

MINUTES OF SPECIAL BOARD MEETING
BOARD OF PARK COMMISSIONERS
WAUKEGAN PARK DISTRICT
Administration Center
2000 Belvidere Road
Waukegan, Illinois
March 28, 2017

I. CALL TO ORDER

President George Bridges called the meeting to order at 4:00 p.m.

II. ROLL CALL OF COMMISSIONERS

COMMISSIONERS PRESENT

President George Bridges
Vice President Janet Kilkelly
Treasurer Patricia Foley
Marc Jones

COMMISSIONERS ABSENT

William Sarocka

STAFF PRESENT:

Executive Director Greg Petry
Superintendent of Cultural Arts Claudia Freeman, Superintendent of Parks Michael Trigg & Scott MacLean, Superintendent of Finance & Administration Jim Glogovsky, Superintendent of Recreation Jay Lerner, Community Relations Manager Teddy Anderson, Executive Assistant Sally Sandine, and Board Attorney George Bridges.

III. PUBLIC PORTION

None

IV. ACKNOWLEDGEMENTS & PRESENTATIONS

Director Petry read a prepared statement (Letter is incorporated and made a part of the minutes) giving his official notice of resignation and retirement from the Park District effective June 30, 2017.

Commissioner Kilkelly thanked him for the years of hard work and dedication to the District, and congratulated him on his retirement! Commissioner Jones stated he was speechless about the notice and stated the Waukegan Park District was synonymous with Greg Petry. He further thanked Director Petry for his service to the District. President Bridges thanked Director Petry for all the wonderful things he has done for the District that would never be forgotten. Commissioner Foley stated it was a sad day and she would prefer the retirement letter had not been written. She told Director Petry he had made the District a Gold Medal winner, and for that she thanked him.

V. REVIEW / DISCUSS / DECIDE

A. Ordinance #17-03 Supplemental Appropriation.

Mr. Glogovsky presented a Supplemental Appropriation Ordinance, to amend FY2016-2017 Budget and Appropriation Ordinance to address several unanticipated events that impact this years' budget. The proposed Supplemental Appropriation Ordinance provided for a modification of the Recreation Fund, the Police System's Fund, and the Endowment Memorial Fund. Mr. Glogovsky stated the proposed Supplemental Appropriation Ordinance would be published in Lake County News-Sun and posted for public display as required by statute. It was agreed that the Ordinance would be placed on the Board's Agenda for a Public Hearing to be held on April 25, 2017.

B. Budget Workshop #3.

Mr. Glogovsky advised the Board the aggregate EAV value for the District had increased by 7.5%. He stated it would result in an increase of approximately \$20,000. He stated he would make a discretionary cut of the additional amount. He further stated in Waukegan, the EAV had increased by more than 11.8%.

1. Updated Three (3) Year Capital Improvement Plan (CIP) Review.

Mr. Glogovsky highlighted two (2) CIP programs for the Board. The first was the Confined Space Monitor, which measures air quality in confined spaces in the amount of \$900 and the second CIP modification was for a Chariot Floor Scrubber in the amount of \$15,000.

2. Review Significant Service Level Changes.

Commissioner Kilkelly inquired as to whether the \$30,000 listed as the budget impact for the Corporate Attorney's monthly retainer was a combined budget impact that included Bob McCabe and Tom Daggett. Mr. Glogovsky advised the Commissioner that significant level increase only applied to the Corporate Attorney's retainer.

Finance - Mr. Glogovsky stated he had reviewed the CIP plans for Fiscal Year 2017-18, and that the budget impact would be \$2.1 million. He further stated with the numbers taking shape in the budget he had increased their transfer from the Corporate Fund to the Capital Fund in the amount of \$2.6 million, to cover current and future projects.

Parks - Mr. MacLean stated he was proposing the elimination of the Park Maintenance Worker II position under Building Maintenance and reassigning that employee to the Park Maintenance Worker II position under Park Maintenance. He stated the budget impact would remain the same for this reassignment. Mr. MacLean stated he wanted to add a new Trades Worker position, due to the increased operational needs at all facilities.

3. Long Range Financial & Capital Development Plan.

Mr. Glogovsky discussed the Long Range Financial & Capital Development Plan. He advised the Board the line item under FY2017-18 showed the maximum funds for the Belvidere Park renovation project is \$9.7 million, and that amount would include a future \$5 million dollar bond issue. President Bridges asked if the \$4,041,305 amount listed in the report reflected the reserves the District would maintain after the Belvidere Park renovation. Mr. Glogovsky stated it would; provided the \$5 million Bond was issued, and they received the \$2.5 million PARC grant owed to the District, from the State.

4. FY2017-18 Budget Summary.

Mr. Glogovsky discussed the Budget Summary Matrix. He advised the Board he doesn't anticipate any major changes to the proposed budget matrix. He stated the operating budget is currently projected at \$12,731,959, without any transfers, and the expenditures are \$11,407,527, without transfers. Commissioner Foley asked if the Pool Admission and Pool Passes, listed on the matrix, reflected the number of people using the aquatic center. Mr. Glogovsky stated those numbers represented the amount of revenue generated at the Ganster Pool.

