

WAUKEGAN PARK DISTRICT

**MEETING OF THE BOARD OF COMMISSIONERS
APRIL 10, 2018 – 4:00 pm
CORRINE J. ROSE ADMINISTRATIVE CENTER
2000 BELVIDERE ST - WAUKEGAN IL 60085
AGENDA**

I. Call to Order

II. Roll Call

III. Consent Items

Motion to approve the following Consent Items:

A. Minutes

- March 13, 2018 Board of Commissioners Meeting
- March 27, 2018 Special Board Meeting Minutes

B. Bills

C. Travel Expenses

D. Payroll

E. Financial Statements

IV. Public Comment

V. Acknowledgements & Presentations

A. New Staff: Javier Martinez – Recreation Specialist, Family Youth and Environmental Programs

B. Promotion: Shelby McDonald, Manager of the Field House and Aquatics

VI. Progress Reports

A. Executive Director

- Legislative Conference, Springfield - April 24th and 25th

B. Attorney

C. IAPD/Legislative

D. Division Reports

D.1 Superintendent of Parks

- Pool Update
 - Mechanical
 - Rooftop
 - Skylight

D.2 Superintendent of Finance & Administration

D.3 Superintendent of Recreation

- Parade Grand Marshal and Theme

- VII. Review, Discuss, Decide
 - A. Motion to Approve Interfund Transfers
 - B. Motion to Approve Website Accessibility Policy 3.26
 - C. Motion to Approve Bids/Quotes
 - Parks and Recreation
 - Custodial Bids
 - D. Motion to Approve Illinois Department of Transportation de minimis findings
 - E. Belvidere Park Project Update – AT Group
 - F. Review of Strategic Plan Goals progress for FY 2017-18
 - G. Park District App Presentation
- VIII. Closed Session
- IX. Next Meeting
 - A. Special Board Meeting, April 26, 2018 at noon
 - B. Public Hearing: Ordinance #18-01 FY 2017-18 – Supplemental Budget and Appropriation – An Ordinance adopting a supplemental combined annual budget and appropriation for the fiscal year beginning the first day of May 2017 and ending the thirtieth day of April 2018
 - C. Public Hearing: Ordinance #18-02 FY 2016-17 – Supplemental Budget and Appropriation – An Ordinance adopting a supplemental combined annual budget and appropriation for the fiscal year beginning the first day of May 2016 and ending the thirtieth day of April 2017 for IMRF
 - D. Motion to Approve Ordinance #18-01 FY 2017-18 – Supplemental Budget and Appropriation – An Ordinance adopting a supplemental combined annual budget and appropriation for the fiscal year beginning the first day of May 2017 and ending the thirtieth day of April 2018
 - E. Motion to Approve Ordinance #18-02 FY 2017-18 – Supplemental Budget and Appropriation – An Ordinance adopting a supplemental combined annual budget and appropriation for the fiscal year beginning the first day of May 2017 and ending the thirtieth day of April 2018 for IMRF
 - F. Motion to Approve Resolution 2018-02 – Classification of Capital Funds
 - G. Motion to Approve the FY 2018-2019 Budget
 - H. Motion to Approve the FY 2017-2018 Salary Schedule
- X. Questions from Commissioners
- XI. Adjournment

OUR COMMITMENT TO YOU!

MISSION STATEMENT

The Waukegan Park District is committed to providing parks, facilities and leisure opportunities to our culturally diverse population through the resources of community involvement, dedicated staff and sound management.

VISION STATEMENT

An innovative park district that creatively adapts to our evolving community and provides exceptional parks, recreation and cultural arts that benefit all.

VALUE STATEMENTS

- Accountability...We will work to achieve the most effective and efficient use of our financial resources while striving for the best return on the use of our assets.
- Excellence...We will strive for the best in everything we do.
- Integrity...We will practice steadfast adherence to a high moral and ethical code, and we will reliably deliver on what we say we are going to do.
- Service Oriented...We will focus our efforts on our customers and will operate the District based on the needs of the community.
- Working Together...The Board and staff will use a collaborative and cooperative team based approach that results in the best possible decisions for the greater good of the community. We will work with each other.