

MINUTES OF THE REGULAR MEETING  
BOARD OF PARK COMMISSIONERS  
WAUKEGAN PARK DISTRICT  
Administration Center  
2000 Belvidere Road  
Waukegan, Illinois  
May 9, 2017

**I. CALL TO ORDER**

President George Bridges called the meeting to order at 4:00 p.m.

**II. ROLL CALL OF COMMISSIONERS**

COMMISSIONERS PRESENT

President George Bridges  
Vice President Janet Kilkelly  
Treasurer Patricia Foley  
Marc Jones  
William Sarocka

COMMISSIONERS ABSENT

STAFF PRESENT:

Executive Director Greg Petry  
Interim Executive Director Jay Lerner  
Superintendent of Parks Scott MacLean, Superintendent of Finance & Administration Jim Glogovsky,  
Superintendent of Cultural Arts Claudia Freeman, Executive Assistant Sally Sandine, Community  
Relations Manager Teddy Anderson, and Board Attorney George Bridges.

**III. CONSENT AGENDA**

The Consent Agenda Items which includes the Minutes of April 11, 2017, April 18, 2017, April 25, 2017, and April 17, 2017 (Special Rec Advisory), Accounts Payable, Payroll, Travel Expenses, Financial Report, and Request to obtain bids and quotes, were presented.

Motion by Commissioner Sarocka, seconded by Commissioner Foley, to approve the Consent Agenda Items. Commissioner Kilkelly questioned the poor print quality of the investigative report. Executive Assistant Sally Sandine stated she would make sure the minutes are legible before they are posted. There was no further discussion on the motion. On the roll call, the vote was as follows:

AYE: Kilkelly, Foley, Jones, Sarocka, Bridges

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

#### **IV. PUBLIC PORTION**

None

#### **V. ACKNOWLEDGEMENTS & PRESENTATIONS**

Mr. Jadaun Harris gave a presentation on his company, Hi-Intensity Sport, and what he can offer to the Park District.

Harry Came, President of the Waukegan Historical Society (Society), introduced Sara Griffin and Dennis Moisio, who updated the Board on their fundraising efforts. Ms. Griffin thanked the District for their continued partnership in helping to showcase Waukegan's unique history to the community. Mr. Moisio stated the Museum expansion efforts had raised \$188,000 to date. He said they face a critical need for more space, and have developed a conceptual plan to add an addition to the current Museum building. By consensus, the Board agreed to continue the discussion on developing strategies to raise funds for the Museum expansion on June 27, 2017.

Mr. MacLean introduced Jack Ross who was promoted to the Park Maintenance III position.

#### **VI. PROGRESS REPORTS**

A. Executive Director presented his written report.

B. Attorney Report: Attorney Bridges presented the "Fringe Benefit Accounting Form" the Board had asked him to draft. He stated the matter should be placed on a future agenda if the Board wants to discuss it. He advised the Board of a recent 7<sup>th</sup> Circuit Court of Appeals decision where the court held that the right to be free from residency requirements is not a fundamental right. Attorney Bridges shared a copy of the correspondence from the Attorney General on the pending Open Meetings Act request for review.

C. Legislation/ IAPD Update: Director Petry stated he attended the Park's Day at the Capital with Mr. Lerner. He said he had an opportunity to discuss the Casino legislation with Senator Link and Mayor Sam Cunningham, where he reiterated the Districts desire to be included in any revenue sharing formula.

D. Division Reports:

D1. Finance & Administration: Mr. Glogovsky presented his monthly written report. He advised the Board the District was now in receipt of the Personal Property Replacement Tax revenue in the amount of \$1,095,623.77. He stated the amount is 115% of the budgeted amount of \$951,594. He said it was difficult to budget for this line item because it is based upon the economic activity within the state. President Bridges asked Mr. Glogovsky if he knew why an event that was held on March 11, 2017, at Bonnie Brook, would not be reflected on GolfVisions' monthly report as revenue received. He said if they missed this event he would like to know how many other events being held at Bonnie Brook are not being reported and accounted. Mr. Glogovsky stated he would look into the matter and report back to the Board.

