

MINUTES OF THE REGULAR MEETING
BOARD OF PARK COMMISSIONERS
WAUKEGAN PARK DISTRICT
Administration Center
2000 Belvidere Road
Waukegan, Illinois
July 11, 2017

I. CALL TO ORDER

President George Bridges called the meeting to order at 4:00 p.m.

II. ROLL CALL OF COMMISSIONERS

COMMISSIONERS PRESENT

President George Bridges
Vice President Marc Jones
Treasurer Patricia Foley
Janet Kilkelly
William Sarocka

COMMISSIONERS ABSENT

STAFF PRESENT:

Executive Director Jay Lerner
Superintendent of Parks Scott MacLean, Superintendent of Finance & Administration Jim Glogovsky,
Superintendent of Cultural Arts Claudia Freeman, Superintendent of Recreation Errick Beverly,
Executive Assistant Sally Sandine, Community Relations Manager Teddy Anderson, Jon Beckmann,
Tim Girmscheid, Quincy Bejster, and Board Attorney George Bridges.

III. PUBLIC HEARING BOARD'S INTENT TO ISSUE \$5,000,000 GENERAL OBLIGATION PARK BONDS

A. PURPOSE OF PUBLIC HEARING

The Public Hearing was commenced at 4:05 p.m. Mr. Glogovsky stated that the purpose of the Public Hearing was Board's intent to issue not to exceed \$5,000,000 General Obligation Park Bonds for the payment of land condemned or purchase for parks, for the building, maintaining, improving and protecting of the same in the existing land and facilities of the District and for the payment of the expenses incident thereto. He stated the project includes the renovation of Belvidere Park, Ganster Pool, and the restrooms.

Mr. Glogovsky stated at this portion of the hearing the public is invited to respond to Board's intent to issue not to exceed \$5,000,000 General Obligation Park Bonds. He further announced that copies of the authorizing ordinance have been conveniently available and that notice of said hearing had been given at least one week prior to today's hearing by publication in a newspaper. President Bridges then called for comments from members of the public.

B. PUBLIC COMMENTS

There were no public comments or questions.

C. COMMISSIONER COMMENTS

President Bridges then called for comments from the Commissioners present. There were no comments or questions from the Commissioners.

D. PUBLIC HEARING ADJOURNMENT

There being no further discussion, Commissioner Sarocka moved, seconded by Commissioner Jones, to adjourn the Public Hearing. On a roll call, the vote was as follows:

AYE: Kilkelly, Foley, Jones, Sarocka, Bridges

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried. The Public Hearing was adjourned at 4:05 p.m.

IV. CONSENT AGENDA

The Consent Agenda Items which includes the Minutes of June 13, 2017, June 27, 2017, May 4, 2017, Golf Advisory, and May 8, 2017, Recreation Advisory, Accounts Payable, Payroll, Travel Expenses, Financial Report, and Request to obtain bids and quotes, were presented.

Motion by Commissioner Foley, seconded by Commissioner Foley, to approve the Consent Agenda Items. There was no discussion on the motion. On the roll call, the vote was as follows:

AYE: Kilkelly, Foley, Jones, Sarocka, Bridges

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

V. PUBLIC PORTION

None

VI. ACKNOWLEDGEMENTS & PRESENTATIONS

Mr. Beckmann introduced Ms. Kalina Garcia who would be promoted to the Supervisor of Finance effective September 18, 2017.

VII. MOTION TO MOVE TO CLOSED SESSION

Motion by Commissioner Sarocka to enter into closed session to discuss the purchase or lease of land pursuant to 5 ILCS 120/2(c)(5). Commissioner Sarocka withdrew his motion to allow discussion on the matter. Commissioner Kilkelly asked why the need to go into closed session. President Bridges stated the School Board had requested to be allowed to discuss the lease of Edward Field in closed session. Tom Morris, General Counsel for the School Board asked to be allowed to speak. President Bridges allowed him to address the Board. Mr. Morris told the Board the reason he would prefer to discuss the matter in closed session. Motion by Commissioner Foley, seconded by Commissioner Sarocka, to enter into closed session to discuss the purchase or lease of land. On the roll call, the vote was as follows:

AYE: Foley, Jones, Sarocka, Bridges

NAY: Kilkelly

ABSTAIN: None

ABSENT: None

Motion carried. Regular session was recessed at 4:10 p.m.

