

MINUTES OF SPECIAL BOARD MEETING  
BOARD OF PARK COMMISSIONERS  
WAUKEGAN PARK DISTRICT  
Administration Center  
2000 Belvidere Road  
Waukegan, Illinois  
June 26, 2018

**I. CALL TO ORDER**

President Marc Jones called the meeting to order at 4:00 p.m.

**II. ROLL CALL OF COMMISSIONERS**

COMMISSIONERS PRESENT

President Marc Jones  
Vice President Patricia Foley  
Treasurer George Bridges  
Janet Kilkelly  
Jeremiah Johnson (Sworn-in at 4:05 p.m.)

COMMISSIONERS ABSENT

STAFF PRESENT:

Executive Director Jay Lerner  
Executive Assistant Sally Sandine, Community Relations Manager Teddy Anderson, Superintendent of Finance & Administration Jon Beckmann, Superintendent of Recreation Errick Beverly, Superintendent of Parks Scott MacLean, Deputy Superintendent of Recreation and Arts Mike Mayfield, Deputy Superintendent of Sports Quincy Bejster, and Attorney George Bridges.

**III. PUBLIC PORTION**

None.

**IV. APPOINTMENT OF NEW COMMISSIONER**

- A. Approval of Resolution 2018-15 Appointing Jeremiah Johnson.

Motion by Commissioner Bridges, seconded by Commissioner Foley, to approve Resolution 2018-15, to appoint Jeremiah Johnson to the Board of Park Commissioners. There was no discussion on the matter. On a roll called vote, the vote was as follows:

AYE: Kilkelly, Foley, Bridges, Jones  
NAY: None  
ABSTAIN: None  
ABSENT: None

Motion carried.

B. Administration of the Oath of Office.

Immediately after the passage of Resolution 2018-15, Jeremiah Johnson was sworn-in by the Secretary of the Board.

**V. ACKNOWLEDGEMENTS & PRESENTATIONS**

Ms. Anderson introduced Benjamin Richards, a new staff member responsible for writing grants and special projects.

**VI. PERMISSION TO REQUEST BIDS AND QUOTES**

Motion by Commissioner Bridges, seconded by Commissioner Johnson, to obtain quotes to replace the Field House carpet. There was no discussion on the motion. On a roll called vote, the vote was as follows:

AYE: Kilkelly, Foley, Bridges, Johnson, Jones

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

**VII. REVIEW, DISCUSS, DECIDE**

A. Approval of the Bid to Replace Washington Park Steps.

Mr. MacLean recommends the Board accept the low bid from Midwest Brick Paving, in the amount of \$33,000.00, for the replacement of the Washington Park steps. He stated he had initially obtained quotes to perform the work from a number of contractors. However, the quotes came back at bid level requirements, so he then bid out the project. He said after releasing the bids, Midwest Brick Paving was the only contractor to submit a bid. Motion by Commissioner Foley, seconded by Commissioner Johnson, to accept the low bid from Midwest Brick Paving, in the amount of \$33,000.00, for the replacement of the Washington Park steps. President Jones asked if this was the best price the District could get for this replacement project. Mr. MacLean said he believes so because this is an extremely difficult repair job. Commissioner Bridges asked if there was any way to verify that the eighteen (18) contractors who were sent the bid packet actually received them. Mr. MacLean said they were sent to them by email and he did not get any rejections. There was no further discussion on the motion. On the roll call, the vote was as follows:

AYE: Kilkelly, Foley, Bridges, Johnson, Jones

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

B. Approve of the KaBoom! Community Partner Playground Agreement.

No action was taken on this item.

### **VIII. COMMISSIONERS QUESTIONS & COMMENTS**

Commissioner Kilkelly commended staff for their work in designing and the selection of playground equipment in creating an exceptional playground in Clearview Park. Commissioner Johnson thanked the Board for their trust in appointing him to the Board.

### **IX. MOTION TO MOVE TO CLOSED SESSION**

Motion by Commissioner Bridges, seconded by Commissioner Foley, to enter into closed session for the appointment, promotion, and compensation of personnel, pursuant to 5 ILCS 120/2(c)(1). On a roll called vote, the vote was as follows:

AYE: Kilkelly, Foley, Bridges, Johnson, Jones

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried. The closed session convened at 4:35 p.m.

### **X. ACTION ON ITEMS DISCUSSED IN CLOSED SESSION**

Motion by Commissioner Bridges, seconded by President Jones, to reconvene open session. There was no discussion on the motion. The motion passed by unanimous voice vote. The Board reconvened in open session at 4:50 p.m.

A. Approval of the Revised 2018-19 Salary Schedule.

Motion by Commissioner Bridges, seconded by Commissioner Johnson, to approve the 2018-19 revised Salary Schedule. There was no discussion on the motion. On a roll called vote, the vote was as follows:

AYE: Kilkelly, Foley, Bridges, Johnson, Jones

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

## **XI. ADJOURNMENT**

There being no further business, Commissioner Bridges moved, seconded by Commissioner Kilkelly to adjourn the meeting at 4:50 p.m. The motion carried by unanimous voice vote.

Respectfully submitted,

George Bridges  
Secretary