

MINUTES OF SPECIAL BOARD MEETING
BOARD OF PARK COMMISSIONERS
WAUKEGAN PARK DISTRICT
Administration Center
2000 Belvidere Road
Waukegan, Illinois
April 25, 2017

I. CALL TO ORDER

President George Bridges called the meeting to order at 4:00 p.m.

II. ROLL CALL OF COMMISSIONERS

COMMISSIONERS PRESENT

President George Bridges
Vice President Janet Kilkelly
Treasurer Patricia Foley
William Sarocka
Marc Jones

COMMISSIONERS ABSENT

STAFF PRESENT:

Executive Director Greg Petry
Superintendent of Parks Scott MacLean, Superintendent of Finance & Administration Jim Glogovsky,
Superintendent of Recreation Jay Lerner, Community Relations Manager Teddy Anderson, Executive
Assistant Sally Sandine, and Board Attorney George Bridges,

III. PUBLIC PORTION

Margaret Carrasco of Waukegan, Illinois appeared before the Board and commended the Commissioners and staff for the many Park District programs designed to reach all segments of the community. She stated she was pleased with the District's efforts to inform the community of the job openings.

Judge George Bridges swore-in Commissioner Kilkelly. Commissioner Kilkelly thanked the voters for their support in re-electing her to another six (6) year term. She went on to thank her fellow Commissioners for their support.

IV. ACKNOWLEDGEMENTS & PRESENTATIONS

None

V. PUBLIC HEARING FY2016-17 SUPPLEMENTAL BUDGET AND APPROPRIATION ORDINANCE

A. PURPOSE OF PUBLIC HEARING

Jim Glogovsky stated that the purpose of the Public Hearing is to review and receive public comment on the proposed Supplemental Budget Appropriation Ordinance for the fiscal year beginning on the 1st day of May 2016 and ending on the 30th day of April 2017, pursuant to Illinois Municipal Budget Law. The Public Hearing was called at 4:10 p.m.

Jim Glogovsky stated at this portion of the hearing the public is invited to respond to the FY 2016-2017 Supplemental Budget Appropriation Ordinance, which amends the FY2016-2017 Budget and Appropriation Ordinance Recreation, Police System, and Endowment/Memorial Funds. He further announced that copies of the Supplemental Budget and Appropriation Ordinance had been conveniently available and that notice of said hearing had been given at least one week before today's hearing by publication in a newspaper. Attorney Bridges then called for comments from members of the public.

B. PUBLIC COMMENTS

There were no public comments or questions.

C. COMMISSIONER COMMENTS

There were no comments or questions from Commissioners.

D. PUBLIC HEARING ADJOURNMENT

There being no further discussion, Commissioner Sarocka moved, seconded by Commissioner Foley, to adjourn the Public Hearing. On a roll call, the vote was as follows:

AYE: Kilkelly, Foley, Jones, Sarocka, Bridges

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried. The Public Hearing was adjourned at 4:15 p.m.

VI. REVIEW / DISCUSS / DECIDE

A.1 Ordinance #17-03 Supplemental Appropriation.

Mr. Glogovsky presented a Supplemental Appropriation Ordinance, Ordinance 17-03, that amends FY2016-2017 Budget and Appropriation Ordinance to address several unanticipated events that impact this year's budget. The proposed Supplemental Appropriation Ordinance provided for a modification of the Recreation, Police System, and Endowment / Memorial Funds.

Motion by Commissioner Foley, seconded by Commissioner Sarocka, to approve the Supplemental Budget and Appropriation Ordinance, Ordinance Number 17-03, an amendment for the fiscal year beginning on the 1st day of May 2016 and ending on the 30th day of April 2017. No further discussion was had on this matter. On the roll call, the vote was as follows:

AYE: Kilkelly, Foley, Jones, Sarocka, Bridges
NAY: None
ABSTAIN: None
ABSENT: None

Motion carried.

A.2. Resolution 2017-07, Classification of Capital Funds.

Mr. Glogovsky stated this resolution is to comply with the Governmental Accounting Standards Board (GASB Statement No. 54), that requires the Board to designate and classify committed funds for new capital spending for FY2017-18. He stated this resolution is also useful against any tax objections that may be filed regarding the capital fund. He stated Resolution 2017-07 budgeted the following:

1. \$521,500 is committed to capital spending in the Recreation Fund for FY2017-18.
2. \$63,500 is committed to capital spending in the Special Recreation Fund for FY2017-18.
3. \$35,000 is committed to capital spending in the Paving & Lighting Fund for FY2017-18.
4. \$900 is committed to capital spending in the Insurance Fund for FY2017-18.
5. \$8,597,800 is committed to capital spending in the Capital Projects Fund for FY2017-18.
6. \$4,950,000 is committed to capital spending in the Bond Series 2017 Fund for FY2017-18.

He stated the Resolution also classifies what the District has in the fund balance for Capital Funds for this current year. He further stated he is anticipating funds in the amount of \$6,641,497.

