

WAUKEGAN PARK DISTRICT

**MEETING OF THE BOARD OF COMMISSIONERS
FEBRUARY 13, 2018 – 4:00 pm
CORRINE J. ROSE ADMINISTRATIVE CENTER
2000 BELVIDERE ST - WAUKEGAN IL 60085
AGENDA**

I. Call to Order

II. Roll Call

III. Consent Items

Motion to approve the following Consent Items:

A. Minutes

- January 16, 2018 Board of Commissioners Meeting
- January 30, 2018 Special Board Meeting Minutes

B. Bills

C. Travel Expenses

D. Payroll

E. Financial Statements

F. Authorization to Receive Bids/Quotes

- Administration

- New Administration Building

IV. Public Comment

V. Acknowledgements & Presentations

A. Introduction of Special Recreation

B. Introduction of Staff

VI. Progress Reports

A. Executive Director

- Centennial Report

B. Attorney

C. IAPD/Legislative

D. Division Reports

D.1 Superintendent of Finance & Administration

D.2 Superintendent of Parks

D.3 Superintendent of Recreation

- Halloweenfest Special Event Report

- Turkey Trot Special Event Report

- Youth and Family Programs Update

- VII. Review, Discuss, Decide
 - A. Motion to Approve Interfund Transfers
 - B. Motion to Approve Honoring Corrine J. Rose
 - C. Belvidere Park Project Update – Williams Architect
 - D. Motion to Approve Administration Building Design – Legat Architects
 - E. Administration Building Signage
 - F. Trajectory Energy Partners Community Solar Proposal
 - G. Motion to Approve Strategic Plan Facilitator GovHR
 - H. Motion to Approve an Additional Personal Day in FY 18-19
 - I. Motion to Review and Release Previously held Confidential Closed Session Minutes of January 10, March 14, April 25 and June 27, 2017

- VIII. Closed Session
 - A. Semi-annual review of minutes of the closed sessions to determine if the need for confidentiality still exists. 5 ILCS 120/2(c)(21)
 - B. Land Acquisition 5 ILCS 120/2(c)(5)

- IX. Next Meeting
 - A. Committee of the Whole, February 27, 2018
 - Golf Visions Budget
 - Budget Workshop #2
 - Update on Significant Service Level Changes
 - Three Year CIP
 - Long Range Financial Plan
 - Preliminary Salary Schedule 2018-19

- X. Questions from Commissioners

- XI. Adjournment

OUR COMMITMENT TO YOU!

MISSION STATEMENT

The Waukegan Park District is committed to providing parks, facilities and leisure opportunities to our culturally diverse population through the resources of community involvement, dedicated staff and sound management.

VISION STATEMENT

An innovative park district that creatively adapts to our evolving community and provides exceptional parks, recreation and cultural arts that benefit all.

VALUE STATEMENTS

- Accountability...We will work to achieve the most effective and efficient use of our financial resources while striving for the best return on the use of our assets.
- Excellence...We will strive for the best in everything we do.
- Integrity...We will practice steadfast adherence to a high moral and ethical code, and we will reliably deliver on what we say we are going to do.
- Service Oriented...We will focus our efforts on our customers and will operate the District based on the needs of the community.
- Working Together...The Board and staff will use a collaborative and cooperative team based approach that results in the best possible decisions for the greater good of the community. We will work WITH one another.