

MINUTES OF A SPECIAL MEETING
BOARD OF PARK COMMISSIONERS
WAUKEGAN PARK DISTRICT
Administration Center
2000 Belvidere Road
Waukegan, Illinois
June 28, 2016

I. CALL TO ORDER

President George Bridges called the meeting to order at 4:35 p.m.

II. ROLL CALL OF COMMISSIONERS

COMMISSIONERS PRESENT

President George Bridges
Vice President Janet Kilkelly
Treasurer Patricia Foley
Marc Jones
William Sarocka

COMMISSIONERS ABSENT

STAFF PRESENT:

Executive Director Greg Petry
Superintendent of Cultural Arts Claudia Freeman, Superintendent of Parks Michael Trigg,
Superintendent of Finance & Administration Jim Glogovsky, Superintendent of Recreation Jay
Lerner, Community Relations Manager Teddy Anderson, Gary Trantham, Errick Beverly, Tim
Girmscheid, and Quincy Bejster.

III. DISCUSSION

A. Approve the Emergency Replacement of Lilac Cottage HVAC.

Mike Trigg advised the Board that Lilac Cottage HVAC system has failed and needs to be replaced. That the Cottage is a public use facility for Park District programming and that several summer interns are currently living in the facility. Due to the summer heat, Staff recommends that the Board approve the low quote from McDonough Mechanical Services in the amount not to exceed \$30,706.

Motion by Commissioner Sarocka, seconded by Commissioner Foley to waive the bidding procedures, approve the emergency replacement of Lilac Cottage HVAC system and accept the low quote from McDonough Mechanical Services in the amount not to exceed \$30,706.

President Bridges asked Mr. Trigg what the timeline was for the repair and installation of the HVAC unit. Mr. Trigg stated McDonough indicated they would receive and install the system within 2 to 3 weeks. President Bridges inquired about the need to add an economizer to the unit in light of the fact that McDonough indicated they would charge an additional \$3432 for such

unit, whereas Air Con includes one at no additional cost. Mr. Trantham indicated an economizer would not be needed for the system being installed. No further discussion was had on this subject. On a roll call vote, the vote was as follows:

AYE: Kilkelly, Foley, Jones, Sarocka, Bridges

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

B. Field House Washing Machines

Commissioner Foley inquired as to whether or not the dryers would have to be replaced, as well. Mr. Lerner informed her that the dryers would be replaced at a later date.

Commissioner Kilkelly asked about the life expectancy of the units and their warranty. Mr. Lerner informed her that the life expectancy of the units was 10 years but he did not know the warranty period.

Motion by Commissioner Sarocka, seconded by Commissioner Foley, to accept the low bid from Washburn Machinery, of Elk Grove, Illinois for the Field House two (2) washing machines, in the amount of \$19,570. There was no further discussion on this matter. On the roll call, the vote was as follows:

AYE: Kilkelly, Foley, Jones, Sarocka, Bridges

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

C. Field House Membership Rates.

Mr. Quincy Bejster presented the Board with the new Field House membership rates. Commissioner Jones asked for clarification on whether Bronze Members will be allowed to use the aquatic center for the rest of this year at no additional cost. Commissioner Kilkelly stated that she too was under the impression Bronze Members would have access to the aquatic center at no additional cost until the end of the year. Mr. Bejster stated only the SilverSneakers Members will have access to the aquatic center at no additional cost. Commissioner Jones voiced his concerns that the public is not aware they will have to pay an additional fee, above their monthly Bronze Membership fee to use the aquatic center.

Question was raised as to whether or not this matter needed to be voted on and Mr. Petry stated no further action needed to be taken by the Board since they previously gave Staff the authority to set the membership rates for the Field House. No action was had on this matter.

D. Aquatic Center Grand Opening Update.

Mr. Errick Beverly presented the Board with an update on the Grand Opening of the Hinkston Aquatic Center. He presented a detailed report that covered the Ribbon Cutting Agenda, Pre-Tour of the Facility, "After Party", and the budget. Mrs. Teddy Anderson provided the Board with the Foundation's scheduled events and programs. She further stated the Foundation's vision for 2017 is to raise money to provide scholarships for swimming lessons for Waukegan youth.

Commissioner Kilkelly stated it was her understanding that the aquatic center would open on October 1, and she questioned why Mr. Beverly's report indicates the pool will not open until mid-October. Mr. Petry then stated the construction of the Aquatic Center should be completed on October 1; however, the events that are being planned for the grand opening will occur sometime in mid-October.

Commissioner Foley recommended to Mr. Beverly that he seek out some local talent, possibly someone in training for the upcoming Olympics swimming races, to either attend the grand opening or provide video testimony on the importance of knowing how to swim.

At 5:10 p.m., Commissioner Sarocka left the meeting.

E. Bevier Tennis and Basketball Court Change Order.

Tim Girmscheid stated it was Staff's recommendation to upgrade the asphalt from recycled to virgin asphalt, reduce the fence height from 10 feet to 8 feet, and to pile drive the line posts as part of the Tennis Courts renovation. As for the basketball court renovation, they recommend the installation of drainage tiles to address the poor drainage in that area.

Motion by Commissioner Foley, seconded by Commissioner Kilkelly, to accept the Memorandum as amended by Mr. Trigg, to reflect that this change order is in the best interest of the residents of the Waukegan Park District and it is germane to the overall project and to approve the change order with Chicagoland Paving Contractors for the renovation of Bevier Tennis Court and Bevier Basketball Court, and to so approve the asphalt upgrade, the fence height reduction, and the drain tile upgrade in the increase amount of \$7,244.50 and decreased amount of \$1,516. There was no discussion on this matter. On the roll call, the vote was as follows:

AYE: Kilkelly, Foley, Jones, Bridges

NAY: None

ABSTAIN: None

ABSENT: Sarocka

Motion carried.

F. Additional Comments.

Commissioner Jones commented on a recent flyer he found taped to his mailbox advising him and other homeowners of the upcoming parade. He voiced his concerns because of the unprofessional manner in which the flyer had been posted with masking tape. Mr. Petry stated the flyer was not distributed by the Park District but rather by volunteers, who on their own print and distribute those flyers to homes within the parade route.

IV. CLOSED SESSION

Motion by Commissioner Kilkelly, seconded by Commissioner Foley, to enter into closed session to discuss collective bargaining pursuant to 5 ILCS 120/2(c)(2), and a personnel matter. On a roll called vote, the vote was as follows:

AYE: Kilkelly, Foley, Jones, Bridges

NAY: None

ABSTAIN: None

ABSENT: Sarocka

Motion carried.

The following persons entered the Closed Session: Commissioners Kilkelly, Foley, Jones, Bridges, Mr. Petry, and Board Attorney Bridges. The Closed Session commenced at 5:33 p.m.

ACTION, IF ANY, ON MATTERS DISCUSSED IN CLOSED SESSION – None. The Closed Session ended at 5:45 p.m.

The regular meeting reconvened at 5:48 p.m. with the following persons present: Commissioners Kilkelly, Foley, Jones, Bridges, Mr. Petry and Board Attorney Bridges.

V. ADJOURNMENT

There being no further business, Commissioner Bridges moved, seconded by Commissioner Jones, to adjourn the meeting at 5:48 p.m. The motion carried by unanimous voice vote.

Respectfully submitted,

George Bridges
Secretary