

MINUTES OF SPECIAL BOARD MEETING
BOARD OF PARK COMMISSIONERS
WAUKEGAN PARK DISTRICT
Administration Center
2000 Belvidere Road
Waukegan, Illinois
May 29, 2018

I. CALL TO ORDER

President Marc Jones called the meeting to order at 4:00 p.m.

II. ROLL CALL OF COMMISSIONERS

COMMISSIONERS PRESENT

President Marc Jones
Vice President Patricia Foley
Treasurer George Bridges
Janet Kilkelly

COMMISSIONERS ABSENT

STAFF PRESENT:

Executive Director Jay Lerner
Executive Assistant Sally Sandine, Community Relations Manager Teddy Anderson.

III. PUBLIC PORTION

None.

IV. ACKNOWLEDGEMENTS & PRESENTATIONS

None.

V. REVIEW / DISCUSS / DECIDE

A. Establish the procedures to fill the vacancy caused by Commissioner William Sarocka resignation.

Commissioner Kilkelly started the discussion by stating that the resignation of a commissioner doesn't happen that often and the timing of the resignation doesn't require a special election, she recommends not filling the vacancy. She said the Board should wait and let the voters decide who should replace Commissioner Sarocka. Commissioner Bridges said he would like to honor Commissioner Sarocka's request to fill his seat because it is essential to have a full team on hand to conduct the Board's business. He stated he would like to have the replacement selected as early as next week. Commissioner Foley said while she was on the Waukegan School Board there were several occasions when vacancies occurred on their board, and they always sought applicants to fill the vacancies. She said they would have anyone interested in being on the board to complete an application and they would then choose the best candidate. President Jones stated with the number of capital projects underway and other significant issues facing the Board he is not comfortable with maintaining the

Board with only four commissioners. He said a number of matters the Board will be voting on require more than a simple majority and so Commissioner Sarocka's seat should be filled. Director Lerner stated he spoke with Attorney Bridges and was advised that the preferred method to fill a vacancy was to solicit applicants from individuals interested in becoming a member of the Board. He said Attorney Bridges had drafted an application should the Board decide to proceed in that manner.

Motion by Commissioner Bridges, seconded by Commissioner Foley, to:

1. Publish and post the vacancy on May 30, 2018, giving all interested candidates until June 7, 2018, at 5:00 p.m. to return their application; and
2. At June 12, 2018, Regular Scheduled Board Meeting, the Board will narrow the applicant pool down to the three top candidates; and
3. That a Special Meeting be held on June 14, 2018, at 4 p.m., wherein the Board will interview the top three candidates and select from that group the person to fill the vacancy; and
4. That the June 26th Committee of a Whole be converted to a Special meeting for the appointment and swearing-in of the new Commissioner.

There was no further discussion on the matter. On the roll call, the vote was as follows:

AYE: Foley, Bridges, Jones

NAY: Kilkelly

ABSTAIN: None

ABSENT: None

Motion carried.

VI. COMMISSIONERS QUESTIONS & COMMENTS

Commissioner Kilkelly said she saw President Jones on Facebook and she asked if all the Commissioners would be making similar Facebook posts. President Jones stated because social media is such a powerful medium to get the word out about what's happening in the District he came up with the idea to use Facebook. He stated he does not intend to monopolize the platform and that any Commissioner can create a post. Commissioner Kilkelly asked that staff investigate placing a barricade around a hole at Clearview Park.

VII. ADJOURNMENT

There being no further business, Commissioner Bridges moved, seconded by Commissioner Foley to adjourn the meeting at 4:50 p.m. The motion carried by unanimous voice vote.

Respectfully submitted,

George Bridges
Secretary