

WAUKEGAN PARK DISTRICT

MEETING OF THE BOARD OF COMMISSIONERS

MARCH 14, 2017 – 4:00 pm

CORRINE J. ROSE ADMINISTRATIVE CENTER

2000 BELVIDERE ST - WAUKEGAN IL 60085

AGENDA

- I. Call to Order
- II. Roll Call
- III. Consent Items
 - A. Minutes
 - February 14, 2017 (Board of Commissioners Meeting)
 - February 28, 2017 (Special Meeting)
 - March 6, 2017 (Special Meeting)
 - B. Bills
 - C. Travel Expenses
 - D. Payroll
 - E. Financial Statements
 - F. Permissions to Obtain Quotes/Bids
 - Parks
 - Clearview Park Playground Equipment, Picnic Shelter and Restroom Building
- IV. Public Comment
- V. Acknowledgements & Presentations
 - A. Introduction of Staff & Interns
 - Staff
 - Jose Ramirez, Field House Custodian
 - B. Rick Harris of RJ Harris & Associates
 - Presentation regarding Cultural Awareness & Competency
- VI. Progress Reports
 - A. Executive Director
 - Cultural Awareness & Competency Initiative
 - B. Attorney
 - Legislative Update
 - Harassment Investigation
 - C. IAPD/Legislative
 - Parks Day at the Capitol – May 2, 2017

- D. Division Reports
 - D.1 Superintendent of Finance & Administration
 - Budget Workshop
 - Certificate of Achievement in Financial Reporting
 - D.2 Superintendent of Cultural Arts
 - D.3 Superintendent of Parks
 - D.4 Superintendent of Recreation
 - Grand Marshal Float and Parade Theme Memo

- VII. Review, Discuss, Decide
 - A. Interfund Transfers
 - B. Authorization to Accept Quotes/Bids
 - Parks
 - Contractual Mowing Services at Various Parks
 - 2017 Bowen Park Boardwalk Improvements
 - C. Resolutions
 - Approval of Change Order- Aquatics Addition at Hinkston Field House
 - Resolution 2017-03 Adopt Early Retirement Incentive
 - Resolution 2017-04 Adopt Amortization Period for Early Retirement Incentive
 - Resolution Honoring Mike Trigg, Superintendent of Parks
 - D. Commissioner/Employee Facility Use Forms

- VIII. Closed Session
 - A. Collective Bargaining

- IX. Next Meeting
 - A. Committee of The Whole, Tuesday, March 28 at 4 pm
 - Budget Workshop
 - FY 2017-18 Budget Matrix
 - Updated Three Year Capital Improvement Plan
 - Long Range Financial & Capital Development Plan
 - FY 2071-18 Strategic Plan Goals and Objectives

- X. Questions from Commissioners

- XI. Adjournment

OUR COMMITMENT TO YOU!

MISSION STATEMENT

The Waukegan Park District is committed to providing parks, facilities and leisure opportunities to our culturally diverse population through the resources of community involvement, dedicated staff and sound management.

VISION STATEMENT

An innovative park district that creatively adapts to our evolving community and provides exceptional parks, recreation and cultural arts that benefit all.

VALUE STATEMENTS

- Accountability...We will work to achieve the most effective and efficient use of our financial resources while striving for the best return on the use of our assets.
- Excellence...We will strive for the best in everything we do.
- Integrity...We will practice steadfast adherence to a high moral and ethical code, and we will reliably deliver on what we say we are going to do.
- Service Oriented...We will focus our efforts on our customers and will operate the District based on the needs of the community.
- Working Together...The Board and staff will use a collaborative and cooperative team based approach that results in the best possible decisions for the greater good of the community. We will work WITH one another.