

MINUTES OF THE REGULAR MEETING
BOARD OF PARK COMMISSIONERS
WAUKEGAN PARK DISTRICT
Administration Center
2000 Belvidere Road
Waukegan, Illinois
June 13, 2017

I. CALL TO ORDER

President George Bridges called the meeting to order at 4:03 p.m.

II. ROLL CALL OF COMMISSIONERS

COMMISSIONERS PRESENT

President George Bridges
Vice President Janet Kilkelly
Treasurer Patricia Foley
Marc Jones
William Sarocka

COMMISSIONERS ABSENT

STAFF PRESENT:

Executive Director Greg Petry
Interim Executive Director Jay Lerner
Superintendent of Parks Scott MacLean, Superintendent of Finance & Administration Jim Glogovsky,
Superintendent of Cultural Arts Claudia Freeman, Executive Assistant Sally Sandine, Community
Relations Manager Teddy Anderson, Errick Beverly, and Board Attorney George Bridges.

III. PUBLIC HEARING FY2017-18 BUDGET and APPROPRIATION ORDINANCE

A. PURPOSE OF PUBLIC HEARING

The Public Hearing was commenced at 4:04 p.m. Mr. Glogovsky stated that the purpose of the Public Hearing was to review and receive public comment on the proposed Appropriation Ordinance for the fiscal year beginning on the 1st day of May 2017 and ending on the 30th day of April 2018, pursuant to Illinois Municipal Budget Law.

Mr. Glogovsky stated at this portion of the hearing the public is invited to respond to the FY 2017-2018 Appropriation Ordinance, which outlines the maximum amount of expenditures the Park District can make. The total amount of the appropriation is \$37,250,378. He further announced that copies of the Annual Budget and Appropriation Ordinance have been conveniently available and that notice of said hearing had been given at least one week prior to today's hearing by publication in a newspaper. Mr. Glogovsky then called for comments from members of the public.

B. PUBLIC COMMENTS

There were no public comments or questions.

C. COMMISSIONER COMMENTS

Mr. Glogovsky then called for comments from the Commissioners present. There were no comments or questions from the Commissioners.

D. PUBLIC HEARING ADJOURNMENT

There being no further discussion, Commissioner Sarocka moved, seconded by Commissioner Foley, to adjourn the Public Hearing. On a roll call, the vote was as follows:

AYE: Kilkelly, Foley, Jones, Sarocka, Bridges

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried. The Public Hearing was adjourned at 4:10 p.m.

IV. CONSENT AGENDA

The Consent Agenda Items which includes the Minutes of May 9, 2017, May 17, 2017, and May 23, 2017, Accounts Payable, Payroll, Travel Expenses, Financial Report, and Request to obtain bids and quotes, were presented.

Motion by Commissioner Foley, seconded by Commissioner Jones, to approve the Consent Agenda Items. There was no discussion on the motion. On the roll call, the vote was as follows:

AYE: Kilkelly, Foley, Jones, Sarocka, Bridges

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

V. PUBLIC PORTION

None

VI. ACKNOWLEDGEMENTS & PRESENTATIONS

The following interns introduced themselves to the Board: Special Rec - Ashley Pollard, Rianne Doherty; Adult & Youth Athletics – Matt Spalding; Field House – Brett Pomeroy; and Nature & Special Events – Hunter Martin. Ms. Anderson introduced Risk Management Intern – Michael Moyer.

At 4:45 p.m., President Bridges acknowledged and introduced Sally Foster, representative of the Waukegan Art Council, to make a presentation and highlight the Lake County Dance Showcase. Ms. Foster advised the Board the Waukegan Arts Council would be presenting this years' Dance Showcase on Saturday, July 24, 2017, at the historic Genesee Theatre. She stated the event celebrated the art of

dance and would be bringing end some talented dance troupes and more than 100 dancers from across Lake County and the Chicago area. She asked the Commissioners to attend and support the Showcase.

VII. PROGRESS REPORTS

A. Executive Director presented his written report. Interim Executive Director Jay Lerner presented his written report.

B. Attorney Report: Attorney Bridges presented and discussed a Memoranda of Understanding proposed by the Waukegan School District regarding the Park District's property in the Yeoman Creek Landfill site. He explained the School District has been working towards establishing a solar end use on the site. Commissioner Sarocka questioned why the District would agree to the end use and possibly be drawn back in the remediation of the landfill. He further stated he would prefer to sell the property instead of granting a lease to the property. Several Commissioners stated they were pleased to hear of the proposed end use of the site and that they had no objection to the use of solar photovoltaic energy production at the Site. The consensus of the Board was that they were not willing to enter into a lease of Edwards Fields due to their concern of being drawn back into the remediation of the site.

