

WAUKEGAN PARK DISTRICT

**MEETING OF THE BOARD OF COMMISSIONERS
TUESDAY, MAY 8, 2018 – 4:00 pm
CORRINE J. ROSE ADMINISTRATIVE CENTER
2000 BELVIDERE ST - WAUKEGAN IL 60085
AGENDA**

- I. Call to Order
- II. Roll Call
- III. Motion to Approve the Following Consent Items.
 - A. Minutes
 - April 10, 2018 (Board of Commissioners Meeting)
 - April 26, 2018 (Special Board Meeting)
 - B. Bills
 - C. Travel Expenses
 - D. Payroll
 - E. Financial Statements
 - F. Permissions to Obtain Quotes/Bids
 - Parks
 - EAB & Hazardous Tree Removals
 - Lely Spreader (1982)
 - Repair Maintenance Garage Roof with Building Assessment
 - Bridge Erosion Repair Greenshire (Consultant, Permits, Materials/Supplies, Excavating)
 - Bowen Gazebo Replacement and Improvements
 - BRC Canopy Removal and Entrance Improvements
 - Building Improvements- Exterior - Craft Cottage Renovation (roof, outdoor repairs and paint), Dugdale Bathroom and Press Box (Paint and Repairs) and other sites
 - Building Improvements – Haines Museum Repairs, Paint and Window Restoration
 - Fencing Replacement – Roosevelt, Dugdale, Graham and other sites
 - Field House Rooftop Catwalks
 - Grosche Field – Dugouts
 - HVAC Field House Replacements
 - LED Retrofit Lighting – Bowen and Bonnie Brook Golf Course Parking and Exterior Building
 - Park Improvements – King Park
 - Pavement Maintenance Plan (PMP) – Bevier, Roosevelt, Rudd Farm and Country Lane Parks
 - Playground and Park Improvements – Armory Park and Other Sites
 - Vehicle Replacement – Recreation 2006 Bus with Lift (R61)per VERS
 - Victory Tennis Court Removal
 - SportsPark Infield Groomer Replacement 1999 (SPE720)
 - Jack Benny Center Flooring
 - New carpet for Fitness Center and Member Locker Rooms

- IV. Public Comment
- V. Acknowledgements & Presentations
- VI. Progress Reports
 - A. Executive Director
 - B. Attorney
 - C. IAPD/Legislative
 - D. Division Reports
 - D.1 Superintendent of Finance & Administration
 - D.2 Superintendent of Parks
 - D.3 Superintendent of Recreation
 - Deputy Superintendent Reports
- VII. Election & Appointment of Officers
 - A. Motion to Approve Election & Appointment of Officers
 - President
 - Vice President
 - Treasurer & Deputy Treasurer
 - Secretary & Deputy Secretary
 - B. Motion to Approve Appointment of Officials
 - Attorney (Engagement approval)
 - Local Election Official
 - IMRF Officer
 - PDRMA Representative
 - PDRMA Alternate Representative
 - C. Motion to Approve Recognition of President Bridges/Resolution # 2018-12
- VIII. Recess (Newly Elected and Appointed Officers to Preside)
- IX. Review, Discuss, Decide
 - A. Motion to approve following Resolutions
 - 2018-03 - Designating Depository
 - 2018-04 - Norstates Bank Authorization
 - 2018-05 - First Midwest Bank Authorization
 - 2018-06 – Associate Bank Authorization
 - 2018-07 – Norstates Bank Signature Authorization (Account #51905818)
 - 2018-08 – Norstates Bank Signature Authorization (Account #01702216)
 - 2018-09 - First Midwest Bank Signature Authorization
 - 2018-10 - First Midwest Bank Signature Authorization
 - 2018-11 - Associated Bank Signature Authorization
 - B. Review Budget and Appropriation Ordinance 18-03
FY 2018-19 Budget and Appropriation - an Ordinance
Adopting the Combined Annual Budget and Appropriation of Funds for the Fiscal Year beginning on the first day of May 2018 and ending the thirtieth day of April 2019

- C. Motion to Approve the 2018-2019 Salary Schedules
- D. Motion to Approve Appointment/Reappointment of Advisory Committee Chairpersons and Members
 - Cultural Arts
 - Golf
 - Recreation
 - Special Recreation
- E. Motion to Approve Reappointment of Waukegan Parks Foundation Liaison
- F. Motion to Approve Intergovernmental Agreement regarding Placement of Warning Sirens
- G. Motion to Approve Change Orders - Reed Construction
 - Prime Contract Change Order #001-Value Engineering Items
 - Prime Contract Change Order #003-Electrical Changes per RFI
 - Prime Contract Change Order #006: First Floor Restroom Sketch
- H. Review Purchasing Policy 2.02
- I. Corrine J. Rose Park Project Update
- J. Motion to Accept Quotes/Bids
 - Purchase Office Furniture for Administration Building through State Contract

VIII. Closed Session

IX. Next Meeting

- A. Committee of the Whole Meeting, Tuesday, May 22 at 4 pm
 - 2018-19 Project Prioritization
 - Corrine J. Rose Park Sign Unveiling at 5:30pm

X. Questions from Commissioners

XI. Adjournment

OUR COMMITMENT TO YOU!

MISSION STATEMENT

The Waukegan Park District is committed to providing parks, facilities and leisure opportunities to our culturally diverse population through the resources of community involvement, dedicated staff and sound management.

VISION STATEMENT

An innovative park district that creatively adapts to our evolving community and provides exceptional parks, recreation and cultural arts that benefit all.

VALUE STATEMENTS

- Accountability...We will work to achieve the most effective and efficient use of our financial resources while striving for the best return on the use of our assets.
- Excellence...We will strive for the best in everything we do.
- Integrity...We will practice steadfast adherence to a high moral and ethical code, and we will reliably deliver on what we say we are going to do.
- Service Oriented...We will focus our efforts on our customers and will operate the District based on the needs of the community.
- Working Together...The Board and staff will use a collaborative and cooperative team based approach that results in the best possible decisions for the greater good of the community. We will work WITH one another.