

MINUTES OF SPECIAL BOARD MEETING  
BOARD OF PARK COMMISSIONERS  
WAUKEGAN PARK DISTRICT

Administration Center  
2000 Belvidere Road  
Waukegan, Illinois  
April 26, 2018

**I. CALL TO ORDER**

President George Bridges called the meeting to order at 12:00 p.m.

**II. ROLL CALL OF COMMISSIONERS**

COMMISSIONERS PRESENT

President George Bridges  
Vice President Marc Jones  
Treasurer Patricia Foley  
William Sarocka

COMMISSIONERS ABSENT

Janet Kilkelly

STAFF PRESENT:

Executive Director Jay Lerner  
Executive Assistant Sally Sandine, Superintendent of Finance & Administration Jon Beckmann,  
Superintendent of Recreation Errick Beverly, Superintendent of Parks Scott MacLean, Community  
Relations Manager Teddy Anderson, , Deputy Superintendent of Recreation and Arts Mike Mayfield,  
Deputy Superintendent of Sports Quincy Bejster, and Attorney George Bridges.

**III. PUBLIC PORTION**

None

**IV. ACKNOWLEDGEMENTS & PRESENTATIONS**

None

**V. REVIEW / DISCUSS / DECIDE**

- A. Approval of the FY2017-18, Supplemental Budget and Appropriation Amendment Ordinance #18-01.

Mr. Beckmann presented the FY2017-18 Supplemental Budget and Appropriation Amendment Ordinance #18-01, disclosing the necessary expenditures and liabilities that needed to be transferred between the Corporate Fund, Recreational Fund, Special Recreation Fund, Museum Fund and Insurance Fund. Motion by Commissioner Foley, seconded by Commissioner Jones, to approve Ordinance #18-01. There was no discussion on this matter. On the roll call, the vote was as follows:

AYE: Foley, Jones, Sarocka, Bridges

NAY: None

ABSTAIN: None  
ABSENT: Kilkelly

Motion carried.

- B. Approval of the FY2017-18, Supplemental Budget and Appropriation Amendment Ordinance #18-02.

Mr. Beckmann presented the FY2017-18 Supplemental Budget and Appropriation Amendment Ordinance #18-02, disclosing the necessary expenditures and liabilities related to the Illinois Municipal Retirement Fund (IMRF) early retirement incentive program that was adopted by the Board. Motion by Commissioner Jones, seconded by President Bridges, to approve Ordinance #18-02. There was no discussion on this matter. On the roll call, the vote was as follows:

AYE: Foley, Jones, Sarocka, Bridges  
NAY: None  
ABSTAIN: None  
ABSENT: Kilkelly

Motion carried.

- C. Approval of Resolution 2018-02 regarding the Classification of Capital Funds.

Mr. Beckmann presented Resolution 2018-02 to address the Classification of Capital Funds. He advised the Board this Resolution should help with any tax objection regarding Capital Funds. Motion by Commissioner Sarocka, seconded by Commissioner Jones, to approve Resolution #2018-02. There was no discussion on this matter. On the roll call, the vote was as follows:

AYE: Foley, Jones, Sarocka, Bridges  
NAY: None  
ABSTAIN: None  
ABSENT: Kilkelly

Motion carried.

- D. Approval of FY2018-19 Annual Budget.

Mr. Beckmann presented FY2018-19 Annual Budget and asked that it be approved and adopted. Motion by Commissioner Jones, seconded by Commissioner Foley, to approve FY2018-19 Budget. He explained how he had reorganized the budget book to make it more user-friendly and which provided two new sections called community profile and financial overview. It reorganized the budget message and introduction sections jumping from history to financial data back to non-financial information based on the Government Finance Officers Association (GFOA) recommendation. He also highlighted the various fund balances and the overall financial condition of the District. Mr. Beckmann personally named and thanked the following team members for their contribution in preparing the Annual Budget: Director Lerner, April Yarza, Kalina Garcia, and Sally Sandine. Motion by Commissioner Sarocka, seconded by President Bridges, to approve the FY2018-19 Annual Budget. There was no discussion on this matter. On the roll call, the vote was as follows:

AYE: Foley, Jones, Sarocka, Bridges  
NAY: None  
ABSTAIN: None  
ABSENT: Kilkelly

Motion carried.

E. Approval of the FY2018-19 Salary Schedule.

Mr. Beckmann withdrew this request.

## **VI. COMMISSIONERS QUESTIONS & COMMENTS**

Commissioner Foley commended Mr. Beckmann and his staff for the clear, easy to read annual budget. Commissioner Sarocka thanked the staff for making the Springfield Legislative Conference such a success. President Bridges thanked Mr. Beckmann and staff for preparing a succinct comparative overview of the District financial picture, and for highlighting the main changes between the previous budget and the 2018-19 budget.

## **VII. ADJOURNMENT**

There being no further business, Commissioner Foley moved, seconded by Commissioner Jones to adjourn the meeting at 12:40 p.m. The motion carried by unanimous voice vote.

Respectfully submitted,

George Bridges  
Secretary