

MINUTES OF SPECIAL BOARD MEETING
BOARD OF PARK COMMISSIONERS
WAUKEGAN PARK DISTRICT

Administration Center
2000 Belvidere Road
Waukegan, Illinois
August 22, 2017

I. CALL TO ORDER

President George Bridges called the meeting to order at 4:00 p.m.

II. ROLL CALL OF COMMISSIONERS

COMMISSIONERS PRESENT

President George Bridges
Vice President Marc Jones
Treasurer Patricia Foley
Janet Kilkelly
William Sarocka

COMMISSIONERS ABSENT

STAFF PRESENT:

Executive Director Jay Lerner
Superintendent of Finance & Administration Jim Glogovsky, Superintendent of Cultural Arts Claudia Freeman, Superintendent of Recreation Errick Beverly, Superintendent of Parks Scott MacLean, Community Relations Manager Teddy Anderson, Executive Assistant Sally Sandine, and Attorney Martin Walker.

III. PUBLIC PORTION

Denise Zlotnik, of 469 Glendenning Place, Waukegan, voiced her objection to the Jehovah Witnesses handing out their religious literature in front of the Fieldhouse. She stated she had case law that provides Jehovah Witnesses should only be allowed to distribute their literature on the sidewalk outside of Fieldhouse property. Director Lerner stated he had spoken with Attorney Bridges and was advised that the Jehovah witnesses had the right to hand out their literature in the front of the Fieldhouse. He said Attorney Bridges told him that the District could control the time, place, and manner, in which they distribute their literature, but the case law supports their right to do so.

Martha Sostre, of 2508 W. Atlantic Ave., Waukegan, appeared and stressed the need for fencing in the rear of their property in light of the Clearview Parks renovation. She also stated the Berry Oaks Subdivision plat has a stipulation that pine trees or evergreen trees height cannot exceed 6 feet.

Alderman Edith Newsome, of 2014 W. Grove Avenue, Waukegan, thanked the Board and Director Lerner for taking the time to hear the residents' concerns. She stated, sometimes when change comes it can disrupt a neighborhood, and she's glad to see the Park District is open minded to the residents of her Ward.

IV. ACKNOWLEDGEMENTS & PRESENTATIONS

Mr. MacLean introduced and presented Certificate of Appreciation to the following Summer Youth Green Team participants: LaDarius Williams, Jaylen Robinson-Massey and Arnoldo Turcios. Mr. MacLean stated the summer youth program was a tremendous success they moved more than 800 cubic yards of playground mulch, and they were involved in park cleanup every Monday, flower bed and perennial flower bed maintenance, and staining of picnic tables. President Bridges stated it is often heard that the youth are our future, but we don't give the youth the opportunities to serve their community. He said the Summer Youth Program does just that.

Mr. Glogovsky present and introduced Mr. Mike Jesse the new General Manager and Golf Professional assigned by GolfVisions to manage Bonnie Brook Country Club.

V. REVIEW / DISCUSS / DECIDE

A. Approval of General Obligation Park Bond Ordinance No. 17-08.

Mr. Glogovsky introduced David Phillips from Speer Financial, Inc., to discuss the sale of the General Obligation Park Bond. Mr. Phillips stated after submitting the \$3,375,000 General Obligation Park Bonds, Series 2017A; they received five (5) bids. He stated the low bid of 1.7% is an excellent rate. He said it was due in part to the superb work of Director Lerner, Mr. Glogovsky and Mr. Beckmann in obtaining the AA Bond Rating. Mr. Phillips recommends the Board approve Ordinance No. 17-08. Commissioner Sarocka stated he had spoken with Board Attorney Bridges and was told if the Board significantly reduces their reserves, it would jeopardize their AA Bond Rating. He asked Mr. Phillips what is the lowest level the reserve can drop before the Board risks having their bond rating lowered. Mr. Phillips stated S&P would never tell a board the reserve level that would raise or lower their bond rating. Commissioner Sarocka stated with the renovation of Belvidere Park, the REC Building, and the Historical Society's request, the Board, must consider how a significant drawing down of the reserves would impact the District's Bond rating.