VIII. ACTION ON ITEMS DISCUSSED IN CLOSED SESSION

Motion by Commissioner Jones, seconded by President Bridges to reconvene open session. There was no discussion and the motion passed by unanimous voice vote. The regular session resumed at 5:15 p.m.

No action was taken on the matter discussed in closed session.

IX. PROGRESS REPORTS

A. Executive Director Lerner presented his written report. He told the Board he met with Mayor Sam Cunningham to obtain the city's cooperation on the Belvidere Park Project. He also stated John LaFoone of GolfVisions would be resigning his position effective July 21, 2017.

B. Attorney Report: None.

C. Legislation/ IAPD Update: Director Lerner told the Board the legislators' had finally approved a budget that had no mention of a property tax freeze.

D. Division Reports:

D1. Finance & Administration: Mr. Glogovsky presented his monthly written report.

Commissioner Sarocka left the meeting at 5:20 p.m.

D2. Cultural Arts: Ms. Freeman presented her written report. She reported one young man had already completed the game Pieces of the Past. She also stated a family who

recently moved to the Waukegan area is playing the game with their children in an effort to learn more about the parks.

D3. Parks: Mr. MacLean presented his monthly written report. He reported the HVAC at Bonnie Brook needs to be replaced and that money has been earmarked in CIP for it. President Bridges asked Attorney Bridges if the HVAC could be replaced on an emergency basis. Attorney Bridges stated the HVAC could be voted on as an emergency purchase, and that it would only require a special vote for its approval. Director Lerner stated they would be moving forward on the repairs on an emergency basis and present it to the Board at the next meeting for approval. Commissioner Jones asked how the seasonal youth employment was progressing. Mr. MacLean stated it was going well with many of the youth being involved in staining, replacing mulch and clearing the parks.

D4. Recreation: Mr. Beverly presented his written report. He advised the Board of the upcoming Community Yard Sale scheduled for this weekend at Belvidere Park from 9:30 until 1:30.

X. REVIEW / DISCUSS / DECIDE

A. Interfund Transfers:

None.

B. Approval Retitling of Recreation Department Positions.

Mr. Beverly asked the Board to approve the retitling of two (2) position within the Recreation Department. Motion by Commissioner Foley, seconded by Commissioner Jones, to approve the retitling of two (2) Recreation Department Positions. There was no discussion on the matter. On the roll call, the vote was as follows

AYE: Kilkelly, Foley, Jones, Bridges

NAY: None

ABSTAIN: None

ABSENT: Sarocka

Motion carried.

C. Approval of the Revised FY2017-18 Salary & Wage Schedule.

Mr. Glogovsky asked the Board to approve the revised FY2017-18 Salary & Wage Schedule to reflect the reclassification of the Manager of Sports Fitness and Aquatic position to that of Manager of Sports and Fitness a Grade 16, and the Manager of the Field House Operation and Membership position to a Manager of the Field House Operation, Membership and Aquatics a Grade 16. Motion by Commissioner Foley, seconded by Commissioner Kilkelly, to approve the revised FY2017-18 Salary & Wage Schedule that reflects the position and grade level reclassification. No discussion was had on the recommendations. On a roll call vote, the vote was as follows:

AYE: Kilkelly, Foley, Jones, Bridges
NAY: None
ABSTAIN: None
ABSENT: Sarocka

Motion carried.

D. Authorization to accept the low bid from MTJ Sport.

Mr. MacLean recommended the Board accept the low bid from MTJ Sport, for the Sports Courts Renovations and Repairs in the amount of \$29,312.00. Motion by Commissioner Jones, seconded by Commissioner Foley, to accept the low bid from MTJ Sport, on, for the Sports Courts Renovations and Repairs in the amount of \$29,312.00. There was no discussion on this matter. On the roll call, the vote was as follows:

AYE: Kilkelly, Foley, Jones, Bridges
NAY: None
ABSTAIN: None
ABSENT: Sarocka

Motion carried.

