

MINUTES OF THE REGULAR MEETING
BOARD OF PARK COMMISSIONERS
WAUKEGAN PARK DISTRICT
Administration Center
2000 Belvidere Road
Waukegan, Illinois
January 10, 2017

I. CALL TO ORDER

President George Bridges called the meeting to order at 4:04 p.m.

II. ROLL CALL OF COMMISSIONERS

COMMISSIONERS PRESENT

President George Bridges
Vice President Janet Kilkelly
Treasurer Patricia Foley
Marc Jones
William Sarocka

COMMISSIONERS ABSENT

STAFF PRESENT:

Executive Director Greg Petry
Superintendent of Cultural Arts Claudia Freeman, Superintendent of Parks Michael Trigg,
Superintendent of Finance & Administration Jim Glogovsky, Superintendent of Recreation Jay
Lerner, Executive Assistant Sally Sandine, Board Attorney George Bridges, Sam Stevens
Recreation Supervisor, Errick Beverly, Manager of Sports Fitness.

III. CONSENT AGENDA

The Consent Agenda Items which includes the Minutes of December 13, 2016, Accounts Payable, Payroll, and Financial Report, Request to obtain bids and quotes, were presented.

Motion by Commissioner Kilkelly, seconded by Commissioner Foley, to approve the Consent Agenda Items as presented. There was no discussion on the motion. On the roll call, the vote was as follows:

AYE: Kilkelly, Foley, Jones, Sarocka, Bridges

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

IV. PUBLIC COMMENT

None

V. ACKNOWLEDGEMENTS & PRESENTATIONS

None

VI. PROGRESS REPORTS

A. Executive Director: Mr. Petry presented his written report. He then updated the Board on the progress of the cultural awareness initiative he has undertaken for the District. He stated the initiative is a topic at every Senior Staff meeting and, it will be a topic discussed at the upcoming employee meeting as well. He stated he will be recommending the Board establish a citizen committee as part of the District's Community Engagement Project. Commissioner Sarocka inquired as to how the search for Mr. Trigg's replacement was progressing. Mr. Petry stated the job is posted. Commissioner Kilkelly reminded Mr. Petry of the "Job Board" at the upcoming IAPD Conference where individual districts can post vacant positions to boost their job's visibility and attract more candidates.

B. Attorney Report: Nothing to report.

C. Legislation/ IAPD Update: Nothing to report.

D. Division Reports:

D1. Finance & Administration: Mr. Glogovsky presented his monthly written report. Commissioner Sarocka inquired as to the status of the tax objection lawsuit. Mr. Petry stated Attorney Nemanich had assured him the District had been withdrawn as a defendant, and as a result the District should not be assessed any legal fees. Commissioner Kilkelly asked if the pool deck's slippery condition had been rectified. Sam Stevens stated the installer came out and tested the deck with a friction tester and found the deck meets or exceeds OSHA standards for swimming pool decks. Mr. Stevens further stated a representative from PDRMA also inspected the deck and did not find any issues that needed to be addressed by the District. Mr. Glogovsky stated the first budget workshop has been scheduled for January 31, 2017.

D2. Cultural Arts: Ms. Freeman presented her written report. She advised the Board from January through February the District would be hosting a number of high school students, coming in for the Chicago Metro History Fair. Commissioner Kilkelly asked why the JBC dance program was being displaced. Ms. Freeman stated it was due to the mold eradication of the dance studio and as a result, they moved the JBC dance program to the Jane Addams Center.

D3. Parks: Mr. Trigg presented his monthly written report. President Bridges inquired as to the issue concerning the pools acid feed freezing. Mr. Trigg stated it involves working out the kinks in the system. Staff is still learning all the intricacies of maintaining the aquatic center's pool. He did state the acid feed problem has already been corrected by Williams Architects. President Bridges asked Mr. Trigg what areas Park Patrol would cover during their scheduled ten (10) hours. Mr. Trigg stated they would cover the various parks in addition to the Field House and all special events.

D4. Recreation: Mr. Lerner presented his written report and shared the following statistics: 1) since the opening of the aquatic center 650 new members have joined; 325

individuals have signed up for swimming lessons, 28 of them are adults; and lastly, regarding the free-for-all, more than 1600 resident attended. He stated more than 150 people registered and attended the Job Fair. Commissioner Foley asked if there were any future plans to develop a Lacrosse or Field Hockey indoor program. Mr. Lerner stated they have plans to offer one in the spring and the other in the summer.

