

WAUKEGAN PARK DISTRICT

**MEETING OF THE BOARD OF COMMISSIONERS
DECEMBER 12, 2017 – 4:00 pm
CORRINE J. ROSE ADMINISTRATIVE CENTER
2000 BELVIDERE ST - WAUKEGAN IL 60085
AGENDA**

I. Call to Order

II. Roll Call

III. Consent Items

Motion to approve the following Consent Items:

A. Minutes

- October 30, 2017 (Special Board Meeting – Special Recreation Advisory Committee)
- November 14, 2017 (Board of Commissioners Meeting)
- November 28, 2017 (Committee of the Whole Meeting)

B. Bills

C. Travel Expenses

D. Payroll

E. Financial Statements

IV. Public Comment

V. Acknowledgements & Presentations

A. Introduction of new Staff – Logan Wilson, Recreation, Jordan Pavlovich, Recreation

VI. Progress Reports

A. Executive Director

B. Attorney

C. IAPD/Legislative

D. Division Reports

D.1 Superintendent of Finance & Administration
2018-19 Budget Task Schedule

D.2 Superintendent of Cultural Arts

D.3 Superintendent of Parks

D.4 Superintendent of Recreation

➤ George Bridges 5K Event Report

➤ Worldwide Day of Play Event Report

➤ Fitness Expo Event Report

- VII. Review, Discuss, Decide
 - A. Motion to Approve Bonnie Brook Flooring Quote
 - B. Motion to Approve Interfund Transfers
 - C. Review FY 2017-2018 Midyear Financial Report
 - D. Legat Presentation – 1324 Golf Road
 - E. Motion to Approve Ordinance 17-09 – An Ordinance of the Levy and Assessment of Taxes for the Waukegan Park District
 - F. Motion to Approve Ordinance 17-11 Sexual Harassment Policy Requirements (SB401/Public Act 100-0554)
 - G. Motion to Approve Amended Sexual Harassment Policy
 - H. Motion to Approve Salary Schedule Update
 - I. Motion to Approve Bids/Quotes
 - BRC 15 Ton Rooftop HVAC Unit Replacement
 - 2018 F150 S/Cab 4x4
 - 2018 Explorer 4x4
 - J. Motion to Approve Resolution 2017-18 - Claudia Freeman
- VIII. Closed Session
- IX. Next Meeting
 - A. Board of Commissioners, January 16, 2018
- X. Questions from Commissioners
- XI. Adjournment

OUR COMMITMENT TO YOU!

MISSION STATEMENT

The Waukegan Park District is committed to providing parks, facilities and leisure opportunities to our culturally diverse population through the resources of community involvement, dedicated staff and sound management.

VISION STATEMENT

An innovative park district that creatively adapts to our evolving community and provides exceptional parks, recreation and cultural arts that benefit all.

VALUE STATEMENTS

- Accountability...We will work to achieve the most effective and efficient use of our financial resources while striving for the best return on the use of our assets.
- Excellence...We will strive for the best in everything we do.
- Integrity...We will practice steadfast adherence to a high moral and ethical code, and we will reliably deliver on what we say we are going to do.
- Service Oriented...We will focus our efforts on our customers and will operate the District based on the needs of the community.
- Working Together...The Board and staff will use a collaborative and cooperative team based approach that results in the best possible decisions for the greater good of the community. We will work WITH one another.