D2. Cultural Arts: Ms. Freeman presented her written report. She thanked all for their thoughts and prayers. She reminded the board the Waukegan Symphony Orchestra last concert is scheduled for Saturday, May 20, 2017, 7:00 PM, at Trapp Auditorium - Waukegan High School.

D3. Parks: Mr. MacLean presented his monthly written report. Commissioner Foley asked if the Fieldhouse steam room had been completed. Mr. MacLean said it should be completed in the next week. Commissioner Kilkelly inquired of the anticipated date to complete the installation of the automatic doors at Bonnie Brook. Director Petry stated the purchase order was issued for the job, and he will check on the date of for its installation.

D4. Recreation: Interim Director Lerner presented his written report. Interim Director Lerner reminded the Board of the upcoming Go Waukegan event scheduled for Saturday, May 13, 2017, 9:00 am, at the Field House.

## **VII. REVIEW / DISCUSS / DECIDE**

### **A. Interfund Transfers:**

None.

### **B. Budget and Appropriation Ordinance #17-04 for FY2017-18.**

Mr. Glogovsky presented FY2017-18 Budget and Appropriation Ordinance #17-04 for review. He stated it would be published and posted for public inspection FY2017-18 as required by statute. The public hearing will be held on June 13, 2017.

### **C. Election of Officers.**

The Board by consensus agreed that the election of officers would proceed by way of nominations from the floor, for each position. Commissioner Foley nominated Commissioner Kilkelly for president. Commissioner Sarocka then nominated Commissioner Bridges for President. No other nominations were made at which time Attorney Bridges declared the nominations closed. A voice election was conducted at which time Commissioner Bridges received a majority of the votes and was declared elected President of the Board.

Commissioner Sarocka nominated Commissioner Jones for Vice President. No other nominations were made at which time Attorney Bridges declared the nominations closed. A voice election was conducted at which time Commissioner Jones received a majority of the votes and was declared elected Vice-President of the Board.

Commissioner Sarocka nominated Commissioner Foley for Treasurer. No other nominations were made at which time Attorney Bridges declared the nominations closed. A voice election was conducted at which time Commissioner Foley received a majority of the votes and was declared elected Treasurer of the Board.

D. Financial Institution Resolutions.

1. Designating Depository Resolution #2017-08.

Mr. Glogovsky advised that with the election of new officers to the Board, new Bank Authorizations are required to be approved. He presented Resolutions 2017-08, Designating Depository. Motion by Commissioner Sarocka, seconded by Commissioner Jones, to approve the listed Resolution. No discussion was had on the recommendations. On a roll call vote, the vote was as follows:

AYE: Kilkelly, Foley, Jones, Sarocka, Bridges

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

2. Bank Authorizations Resolutions #2017-09; 2017-10; & 2017-11.

Mr. Glogovsky presented Resolutions 2017-09 NorStates Bank; 2017-10 First Midwest Bank; and 2017-11 Associated Bank.

Motion by Commissioner Sarocka, seconded by Commissioner Foley, to approve the listed Resolutions. No discussion was had on the recommendations. On a roll call vote, the vote was as follows:

AYE: Kilkelly, Foley, Jones, Sarocka, Bridges

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

3. Bank Signature Authorizations Resolutions #2017-12; 2017-13; 2017-14; 2017-15 & 2017-16.

Mr. Glogovsky presented Resolutions 2017-12 NorStates Bank Signature (#51905818); 2017-13 NorStates Bank Signature (#01702216); 2017-14 First Midwest Bank Signature; 2017-15 First Midwest Bank Signature; and 2017-16 Associated Bank Signature authorizations.