5. FY2017-18 Strategic Plan and Goals & Objectives.

Mr. Glogovsky discussed the FY2017-18 Strategic Plan and Goals & Objectives.

C. Harassment Investigation.

By agreement of the Board, matter continued to next meeting.

D. Belvidere Park Project Architectural Concepts.

Mr. Doug Holzrichter of Williams Architects presented an updated slide presentation on the Belvidere Park Project seeking further direction from the Commissioners on the scope of the project. In addition to presenting the various options and projected cost, he suggested the District conduct a community needs assessment to assist with the selection. It was the consensus of the Board to have Mr. Holzrichter return with further design concepts centered around Option #3. President Bridges stated he wanted any revised designs to include multiple spray pads and shelters. Ted Haug, of Legat Architects, made a revised presentation on the Belvidere Park Building Project. He presented new design concepts that incorporated two entrances at the Rec Center and the projected cost. Commissioner Kilkelly stated she would prefer the remodeling of the Rec Center to include the administrative portion because it would free up the overall site for the development of Belvidere Park.

President Bridges stated he does not believe a second community needs assessment is warranted because the previously completed survey is not outdated and it clearly revealed the community's wishes for Belvidere Park. President Bridges then asked staff for their input on the matter. It was the consensus of staff that a community needs assessment should be conducted and that the Rose Administration Building be razed and that a new administration building be constructed elsewhere in the park. Director Petry stated he did not believe another community needs assessment was needed. He stated he agreed with Mrs. Anderson that the Rose Administration building should be relocated to free up space for the development of the aquatic features of the Park, to include multiple splash pads. He

further stated if they decide not to renovate the pool, he would be in favor going into a partnership with the City and developing a pool in the Lakefront area.

VI. COMMISSIONERS QUESTIONS & COMMENTS

Commissioner Kilkelly stated she had been advised by some of her constituents around the Clearview Park area that people are walking down the center of the proposed area, and they wanted to know the timeline on the development of Clearview Park. Mr. Trigg stated they anticipate bidding the contract out shortly, and that it is a one season construction which should be completed sometime around May or June 2018. Commissioner Jones thanked the staff for their feedback on the Belvidere Park renovation. He congratulated Director Petry on his retirement but stated he would need some additional time to digest this matter. President Bridges congratulated Director Petry on his decision to retire and stated anytime someone changes their journey in life, he sees it as a celebration.

VII. ADJOURNMENT

There being no further business, Commissioner Jones moved, seconded by Commissioner Kilkelly to adjourn the meeting at 5:45 p.m. The motion carried by unanimous vote.

Respectfully submitted,

George Bridges
Secretary

ADDENDUM

Greg Petry
Executive Director
Waukegan Park District

Tuesday, March 28, 2017

Dear Waukegan Park District Board of Commissioners:

This is a day I never thought would come. I find it hard to believe it myself. Please consider this letter my official notice of resignation and retirement from the Waukegan Park District effective the end of the day Friday, June 30, 2017.

My work in this great field will continue, but along a different path. With a short respite or sabbatical I guess! I will continue till the day I die to support our industry, but with a slight course correction and different approach. Times have changed. If you don't change, the change will change you! So it's time to change it up. I thrive on change, as I view it as opportunity. I look forward to what the future brings.

This amazing journey was first and foremost supported fully and wholeheartedly by my wife Candia and sons Steve and Dan. Above all have to thank them for their support and love.

I have had over thirty great years with the Waukegan Park District. I knew from the moment Mike Trigg took me on a tour that this was the place for me. Tom Shuster, the Board and I clicked and I was hired. My colleagues criticized me for leaving the Park Ridge Park District and turning down jobs in more "affluent" north shore communities. However, very few can compare with what I experienced in Waukegan.

My wife and I found a super house on Glendenning Place, raised 2 successful boys there. Great neighbors and a terrific neighborhood.

I've worked for Boards that were purely interested in revitalizing Waukegan through the park district. We got on a roll and never looked back. We made a difference for sure.

It's been quite a ride with a great team of dedicated employees who get it!

But, the timing is right and that being said my gut feels like it is the right time. Someone said a new chapter cannot be read unless you turn the page. The moral of the story: Move On!

I want to thank the current board for offering the Early Retirement Incentive as it will benefit me greatly and many of our most productive and loyal employees.

I will avail myself as much as you may want to answer any questions or provide any assistance to the new administration. Please feel free to contact me as you need and wish. I want to see everyone succeed and the district continue to advance.

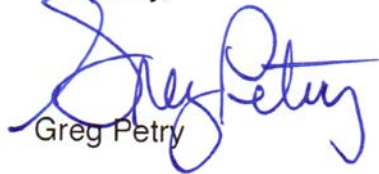
I will be back at work in our great field soon. As you know, I don't think of what I do as a job or career, but rather a lifestyle full of terrific partnerships and relationships. I do not have any immediate plans except for working out and some travel. I'll for sure see you in New Orleans at NRPA and at IPRA in January.

THANK YOU FOR THE WONDERFUL OPPORTUNITY TO SERVE THE CITIZENS OF WAUKEGAN.

I am extremely grateful for being able to shape the park district in a way that will benefit future GENERATIONS. I feel that yes WE did leave the city a little bit better than when we found each other.

See you in the parks ...

Sincerely,



Greg Petry