

WAUKEGAN PARK DISTRICT

MEETING OF THE BOARD OF COMMISSIONERS

APRIL 11, 2017 – 4:00 pm

CORRINE J. ROSE ADMINISTRATIVE CENTER

2000 BELVIDERE ST - WAUKEGAN IL 60085

AGENDA

- I. Call to Order
- II. Roll Call
- III. Consent Items
 - A. Minutes
 - March 14, 2017 (Board of Commissioners Meeting)
 - March 28, 2017 (Special Meeting)
 - March 30, 2017 (Special Meeting/Cultural Arts Advisory)
 - B. Bills
 - C. Travel Expenses
 - D. Payroll
 - E. Financial Statements
- IV. Public Comment
- V. Acknowledgements & Presentations
 - A. Introduction of Staff & Interns
 - Staff
 - Parks: Kristy DeBoer, Park Planner
 - Parks: Rafael Ayala, Manager of Park Maintenance
 - B. Daniel Webster Middle School - Outstanding Student Awards
 - C. Presentation of PDRMA Loss Control Review Award
- VI. Progress Reports
 - A. Executive Director
 - B. Attorney
 - Legislative Update
 - C. IAPD/Legislative
 - Parks Day at the Capitol – May 2, 2017

- D. Division Reports
 - D.1 Superintendent of Finance & Administration
 - D.2 Superintendent of Cultural Arts
 - D.3 Superintendent of Parks
 - Lyons Woods Forest Preserve Trail Extension Update
 - Arbor Day
 - D.4 Superintendent of Recreation

- VII. Review, Discuss, Decide
 - A. Interfund Transfers
 - B. Authorization to Accept Quotes/Bids
 - Parks
 - Yorkhouse Barn Roof Repairs
 - Yeoman Park Playground Installation
 - Yeoman Park Playground Concrete Park
 - Yeoman Park Playground Fencing
 - Douglas House Second Floor HVAC Replacement
 - 2017 Fuel Tank Painting
 - Jack Benny Center Mold Remediation
 - 2017 Ford F150 Super Cab 4x2 Pickup Truck
 - C. Harassment Investigation
 - D. Discuss involving the Attorney General in the issuance of a 1099

- VIII. Closed Session

- IX. Next Meeting
 - A. Special Meeting of the Board, Tuesday, April 25 at 4 pm
 - Public Hearing: Ordinance #17-03 FY2016-17 Supplemental Budget and Appropriation – An Ordinance adopting a supplemental combined annual budget and appropriation for the fiscal year beginning the first day of May 2016 and ending the thirtieth day of April 2017
 - Approval of Ordinance #17-03 - FY2016-17 Supplemental Budget and Appropriation – An Ordinance adopting a supplemental combined annual budget and appropriation for the fiscal year beginning the first day of May 2016 and ending the thirtieth day of April 2017
 - Approval of Resolution 2017-07 – Classification of Capital Funds
 - Approval of the FY 2017-2018 Budget
 - Approval of the FY 2017-2018 Salary Schedules
 - Approval of the University of Illinois Agreement
 - Approval of Tree Purchases

- X. Questions from Commissioners
- XI. Adjournment

OUR COMMITMENT TO YOU!

MISSION STATEMENT

The Waukegan Park District is committed to providing parks, facilities and leisure opportunities to our culturally diverse population through the resources of community involvement, dedicated staff and sound management.

VISION STATEMENT

An innovative park district that creatively adapts to our evolving community and provides exceptional parks, recreation and cultural arts that benefit all.

VALUE STATEMENTS

- Accountability...We will work to achieve the most effective and efficient use of our financial resources while striving for the best return on the use of our assets.
- Excellence...We will strive for the best in everything we do.
- Integrity...We will practice steadfast adherence to a high moral and ethical code, and we will reliably deliver on what we say we are going to do.
- Service Oriented...We will focus our efforts on our customers and will operate the District based on the needs of the community.
- Working Together...The Board and staff will use a collaborative and cooperative team based approach that results in the best possible decisions for the greater good of the community. We will work WITH one another.