VII. REVIEW / DISCUSS / DECIDE

A. Interfund Transfers: Mr. Glogovsky presented his memorandum seeking authorization to perform a number of Interfund transfers from the Memorial End Funds as listed.

Motion by Commissioner Sarocka, seconded by Commissioner Jones, to approve the Interfund Transfers as submitted. There was no discussion on the matter. On the roll call, the vote was as follows:

AYE: Kilkelly, Foley, Jones, Sarocka, Bridges

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

B. Discussion regarding the Belvidere Aquatics Project.

Mr. Doug Holzrichter of Williams Architects presented a slide presentation on the Belvidere Aquatics Project seeking direction and input from the Commissioners on the scope of the project. President Bridges voiced his displeasure with the construction timeline presented and stressed it was his understanding that by not going out for bids on the design aspect of the project, the project would be completed in 2018. Mr. Holzrichter stated barring any unexpected events or circumstances, the project could be completed; however, it would be a challenge to make that happen. Commissioner Foley stated she is in support of the Belvidere Aquatic Project but does not want the project rushed. Ted Haug, of Legat Architects made a presentation on the Belvidere Aquatics Building Project, requesting directions and input from the Commissioners on the placement, renovation or construction of the buildings on the site.

C. Approval of Resolution 2017-1, Semi-Annual Review of Closed Session Minutes.

Motion by Commissioner Sarocka, seconded by Commissioner Foley, to approve Resolution 2017-1, ratifying and approving release of the Semi-Annual review of the closed session minutes (as Amended) of June 14th, June 28th, July 12th, August 23rd, and December 13th. There was no discussion on this matter. On the roll call, the vote was as follows:

AYE: Kilkelly, Foley, Jones, Sarocka, Bridges

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

VIII. COMMISSIONERS QUESTIONS & COMMENTS

Commissioner Kilkelly stated she was recently made aware of a couple of complaints regarding the aquatic center. She was advised that the therapy pool temperature is not as high as it should be and that there have been a number of shutdowns of the facility due to chlorine leaks. Mr. Lerner remarked there have been a few times when the therapy pool temperature was not at the set mark. The problem has been rectified and is currently operating at 92°. He also acknowledged that there have been a few issues with the chlorine but those are under control now as well.

The Commissioners offered their kudos to Mr. Petry and his staff for having successfully launched the Grand Opening of the Aquatic Center, the 100th. Year Celebration, and for the Polar Bear Plunge.

All the Commissioners offered their congratulations to Mr. Trigg on his upcoming retirement. Their retirement wishes and sentiments conveyed to him how much he would be missed. In addition, they wanted him to know what a blessing it has been to work with him over the past few years, and how his dedication to the clients, contributed to the District becoming a Gold Star Operation.

Commissioner Jones offered his commendation to Mr. Petry for his diversity initiative.

IX. MOTION TO MOVE TO CLOSED SESSION

Motion by Commissioner Sarocka, seconded by Commissioner Foley, to enter into closed session to discuss Executive Director's Contract, pursuant to 5 ILCS 120/2(1) and 5 ILCS 120/2(2). On a unanimous vote, the motion carried. The closed session convened at 6:15 p.m.

X. ACTION ON ITEMS DISCUSSED IN CLOSED SESSION

Motion by Commissioner Sarocka, seconded by Commissioner Foley, to reconvene open session. There was no discussion and the motion passed by unanimous vote. Closed session adjourned at 6:35 p.m.

Regular session resumed at 6:35 p.m. Motion by President Bridges, seconded by Commissioner Jones, to provide notice to the Executive Director of the removal of the automatic renewal provision of the contract and to provide notice prior to January 15th.

Commissioner Sarocka explained the motion was being made to remove some of the contract's ambiguities and other provisions the Board wanted to change. He also stated this action was not any effort to fire or remove Mr. Petry. There was no further discussion on this matter. On the roll call, the vote was as follows:

AYE: Kilkelly, Jones, Sarocka, Bridges

NAY: Foley

ABSTAIN: None

ABSENT: None

Motion carried.

XI. ADJOURNMENT

There being no further business, Commissioner Sarocka moved, seconded by Commissioner Jones to adjourn the meeting at 6:45 p.m. The motion carried by unanimous vote.

Respectfully submitted,

George Bridges
Secretary