

# WAUKEGAN PARK DISTRICT

**MEETING OF THE BOARD OF COMMISSIONERS  
DECEMBER 12, 2017 – 4:00 pm  
CORRINE J. ROSE ADMINISTRATIVE CENTER  
2000 BELVIDERE ST - WAUKEGAN IL 60085  
AGENDA**

I. Call to Order

II. Roll Call

III. Consent Items

Motion to approve the following Consent Items:

A. Minutes

- October 30, 2017 (Special Board Meeting – Special Recreation Advisory Committee)
- November 14, 2017 (Board of Commissioners Meeting)
- November 28, 2017 (Committee of the Whole Meeting)

B. Bills

C. Travel Expenses

D. Payroll

E. Financial Statements

IV. Public Comment

V. Acknowledgements & Presentations

A. Introduction of new Staff – Logan Wilson, Recreation, Jordan Pavlovich, Recreation

VI. Progress Reports

A. Executive Director

B. Attorney

C. IAPD/Legislative

D. Division Reports

D.1 Superintendent of Finance & Administration  
2018-19 Budget Task Schedule

D.2 Superintendent of Cultural Arts

D.3 Superintendent of Parks

D.4 Superintendent of Recreation

➤ George Bridges 5K Event Report

➤ Worldwide Day of Play Event Report

➤ Fitness Expo Event Report

- VII. Review, Discuss, Decide
  - A. Motion to Approve Bonnie Brook Flooring Quote
  - B. Motion to Approve Interfund Transfers
  - C. Review FY 2017-2018 Midyear Financial Report
  - D. Legat Presentation – 1324 Golf Road
  - E. Motion to Approve Ordinance 17-09 – An Ordinance of the Levy and Assessment of Taxes for the Waukegan Park District
  - F. Motion to Approve Ordinance 17-11 Sexual Harassment Policy Requirements (SB401/Public Act 100-0554)
  - G. Motion to Approve Amended Sexual Harassment Policy
  - H. Motion to Approve Salary Schedule Update
  - I. Motion to Approve Strategic Plan Proposal
  - J. Motion to Approve Bids/Quotes
    - BRC 15 Ton Rooftop HVAC Unit Replacement
    - 2018 F150 S/Cab 4x4
    - 2018 Explorer 4x4
  - K. Motion to Approve Resolution 2017-18 - Claudia Freeman
- VIII. Closed Session
- IX. Next Meeting
  - A. Board of Commissioners, January 16, 2018
- X. Questions from Commissioners
- XI. Adjournment

**OUR COMMITMENT TO YOU!**

**MISSION STATEMENT**

The Waukegan Park District is committed to providing parks, facilities and leisure opportunities to our culturally diverse population through the resources of community involvement, dedicated staff and sound management.

**VISION STATEMENT**

An innovative park district that creatively adapts to our evolving community and provides exceptional parks, recreation and cultural arts that benefit all.

**VALUE STATEMENTS**

- Accountability...We will work to achieve the most effective and efficient use of our financial resources while striving for the best return on the use of our assets.
- Excellence...We will strive for the best in everything we do.
- Integrity...We will practice steadfast adherence to a high moral and ethical code, and we will reliably deliver on what we say we are going to do.
- Service Oriented...We will focus our efforts on our customers and will operate the District based on the needs of the community.
- Working Together...The Board and staff will use a collaborative and cooperative team based approach that results in the best possible decisions for the greater good of the community. We will work WITH one another.