Motion by Commissioner Foley, seconded by Commissioner Jones, to approve the listed Resolutions. No discussion was had on the recommendations. On a roll call vote, the vote was as follows:

AYE: Kilkelly, Foley, Jones, Sarocka, Bridges

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

E. Appointment of Officials.

Motion by Commissioner Kilkelly, seconded by Commissioner Sarocka, to approve the appointment of Officers for FY2017-18:

- Attorney – George Bridges
- Secretary – Attorney George Bridges
- Assistant Secretary – Executive Director
- Local Election Official - Executive Director
- Assistant Treasurer - Superintendent of Finance & Administration
- IMRF Officer - Superintendent of Finance & Administration
- PDRMA Representative - Superintendent of Finance & Administration
- PDRMA Alternate Representative – Risk Manager

There was no discussion on this matter. On the roll call, the vote was as follows:

AYE: Kilkelly, Foley, Jones, Sarocka, Bridges

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

F. Appointment of Cultural Arts Advisory Committee Member.

Motion by Commissioner Sarocka, seconded by Commissioner Jones, to approve the members who will serve on the Cultural Arts Advisory Committee, with Commissioner Foley being the Board Liaison. There was no discussion on this matter. On the roll call, the vote was as follows:

AYE: Kilkelly, Foley, Jones, Sarocka, Bridges

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

G. Appointment of Golf Advisory Committee Member.

Motion by Commissioner Sarocka, seconded by Commissioner Jones, to approve the members who will serve on the Golf Advisory Committee, with Commissioner Sarocka being the Board Liaison. There was no discussion on this matter. On the roll call, the vote was as follows:

AYE: Foley, Jones, Sarocka, Bridges

NAY: Kilkelly

ABSTAIN: None

ABSENT: None

Motion carried.

H. Appointment of Recreation Advisory Committee Member.

Motion by President Bridges, seconded by Commissioner Sarocka, to approve the members who will serve on the Recreation Advisory Committee, with Commissioner Jones being the Board Liaison. There was no discussion on this matter. On the roll call, the vote was as follows:

AYE: Kilkelly, Foley, Jones, Sarocka, Bridges

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

I. Appointment of Special Recreation Program Advisory Committee Member.

Motion by Commissioner Sarocka, seconded by Commissioner Jones, to approve the members who will serve on the Recreation Advisory Committee, with President Bridges being the Board Liaison. There was no discussion on this matter. On the roll call, the vote was as follows:

AYE: Kilkelly, Foley, Jones, Sarocka, Bridges

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

J. Approval of Revised Policy 4.04 – Introductory Period.

Mr. Glogovsky presented revised Policy 4.04 that changes the Introductory Period for full-time employees. Motion by Commissioner Sarocka, seconded by Commissioner Foley, to approve Revised Policy 4.04. There was no discussion on this matter. On the roll call, the vote was as follows:

AYE: Kilkelly, Foley, Jones, Sarocka, Bridges

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

## **VIII. COMMISSIONERS QUESTIONS & COMMENTS**

Commissioner Kilkelly stated she was disappointed the Board chose not to follow the District rotation policy for electing officers. She advised the Board Mr. Kiefer, owner of Kiefer Swim Products, had passed away last week. She stated not only was he a great swimmer and businessman, but also a tremendous philanthropist who made numerous donations to the District. She asked if there were plans to recognize and honor him. Ms. Anderson stated the plan is to recognize him at a Foundation meeting.

Commissioner Sarocka asked Interim Director Lerner to take a look at the available commercial property that can be used to house the District's administrative offices. President Bridges stated he wanted staff to develop and establish a Vendor Fair within the District. The Vendors would be invited to attend and learn about the District, and determine what is necessary to bid on the various upcoming projects.

## **IX. CLOSED SESSION**

None

## **X. ADJOURNMENT**

There being no further business, President Bridges moved, seconded by Commissioner Sarocka to adjourn the meeting at 5:55 p.m. The motion carried by unanimous voice vote.

Respectfully submitted,

George Bridges  
Secretary