Mr. Glogovsky presented Ordinance 17-08 providing for the issuance of \$3,375,000 General Obligation Park Bonds, Series 2017A. Motion by Commissioner Sarocka, seconded by Commissioner Jones, to approve General Obligation Park Bond Ordinance No. 17-08. There was no discussion on this matter. On the roll call, the vote was as follows:

AYE: Kilkelly, Foley, Jones, Sarocka, Bridges

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

B. Approval and acceptance of Bids.

1. Mr. MacLean recommended the Board accept the low bid from Hacienda Landscaping for the installation of the playground equipment at Adelphi, Country Lane, and Washington parks, in the amount of \$114,359.00. Motion by Commissioner Sarocka, seconded by Commissioner Foley, to accept the low bid from Hacienda Landscaping for the installation of the playground equipment at

Adelphi, Country Lane, and Washington parks, in the amount of \$114,359.00. There was no discussion on this matter. On the roll call, the vote was as follows:

AYE: Kilkelly, Foley, Jones, Sarocka, Bridges

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

2. Mr. MacLean recommended the Board accept the low bid from Elanar Construction for the concrete installation at Adelphi, Country Lane, and Washington parks, in the amount of \$36,532.00. Motion by Commissioner Foley, seconded by Commissioner Jones, to accept the low bid from Elanar Construction for the concrete installation at Adelphi, Country Lane, and Washington parks, in the amount of \$36,532.00. Commissioner Foley asked if the District had ever used Elanar Construction on any other projects. Mr. MacLean said they had used them in the past. There was no further discussion on this matter. On the roll call, the vote was as follows:

AYE: Kilkelly, Foley, Jones, Sarocka, Bridges

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

3. Mr. MacLean stated they were withdrawing the request to purchase the 2017 Vehicles.

4. Mr. MacLean recommended the Board accept the low bid from "Pete the Painter," Inc. for shelter staining at Bowen Park, Bevier Park, and Rudd Farm, in the amount of \$9,880.00. Motion by Commissioner Foley, seconded by Commissioner Jones, to accept the low bid from "Pete the Painter," Inc., in the amount of \$9,880.00. There was no discussion on this matter. On the roll call, the vote was as follows:

AYE: Kilkelly, Foley, Jones, Sarocka, Bridges

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

5. Mr. MacLean recommended the Board accept the low bid from MAG Construction for the concrete resurfacing at Bedrosian Park, Bowen Park, and Sports Park, in the amount of \$29,510.65. Motion by Commissioner Jones, seconded by Commissioner Kilkelly, to accept the low bid from MAG Construction for the concrete resurfacing at Bedrosian Park, Bowen Park, and Sports Park, in the amount of \$29,510.65. There was no discussion on this matter. Commissioner Foley asked if the District had ever used MAG Construction before. Mr. MacLean stated they had. On the roll call, the vote was as follows:

AYE: Kilkelly, Foley, Jones, Sarocka, Bridges
NAY: None
ABSTAIN: None
ABSENT: None

Motion carried.

C. Approval of the ATM Agreement for the Field House and Bonnie Brook Golf Course.

Mr. Glogovsky asked the Board to approve the ATM Agreement with Cash on the Spot, LLC, for placement at the Field House and Bonnie Brook Club House. Motion by Commissioner Sarocka, seconded by Commissioner Foley, to approve the ATM Agreement with Cash on the Spot, LLC. Commissioner Kilkelly asked how long the previous ATM contract was. Mr. Glogovsky stated the last ATM agreement was for three (3) year period. There was no discussion on this matter. On the roll call, the vote was as follows:

AYE: Kilkelly, Foley, Jones, Sarocka, Bridges
NAY: None
ABSTAIN: None
ABSENT: None

Motion carried.

