

# WAUKEGAN PARK DISTRICT

**MEETING OF THE BOARD OF COMMISSIONERS  
FEBRUARY 14, 2017 – 4:00 pm  
CORRINE J. ROSE ADMINISTRATIVE CENTER  
2000 BELVIDERE ST - WAUKEGAN IL 60085  
AGENDA**

- I. Call to Order
- II. Roll Call
- III. Consent Items
  - A. Minutes
    - January 10, 2017 (Board of Commissioners Meeting)
    - January 31, 2017 (Committee of the Whole Meeting)
  - B. Bills
  - C. Travel Expenses
  - D. Payroll
  - E. Financial Statements
  - F. Permissions to Obtain Quotes/Bids
    - Parks
      - Clearview Park Playground & Park Improvements
- IV. Public Comment
- V. Acknowledgements & Presentations
  - A. Introduction of Staff & Interns
    - Interns
      - Rodney Tye/Special Recreation
      - Julia Zoski/Special Recreation
    - Staff
      - Tim Rayner/Parks
      - Valerie Webb/Recreation
      - Mary Lopez/Recreation
- VI. Progress Reports
  - A. Executive Director
    - Cultural Awareness & Competency Initiative
  - B. Attorney
  - C. IAPD/Legislative
    - IAPD Joint Legislative Committee Breakfast  
Friday, March 3, 2017 - Village of Hawthorn Woods

- D. Division Reports
  - D.1 Superintendent of Finance & Administration
    - Budget Workshop
  - D.2 Superintendent of Cultural Arts
  - D.3 Superintendent of Parks
  - D.4 Superintendent of Recreation
    - Halloweenfest
  
- VII. Review, Discuss, Decide
  - A. Interfund Transfers
  - B. Authorization to Accept Quotes/Bids
    - Parks
      - Yeoman Park Playground Equipment
      - Field House Steam Room
    - Administration
      - Program Guide Printing
  - C. Resolution – Approval of Change Order
    - 2017- 02 PMF Roof Project
  - D. Ordinance
    - #17- 01 Ordinance No. 17-01 - An Ordinance abating the tax heretofore levied for the year 2016 to pay debt service on, \$4,000,000 General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2012B, \$4,915,000 General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2013A, and \$9,035,000 General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2015A, of the Waukegan Park District, Lake County, Illinois
    - #17- 02 Disposal of Surplus Property – Yeoman Playground Equipment
  - E. Belvidere Park Aquatics Project Update and Discussion with Williams Architects and Legat Architects
  - F. Agreement
    - Jeff Ellis Management Agreement for Professional Services Ganster Outdoor Pool
  - G. Discuss Investigation of a Harassment Claim
  - H. Discuss involving the Attorney General in the issuance of a 1099

- VIII. Closed Session
  
- IX. Next Meeting
  - A. Special Board Meeting, Tuesday, February 21 at 4 pm
    - Discuss Executive Director's Contract (sole focus)
  - B. Special Board Meeting, February 28, 2017
    - Budget Workshop #2
      - Three year CIP
      - Update Significant Service Level Changes
      - Long Range Financial Plan
      - Golf Budget
    - Debt Financing Update and Options
    - ERI Discussion
    - Lauterbach & Amen Golf Analysis Presentation
    - Discuss Executive Director's Contract
    - Harassment Investigation
  
- X. Questions from Commissioners
  
- XI. Adjournment

## **OUR COMMITMENT TO YOU!**

### **MISSION STATEMENT**

The Waukegan Park District is committed to providing parks, facilities and leisure opportunities to our culturally diverse population through the resources of community involvement, dedicated staff and sound management.

### **VISION STATEMENT**

An innovative park district that creatively adapts to our evolving community and provides exceptional parks, recreation and cultural arts that benefit all.

### **VALUE STATEMENTS**

- Accountability...We will work to achieve the most effective and efficient use of our financial resources while striving for the best return on the use of our assets.
- Excellence...We will strive for the best in everything we do.
- Integrity...We will practice steadfast adherence to a high moral and ethical code, and we will reliably deliver on what we say we are going to do.
- Service Oriented...We will focus our efforts on our customers and will operate the District based on the needs of the community.
- Working Together...The Board and staff will use a collaborative and cooperative team based approach that results in the best possible decisions for the greater good of the community. We will work WITH one another.