C. Legislation/ IAPD Update: None.

D. Division Reports:

D1. Finance & Administration: Mr. Glogovsky presented his monthly written report, along with PDRMA's 2016 Annual Report. He then discussed GolfVisions' financial report. He pointed out that their estimated revenue of \$141,000 booked banquets for this year was the highest since GolfVisions took over the management of Bonnie Brook. He further stated that after some confusion, GolfVisions was now posting all the events, no matter how big or small, on their monthly reports. He said the one event that threw it off was the School District event that was brought to his attention by President Bridges. Commissioner Jones inquired as to when the District would rectify the slippery conditions in the locker rooms and shower area in the Fieldhouse. Tanya Brady, Risk Manager, stated up PDRMA had recently conducted several test spots throughout the aquatic facility, and that the District is currently working to eliminate those problem areas.

Mr. Glogovsky then presented Speer Financial Bond Issue timetable. He then discussed the two scenarios regarding the Bond Issue that must be decided to determine the amount of the proposed Bond Issue. Commissioners Kilkelly, Foley and Jones stated that they would not extend an extension freeze this year. Commissioner Sarocka stated he would continue to freeze the extension this coming year. President Bridges stated he is in favor of issuing the \$5 million Bond Issue and that he would not recommend a freeze on the extension this year. The Board reached a consensus to issue the Bond up to the amount of \$5 million.

D2. Cultural Arts: Ms. Freeman presented her written report. She reminded the Board of the Bowen Blues event that is scheduled for June 14, 2017, 6:00 PM. She stated the Reverb Kings would not be in attendance due to sickness.

D3. Parks: Mr. MacLean presented his monthly written report. Commissioner Kilkelly asked if the District was planning on inspecting the Roof at Bonnie Brook. Commissioner Jones inquired of the anticipated date to complete the Yeoman Park Project. Mr. MacLean stated approximately two weeks.

D4. Recreation: Interim Superintendent of Recreation Errick Beverly, presented his written report.

VIII. REVIEW / DISCUSS / DECIDE

A. Interfund Transfers:

None.

B. Prevailing Wage Ordinance Number 17-07.

Motion by Commissioner Sarocka, seconded by Commissioner Jones, to approve the Ordinance adopting the Prevailing Wage Rates, Ordinance Number 17-07. There was no discussion on the matter. On the roll call, the vote was as follows

AYE: Kilkelly, Foley, Jones, Sarocka, Bridges

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

C. Budget and Appropriation Ordinance Number 17-04 for FY2017-18.

Mr. Glogovsky presented FY2017-18 Budget and Appropriation Ordinance #17-04 for review. He stated it was published and posted for public inspection FY2017-18 as required by statute.

Motion by Commissioner Sarocka, seconded by Commissioner Jones, to approve the Budget and Appropriation Ordinance Number 17-04 for FY2017-18. There was no discussion on the matter. On the roll call, the vote was as follows

AYE: Kilkelly, Foley, Jones, Sarocka, Bridges

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

D. Field House Security Camera System Upgrade quote.

Mr. Glogovsky recommended the Board accept the low quote from Griffon Systems, of Elmhurst, Illinois, for the Field House Security Camera System Upgrade in the amount of \$24,990.00.

Motion by Commissioner Jones, seconded by Commissioner Foley, to accept the low quote from Griffon Systems, for the Field House Security Camera System Upgrade in the amount of \$24,990.00. There was no discussion on this matter. On the roll call, the vote was as follows:

AYE: Kilkelly, Foley, Jones, Sarocka, Bridges

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

E Position Title and Grade Level Change.

Mr. Glogovsky asked the Board to return the position of Manager of Finance & Administration to Supervisor of Finance once Mr. Beckmann assumes the position of Superintendent of Finance. He stated the effect would be to lower the grade level from that of 16 to Grade Level 14. He stated the effective date of this change would be September 18, 2017. Motion by Commissioner Sarocka, seconded by Commissioner Jones, to eliminate the position of Manager of Finance & Administration, and re-establish the position of Supervisor of Finance, and to lower the position to a Grade 14 Level, effective September 18, 2017. No discussion was had on the recommendations. On a roll call vote, the vote was as follows:

AYE: Kilkelly, Foley, Jones, Sarocka, Bridges

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

F. Revised FY2017-18 Salary & Wage Schedule.

Mr. Glogovsky asked the Board to approve the revised FY2017-18 Salary & Wage Schedule that reflects the Supervisor of Finance position and grade level reclassification. Motion by Commissioner Foley, seconded by Commissioner Sarocka, to approve the revised FY2017-18 Salary & Wage Schedule that reflects the Supervisor of Finance position and grade level reclassification. No discussion was had on the recommendations. On a roll call vote, the vote was as follows:

AYE: Kilkelly, Foley, Jones, Sarocka, Bridges

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

G. Fringe Benefits Form.

No discussion took place.