D. Approval of Stuckey Construction Company, Inc., as Construction Manager.

Director Lerner stated Jim Johnson, the Owners Representative, would be making the request regarding Stuckey Construction. Mr. Johnson stated he is recommending Stuckey Construction proposal be accepted. He stated Stuckey Construction had saved the District hundreds of thousands of dollars during the Aquatic Center project and he highly recommends their company for the Belvidere Park renovation. Commissioner Sarocka stated he was very pleased with Stuckey Construction performance during the Aquatic Center project. Motion by Commissioner Sarocka, seconded by Commissioner Foley, to approve the Stuckey Construction's management proposal. There was no discussion on this matter. On the roll call, the vote was as follows:

AYE: Kilkelly, Foley, Jones, Sarocka, Bridges
NAY: None
ABSTAIN: None
ABSENT: None

Motion carried.

E. Discussion of the G.O. Limited Tax Park Bonds 2017B Series, Planning Letter/Schedule and Engagement Letter.

Mr. Glogovsky explained to the Board the process of preparing for the G.O. Limited Tax Park Bonds 2017B Series.

F. Next Committee of the Whole Meeting.

Director Lerner asked that the next Committee of the Whole meeting scheduled for September 19, 2017, be canceled, as some Commissioners will not be in attendance and because of the upcoming National Recreation and Park Association (NRPA) conference. By consensus, the Board agreed to cancel September 19, 2017, Committee of Whole meeting.

G. Presentation of Diversity and Inclusion Survey Results.

Director Lerner introduced Rick Harris, of RJ Harris and Associates, to provide the Board with the results of the Diversity and Inclusion Survey. Mr. Harris stated he had completed the Park District's Employment Client Survey as well as the Multi-year Diversity and Inclusion Survey. He stated he had presented the results to Director Lerner and upper management. Mr. Harris then explained the findings to the Board. Director Lerner stated having discussed the survey with Mr. Harris and thoroughly reviewed its finding he is convinced the District will be able to learn from it and work on improving things in the future.

VI. COMMISSIONERS QUESTIONS & COMMENTS

Commissioner Kilkelly asked how the Vendor Fair had gone. Mr. Beverly stated it went well. He said there were more than 46 vendors and approximately 120 people had attended the event. He said after the event he met with the Vendors where he received many great reviews. Commissioner Kilkelly stated Stuckey is a great resource for the community.

Commissioner Kilkelly further stated that she understands freedom of speech and separation of church and state, but there are times when you go to the Field House it feels like you're running the gauntlet. She asked Director Lerner what is the District position on the Jehovah Witnesses handing out their literature. President Bridges stated they should be allowed to hand out their literature, so long as they don't impact the ingress and egress from the Field House. Commissioner Jones asked at what point we should draw the line on individuals distributing religious tracts. He asked, what if we have a Muslim Organization, a Mormon Organization, or another religious organization that all wish to hand out their literature. President Bridges responded he had talked with the Field House Staff and it's his understanding the Jehovah Witnesses has not created a problem. Commissioner Foley stated she is at the Field House on a regular basis and she has not found the Jehovah Witnesses to be a problem. She stated however if they are bringing their chairs and stands to the Fieldhouse, then they would no longer be exercising proper etiquette, and that should not be allowed.

Commissioner Jones stated the Vendor Fair exceeded his expectations. He thought it was a great event. He further stated the Vendor Workshop provided some very useful information to all who attended as to how to get involved in the bidding process. Commissioner Sarocka thanked Director Lerner for hosting the awards luncheon for the employees at the golf course. He also mentioned the conversation he had with Mr. MacLean regarding a number of thefts at the golf course and possible solutions to the problem.

President Bridges thanked Director Lerner and his Staff for an outstanding job in the various events. He identified the Members Picnic, the Go Waukegan, the Zumba Class, and the Vendor Fair, as events that exceeded his expectations.

Director Lerner advised the Board the District had just received notice of being reaccredited by the Commission for Accreditation of Park and Recreation Agencies (CAPRA), having received a score of 147 out of 151 or 96.5%. He stated the District would receive the award at the upcoming NRPA conference.

VIII. ADJOURNMENT

There being no further business, President Bridges moved, seconded by Commissioner Jones to adjourn the meeting at 5:25 p.m. The motion carried by unanimous voice vote.

Respectfully submitted,

George Bridges
Secretary