E. Authorization to accept the low quote for Clearview Park Splash Pad Equipment.

Mr. MacLean recommended the Board waive the bidding requirements and accept the quote from Reese Recreation, for the Water Odyssey Splash Pad. Mr. MacLean stated the equipment is unique and that there are no competitors with the same product and only one manufacture for said equipment, and that it would be in the best interest of the Park District to waive the bid requirement and accept the quote from Reese Recreation, in the amount of \$85,676.00.

Motion by Commissioner Kilkelly, seconded by Commissioner Foley, to waive the bid requirement and accept the quote from Reese Recreation, in the amount of \$85,676.00, as a sole source and in the best interest of the Park District. There was no discussion on this matter. On the roll call, the vote was as follows:

AYE: Kilkelly, Foley, Jones, Bridges
NAY: None
ABSTAIN: None
ABSENT: Sarocka

Motion carried.

F. Approve to Sell Beer at Sports Park.

Mr. Beverly asked the Board to approve the sale of beer at Sports Park. Motion by Commissioner Foley, seconded by Commissioner Jones, to approve the sale of beer at Sports Park. President Bridges

asked if those purchasing beer had to stay within the Garden at Sports Park. Mr. Beverly stated those purchasing beer must remain in the garden. He further stated that the police who are assigned to the Sports Park enforce those restrictions. There was no further discussion on this matter. On the roll call, the vote was as follows

AYE: Kilkelly, Foley, Jones, Bridges

NAY: None

ABSTAIN: None

ABSENT: Sarocka

Motion carried.

G. Approval of Resolution honoring Retired Director Petry.

Motion by President Bridges, seconded by Commissioner Kilkelly to approve Resolution 2017-19, honoring Retired Director Petry. There was no discussion on this matter. On the roll call, the vote was as follows:

AYE: Kilkelly, Foley, Jones, Bridges

NAY: None

ABSTAIN: None

ABSENT: Sarocka

Motion carried.

H. Approval of the quote to purchase Outdoor Patio Furniture for Bonnie Brook Clubhouse.

Mr. Beckmann recommended the Board approve the quote to purchase Outdoor Patio Furniture for Bonnie Brook Clubhouse from Themine, in the amount of \$12,558.00 and \$1,649 from Prestwick Golf Group for a total of \$14,207.00. Motion by Commissioner Foley, seconded by Commissioner Jones, to accept the low quote to purchase Outdoor Patio Furniture for Bonnie Brook Clubhouse from Themine, in the amount of \$14,207.00. There was no discussion on this matter. On the roll call, the vote was as follows:

AYE: Kilkelly, Foley, Jones, Bridges

NAY: None

ABSTAIN: None

ABSENT: Sarocka

Motion carried.

XI. COMMISSIONERS QUESTIONS & COMMENTS

Commissioner Kilkelly asked how the Partners in Parks fundraiser was progressing. Mr. Beckmann stated it is going very well, with the District having numerous sponsors. Commissioner Kilkelly stated in the past when the District had large projects such as the Field House Aquatic Center the District used both a construction manager and a project manager, and that she believes when you have \$1

million projects the District should continue hiring both.

Commissioner Foley thanked Staff for organizing such a wonderful Fourth of July Celebration. She also agreed with Commissioner Kilkelly that the District should utilize the services of both a construction manager and a project manager.

Ms. Anderson asked the Board if there was any interest in having professional photographs taken of the Board and Senior Staff at the committee of the whole meeting on July 25, 2017. The consensus of the Board was to approve the taking of the photographs at the next meeting.

President Bridges thanked Staff for organizing the wonderful Fourth of July Parade and for organizing the time capsule event.

XII. ADJOURNMENT

There being no further business, President Bridges moved, seconded by Commissioner Jones to adjourn the meeting at 6:00 p.m. The motion carried by unanimous voice vote.

Respectfully submitted,

George Bridges
Secretary