H. Board Meeting schedule.

Mr. Lerner advised the Board, the Meeting Schedule had been previously approved but was added to agenda to address any changes. Commissioner Kilkelly stated at the last public hearing the issue was raised to change the Board meetings schedule to enable more participation from the public. She stated she would recommend changing the meeting start time from the current 4 p.m. start, to a 5 p.m. Commissioner Sarocka stated he was not in agreement with changing the meeting start time. He's stated there is no need to make any changes to the schedule since members of the public would be allowed to address the Board no matter what time they would arrive during the meeting. Commissioner Jones stated he suggested the change in the meeting schedule, to add a Spring and Fall community input meeting.

I. Belvidere Park Project Discussion.

Interim Executive Director Jay Lerner presented Williams Architects final report and master plan for Belvidere Park. Motion by President Bridges, seconded by Commissioner Sarocka, to approve and accept Option #1, for the Pool and Splash Pads for Belvidere Park for the projected budget of \$6.1 million. No discussion was had on the recommendations. On a roll call vote, the vote was as follows:

AYE: Kilkelly, Foley, Jones, Sarocka, Bridges

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

J. Approve of Bond Authorizing Ordinance for Bonds not to exceed \$5 Million General Obligation Park Bonds.

Mr. Glogovsky presented Ordinance 17-05, a Bond Authorizing Ordinance for the issuance of General Obligation Park Bonds not to exceed \$5 million. Motion by Commissioner Sarocka, seconded by Commissioner Foley, to approve Ordinance 17-05, a Bond Authorizing Ordinance for the issuance of General Obligation Park Bonds not to exceed \$5 million. There was no discussion on this matter. On the roll call, the vote was as follows

AYE: Kilkelly, Foley, Jones, Sarocka, Bridges

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

K. Annual Debt and Bond Administration Review Update.

Mr. Glogovsky presented the Annual Debt and Bond report for the Commissioners review. No action was taken on this matter.

L. Approve Resolution # 2017-17, Destruction of Verbatim Recordings.

Motion by Commissioner Foley, seconded by Commissioner Jones, to approve Resolution # 2017-17 for the Destruction of closed session Verbatim Recordings. No discussion was had on the recommendations. On a roll call vote, the vote was as follows:

AYE: Kilkelly, Foley, Jones, Sarocka, Bridges

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

IX. CLOSED SESSION

Motion by Commissioner Sarocka, seconded by Commissioner Foley, to enter into closed session to discuss collective bargaining pursuant to 5 ILCS 120/2(c)(2), semi-annual review of closed meetings pursuant to 5 ILCS 120/2(c)(21), and purchase or lease of land 5 ILCS 120/2(c)(5). On a roll called vote, the vote was as follows:

AYE: Kilkelly, Foley, Jones, Sarocka, Bridges

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried. The regular session was recessed at 5:45 p.m.

The following persons entered the Closed Session: Commissioners Kilkelly, Foley, Jones, Sarocka, Bridges, Mr. Lerner, and Board Attorney Bridges. The Closed Session commenced at 5:53 p.m.

The Closed Session ended at 6:40 p.m.

The regular meeting reconvened at 6:40 p.m. with the following persons present: Commissioners Kilkelly, Foley, Jones, Bridges, Mr. Lerner, and Board Attorney Bridges.

X. PAST REGULAR BUSINESS

A. Belvidere Park Project

The Board then revisited the Belvidere Park Discussion regarding the Recreation Center. The consensus of the Board was to table the various options of the Recreation Center until they know the budget amount they have to work with, and any impact legislation from Springfield may have concerning the project.

- B. Approval of CBS Realtors for real estate services.

Mr. Lerner presented a contract from CBS Realtors to allow them to become the District's Buyer Representative on future land purchases. Attorney Bridges stated this contract was not necessary for the District to purchase real estate. No action was taken on this matter.

XI. ACTION, IF ANY, ON MATTERS DISCUSSED IN CLOSED SESSION

A. Motion by Commissioner Kilkelly, seconded by Commissioner Foley, to approve the Executive Director's contract with the renewal modification. President Bridges stated he did have a major problem with the automatic renewal provision of the contract and he was glad to see that matter was resolved. There was no further discussion on this matter. On the roll call, the vote was as follows:

AYE: Kilkelly, Foley, Jones, Bridges

NAY: None

ABSTAIN: None

ABSENT: Sarocka

Motion carried.

B. Motion by President Bridges, seconded by Commissioner Jones, that the minutes of the closed session remain confidential. There was no discussion on this matter. On the roll call, the vote was as follows:

AYE: Kilkelly, Foley, Jones, Bridges

NAY: None

ABSTAIN: None

ABSENT: Sarocka

Motion carried.

XII. COMMISSIONERS QUESTIONS & COMMENTS

None.

XIII. ADJOURNMENT

There being no further business, Commissioner Foley moved, seconded by Commissioner Jones to adjourn the meeting at 6:50 p.m. The motion carried by unanimous voice vote.

Respectfully submitted,

George Bridges
Secretary