Motion by Commissioner Sarocka, seconded by Commissioner Foley, to approve Resolution 2017-07, Classification of Capital Funds. Commissioner Sarocka asked if this Resolution would open the District to any lawsuits for excess capital. Mr. Glogovsky stated the Resolution is no guarantee that it may prevent any lawsuit, but the Resolution should put the District in a better position to defend itself should one be filed. No further discussion was had on this matter. On the roll call, the vote was as follows:

AYE: Kilkelly, Foley, Jones, Sarocka, Bridges
NAY: None
ABSTAIN: None
ABSENT: None

Motion carried.

A.3 Approval of FY2017-18 Budget.

Mr. Glogovsky presented FY2017-18 Budget. Motion by Commissioner Jones, seconded by Commissioner Foley, to approve FY2017-18 Budget. President Bridges personally named and thanked the following team members for their contribution in preparing the FY2017-18 budget: Greg Petry, Jim

Glogovsky, Jon Beckmann, April Yarza, Jean Williams, Joe Georges, Kalina Garcia, Mike Pavelich, Sally Sandine, Sara Dick, Tanya Brady, and Teddy Anderson. No discussion was had on this matter. On the roll call, the vote was as follows:

AYE: Kilkelly, Foley, Jones, Sarocka, Bridges

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

A.4 Approval of the FY2017-18 Salary & Wage Schedules.

Mr. Glogovsky presented FY2017-18 Salary & Wage Schedules. Motion by Commissioner Kilkelly, seconded by Commissioner Foley, to approve FY2017-18 Salary & Wage Schedules. No discussion was had on this matter. On the roll call, the vote was as follows:

AYE: Kilkelly, Foley, Jones, Sarocka, Bridges

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

B. Harassment Investigation.

Motion by Commissioner Sarocka, seconded by Commissioner Jones, to incorporate into the minutes the Investigation Report and the various emails and correspondence Commissioner Sarocka received concerning this complaint. President Bridges in a statement to the Board and the employees of the Park District said that no employee should ever feel threatened while working with the District. He said it never should have happened, where an employee is intimidated or threatened by a Park District Commissioner. He offered an apology to the employee who has felt threatened. No further discussion was had on this matter. On the roll call, the vote was as follows:

AYE: Kilkelly, Foley, Jones, Sarocka, Bridges

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

C. Update on Belvidere Park Project.

Casey Frankiewicz, of Legat Architects, presented a revised presentation on the Belvidere Park Building Project. He presented additional design concepts and their projected cost. Mr. Doug Holzrichter of Williams Architects presented an updated slide presentation on the Belvidere Park Project seeking further direction from the Commissioners on the scope of the project.

Commissioner Foley stated all of the options should be presented at a public forum, to give the public an opportunity to comment on their wishes for Belvidere Park. Commissioner Sarocka stated he would like to see smaller shelters than the ones proposed, and more splash pads for the children to enjoy themselves. Commissioner Jones stated the least of his concerns is remodeling the buildings, because he wants to put the community first by maximizing the dollars to use to redevelop the park to a family friendly and fun area. Commissioner Kilkelly said the District should engage the public and get their input on how the park should be developed in light of the change in the scope of the project.

The Board by consensus agreed to schedule a public hearing on the Belvidere Park Design Concepts for May 17, 2017, at 7 p.m., at the Belvidere Rec Center.

VII. COMMISSIONERS QUESTIONS & COMMENTS

Commissioner Kilkelly said she was looking forward to hearing what the community has to say about the Belvidere Park redesign. Commissioner Sarocka stated that due to an excessive amount of rain at Bonnie Brook Golf Course they are experiencing a number of problems. He asked the District to consider installing a continuous cart path throughout the course. President Bridges asked the Commissioners to again keep Ms. Freeman within their prayers.

VIII. MOTION TO MOVE TO CLOSED SESSION

Motion by Commissioner Foley, seconded by Commissioner Sarocka, to enter into closed session to discuss the appointment and employment of personnel, pursuant to 5 ILCS 120/2(1). On the roll call, the vote was as follows:

AYE: Kilkelly, Foley, Jones, Sarocka, Bridges

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried. Regular session was recessed at 5:35 p.m.

IX. ACTION ON ITEMS DISCUSSED IN CLOSED SESSION

Motion by Commissioner Bridges, seconded by Commissioner Sarocka, to reconvene open session. There was no discussion and the motion passed by unanimous voice vote. The closed session adjourned at 6:35 p.m.

The regular session resumed at 6:35 p.m.

D. Appointment of Interim Executive Director

Motion by Commissioner Sarocka, seconded by Commissioner Foley, to appoint Jay Lerner Interim Director until June 30, 2017, and effective July 1, 2017, he would then become the Executive Director, for a six-month introductory period. President Bridges asked Mr. Lerner if he was clear on the Board position on this matter and was he willing to accept the position of Interim Director and take the reins of this outstanding Gold Medal Park District. Mr. Lerner stated he understood the position being offered and he was willing to take on the challenge. There was no further discussion on this matter. On the roll call, the vote was as follows:

AYE: Kilkelly, Jones, Sarocka, Bridges

NAY: Foley

ABSTAIN: None

ABSENT: None

Motion carried.

X. ADJOURNMENT

There being no further business, Commissioner Sarocka moved, seconded by Commissioner Jones to adjourn the meeting at 6:40 p.m. The motion carried by unanimous voice vote.

Respectfully submitted,

George Bridges
Secretary