

MINUTES OF THE SPECIAL BOARD MEETING
BOARD OF PARK COMMISSIONERS
WAUKEGAN PARK DISTRICT
Administration Center
2000 Belvidere Road
Waukegan, Illinois
April 18, 2017

I. CALL TO ORDER

President George Bridges called the meeting to order at 12:00 p.m.

II. ROLL CALL OF COMMISSIONERS

COMMISSIONERS PRESENT

President George Bridges
Treasurer Patricia Foley
Marc Jones
William Sarocka

COMMISSIONERS ABSENT

Vice President Janet Kilkelly

STAFF PRESENT:

Executive Director Greg Petry
Board Attorney George Bridges

III. PUBLIC PORTION

None

IV. ACKNOWLEDGEMENTS & PRESENTATIONS

None

V. REVIEW / DISCUSS / DECIDE

A. Determine Process to fill Executive Director Position.

Director Petry provided the Board with the cost estimates to conduct a nationwide search for his replacement. He stated GovHR, a Lake Bluff company, had submitted a proposal of approximately \$19,000, and that IAPD's proposal came in at \$13,000.

President Bridges said he is confident that anyone of the current Superintendents within the District, possibly other employees, are qualified to serve as the Executive Director. He stated the position should be posted on the Districts internal website and that all applicants be given seven days to submit their application, along with a resume.

Commissioner Jones stated he agreed the internal selection process could work because the proof of that method was the selection of Mr. Petry, who served the District well for the last 30 years. He stated he was, however, concerned about the public being left out of this selection process and not having any

opportunity to apply.

Commissioner Foley recommended the position be posted on the website internally and externally to give the District an opportunity to see the level of interest for serving as the executive director for the District. Director Petry recommended the position be posted both internally and externally. He stated the internal candidate should be given until April 24, 2017, to submit his or her application, and allow the posting to remain on the website until the position is filled.

The Commissioners reviewed and approved the questions to be submitted to the candidates. Director Petry stated he would prepare the questions and submit them to each applicant. By consensus, the Board agreed to place the matter on the next meeting agenda under closed session.

VI. COMMISSIONERS QUESTIONS & COMMENTS

None

VII. CLOSED SESSION

None

VIII. ADJOURNMENT

There being no further business, Commissioner Jones moved, seconded by President Bridges to adjourn the meeting at 12:50 p.m. The motion carried by unanimous vote.

Respectfully submitted,

George Bridges
Secretary