park, and encouraged the Board to continue its support of Disc Golf within the Waukegan Park District. He said Disc Golf is designed to be enjoyed by people of all ages, male and female, regardless of economic status; because it does not require any greens fee, nor do you need to rent a cart.

**IV. ACKNOWLEDGEMENTS & PRESENTATIONS**

None.

**V. REVIEW, DISCUSS, DECIDE**

- A. Approval of the Bid to Paint and make Exterior Improvement of the Haines Museum.

Mr. MacLean recommends the Board accept the low bid from Integrity Developers, in the amount of \$41,000.00, for the painting and exterior improvement of the Haines Museum. He said they released the bid to twenty-one (21) vendors; however, only two (2) contractors submitted a bid. Motion by Commissioner Kilkelly, seconded by Commissioner Foley, to accept the low bid from Integrity Developers, in the amount of \$41,000.00, for the painting and exterior improvement of the Haines

Museum. There was no discussion on the motion. On the roll call, the vote was as follows:

AYE: Kilkelly, Foley, Bridges, Johnson, Jones

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

**B. King Park Presentation.**

Mr. Girmscheid gave a presentation of the plans to renovate King Park. He said King Park renovation would be the primary component of their requested OSLAD grant. No action was taken on this item.

**C. Approval of Resolution 2018-17, Honoring Retiring Commissioner Patricia Foley.**

Motion by Commissioner Bridges, seconded by Commissioner Johnson to approve Resolution 2018-17, honoring retiring Commissioner Patricia Foley. There was no discussion on this matter. On the roll call, the vote was as follows:

AYE: Kilkelly, Bridges, Johnson, Jones

NAY: None

ABSTAIN: Foley

ABSENT: None

Motion carried.

**VI. COMMISSIONERS QUESTIONS & COMMENTS**

Commissioner Kilkelly told Commissioner Foley she would be missed, and hope she would enjoy every minute of her retirement. Commissioner Bridges said to her that her guidance and encouragement had helped him during his tenure on the Board and that the District has been so fortunate to have had her as a Commissioner. Commissioner Johnson congratulated her on her retirement. President Jones told her that it was a blessing to have worked with her over these past few years, and how much the District would miss her. He said it had been a joy to work with someone so passionate and caring for the District, as Commissioner Foley. Commissioner Foley thanked the Commissioners and staff for their well wishes. She encouraged the Board and staff to continue to pursue the Platinum Award and Medal for excellence in management.

**VII. MOTION TO MOVE TO CLOSED SESSION**

Motion by Commissioner Kilkelly, seconded by Commissioner Bridges, to enter into closed session to discuss and agree on the selection process to fill a vacancy in public office, pursuant to 5 ILCS 120/2(c)(3). On a roll called vote, the vote was as follows:

AYE: Kilkelly, Foley, Bridges, Johnson, Jones

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried. The closed session convened at 4:35 p.m.

### **VIII. ACTION ON ITEMS DISCUSSED IN CLOSED SESSION**

Motion by Commissioner Bridges, seconded by President Jones, to reconvene in open session. There was no discussion on the motion. The motion passed by unanimous voice vote. The Board reconvened in open session at 4:55 p.m.

#### **A. Approval of the Procedures to Fill the Commissioner Vacancy.**

Motion by Commissioner Bridges, seconded by Commissioner Johnson, to approve the selection procedures to fill the Commissioner vacancy. On a roll called vote, the vote was as follows:

AYE: Kilkelly, Bridges, Johnson, Jones

NAY: None

ABSTAIN: Foley

ABSENT: None

Motion carried.

### **IX. ADJOURNMENT**

There being no further business, Commissioner Bridges moved, seconded by Commissioner Johnson to adjourn the meeting at 5:00 p.m. The motion carried by unanimous voice vote.

Respectfully submitted,

George Bridges  
Secretary